



**CITi Board of Education Meeting
Room G-145 (New Public Justice Classroom)
179 County Route 64, Mexico, NY 13114
Executive Session – 6:30 p.m. (If Needed)**

**Wednesday
May 11, 2016**

Regular Meeting

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Presentations**
- 4. Facilities Report**
- 5. Public Comments**
- 6. Approval of Minutes of the April 20, 2016 Regular Board Meeting**
- 7. Finance**
 - 7.1 List of Bills Approved and Ordered Paid by the Internal Claims Auditor.**
 - 7.2 Financial Reports.** Please see enclosures.
 - 7.21 Treasurer's Report**
 - 7.22 Budget Status Report & Transfers Greater Than \$50,000**
 - 7.3 Bids and Awards.** Please see enclosures.
 - 7.31 Cooperative Bid – Athletic Equipment and Supplies Bid #B16-3001**
 - 7.32 Cooperative Bid – Custodial Supplies Bid #B16-0401**
 - 7.33 Cooperative Bid – Health Supplies Bid #B16-0501**
 - 7.34 Cooperative Bid – Musical Instruments and Supplies Bid #B16-2501**
 - 7.35 Cooperative Bid – HVAC Filters and Consult Services Bid #B16-0451**
 - 7.36 Cooperative Bid – Multiple Vehicles Bid #B16-8021**
 - 7.37 CITI Bid – CITI IMB Bladeserver Maintenance Renewal Bid #B16-8032**
 - 7.4 Internal Claims Auditor Report.** Please see enclosures.
 - 7.5 Resolution for Disposal of Surplus Equipment – April 20, 2016.** Please see enclosure.

BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services hereby declares the attached listing of equipment as surplus and authorizes proper disposal of such.
 - 7.6 Resolution to Adopt the 2016-2017 Annual General Fund Budget.** (Please see enclosure)

BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby adopts the Oswego County BOCES annual budget for the 2016-2017 fiscal year, in the amount of \$48,952,843.
 - 7.7 Resolution to Approve Revenue Anticipation Note.** Please see enclosure

Resolved by the Board of Cooperative Educational Services of the Sole Supervisory District of Oswego County, New York As follows:

Section 1. Revenue Anticipation Notes (herein called "Notes") of the Board of Cooperative Educational Services of the Sole Supervisory District of Oswego County, New York (herein called the "BOCES"), in the principal amount of not to exceed \$3,500,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 25.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

 - (a)** The Notes shall be issued in anticipation of the receipt of moneys expected to be received by BOCES from the component districts of the BOCES for services and administrative and clerical expenses during the fiscal year commencing July 1, 2016 (such moneys herein referred to as the "Revenue"), and the proceeds of the Notes shall be used only for the purposes of paying the expenses of the BOCES for said fiscal year payable from the Revenue in anticipation of which they are issued.
 - (b)** The Notes are not issued in renewal of any other notes.
 - (c)** The Notes shall mature within the period of one year from the date of their issuance.
 - (d)** No revenue anticipation notes have been heretofore issued in anticipation of said revenue.

Finance (Continued)

7.7 Resolution to Approve Revenue Anticipation Note. (Continued)

Section 3. Subject to the provisions of this resolution and the Law, and pursuant to Section 50.00 and Sections 56.00 to 61.00 of the Law, inclusive, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board, the chief fiscal officer of the BOCES.

Section 4. The Notes shall be executed in the name of the BOCES by the manual signature of the President of the Board, the Vice President of the Board, the District Treasurer, the District Clerk, or such other officer of the BOCES as shall be designated by the chief fiscal officer of the BOCES, and shall have the corporate seal of the BOCES impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 5. This resolution shall take effect immediately.

7.8 Resolution Authorizing Participation in Erie 1 BOCES Bid. (Please See Attachment)

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for 3rd L Corp, A+ Educators, Achieve3000, Adobe, AKJ Books, American Reading Company, Answer Pad, Blackboard, Inc., Bloomboard, Blue Ribbon Testing, Brain Hurricane, Bridges Transitions, c8 Sciences, Cambium Learning, Carnegie Learning, Centris, Certica, ClassLink, Collaborative Learning, Compass Learning, Curriculum Associates, Desire 2 Learn, Dreambox, eDoctrina, Edgenuity, Edmentum, Educational Vistas, Edvation, eSpark, FastBridge Learning, Hobsons, Hot Math, Houghton Mifflin, Imagine Learning, Instructure, Interactive Media, iDesign, iSafe, iStation, It's Learning, IXL, Knovation, Learning Sciences International, Learning.com, Let's Go Learn, Lexia Learning, Lightsail, LinkIt, Mastery Connect, McGraw-Hill, Mind Research Institute, Modular Robotics, Montage, MyLearning Plan, Newsela, NWEA, Pearson Digital Learning, Randa, RE Reinert & Assoc, Redbird Math, Renaissance Learning, Right Reason Technologies, Rosetta Stone, Rubicon West, Inc., Scholastic, Inc., School Improvement Network, School Specialty, SchoolBinder, Schoology, Scientific Learning, Service Infinity, Shmoop, ST4 Learning, SunGard, Teachscape, Teq, Think Through Math, Thinkmap, Inc., Triumph Learning, Virtuoso Chester Technical Services, Vocabulary.com, Waterford, and,

WHEREAS, The Center for Instruction, Technology & Innovation (CiTi) is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Center for Instruction, Technology & Innovation (CiTi) Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the Center for Instruction, Technology & Innovation (CiTi) Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Center for Instruction, Technology & Innovation (CiTi) Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

7.9 Resolution to Authorize Write-Off Accounts Receivables from Adult Ed Students. (Please See Attachment)

BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services, upon the recommendation of the District Superintendent and the BOCES' external auditor, hereby authorizes that the total sum of \$40,843.53 owed to the BOCES for participation in various BOCES Adult and Continuing Education programs, as are specifically noted on the list of debtors with amounts owed and attached hereto as Exhibit "A", be written off the books of the BOCES inasmuch as all reasonable means to collect such debts have been exhausted, including submitting such claims to a collection agency and in some cases having had the debtor file for bankruptcy.

8. Personnel

8.1 Personnel Actions. Please see enclosure.

RESOLVED, that upon the recommendation of the District Superintendent of Schools, that the Oswego County Board of Cooperative Educational Services approve the Personnel Section of the agenda, effective as indicated (unless extended in accordance with the law). These expiration dates are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012³ of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

8.11 Resignations

8.12 Retirements

8.13 Tenures

8.14 Appointments

8.15 Probationary Appointments

8.16 Substitutes

9. Instructional Support

9.1 Resolution to Approve Skills USA National Competition Field Trip. Please See Enclosure.

BE IT RESOLVED, that Oswego County Board of Cooperative Educational Services hereby grants permission for four students from CiTi to compete in the SkillsUSA National Competition on June 20-25, 2016 in Louisville, KY. Students will be housed at the Crowne Plaza Hotel. Travel arrangements and chaperones will be finalized at a later date. In the event of an uncertain situation, the District Superintendent will have the discretion to cancel this trip.

9.2 Resolution to Approve NYS Conservation Competition Field Trip. Please See Enclosure.

BE IT RESOLVED, that Oswego County Board of Cooperative Educational Services hereby grants permission for students in the Outdoor Power Equipment program to participate in the 2016 New York State Conservation Competition at Paul Smith's College on May 18-19, 2016. Students will be accommodated in tents at the Paul Smith's Alumni Campground and transported via two CiTi BOCES' DOT Inspected vans. Chaperones will be Daniel Shaver, Instructor and Carolyn Deary-Petrocci. In the event of an uncertain situation, the District Superintendent will have the discretion to cancel this trip.

9.3 Request to Approve Close-Up Migrant Field Trip. Please see enclosures.

RESOLVED, that the Oswego County Board of Cooperative Educational Services grants permission for Migrant Outreach Students to attend the Close-Up Foundation Washington, D.D. High School Program on June 26, 2016 – July 1, 2016. Students will be staying at the Key Bridge Marriot, 1401 Lee Highway, Arlington, VA and will be transported by Claudia Cook to Hancock International Airport, where they will then travel with Robin Robbins and students from other regional MET's to Washington Dulles International Airport. In the event of an uncertain situation, the District Superintendent will have the discretion to cancel this trip.

9.4 Resolution to Approve an Overnight Field Trip – Migrant Education. Please see enclosure.

RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby grants approval for one student in the Migrant Outreach Education Program to attend an overnight fieldtrip to be recognized with a scholarship award from the Gloria & Joseph Mattera National Scholarship Fund for Migrant Children at Desmond Hotel in Albany, NY May 11-13, 2016. Transportation will be provided via a CiTi BOCES' DOT Inspected vehicle. In the event of an uncertain situation, the District Superintendent will have the discretion to cancel this trip.

10. Superintendent's Report

11. President's Report

11.1 Second Reading and Approval of Board Policies. Please see enclosures

RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby approves the Second Reading and approval of the 3000 and 4000 Series of Board Policies with changes as noted on the Policy notes and corrections Cover page.

11.2 District Superintendents 2015-16 Annual Evaluation

11.3 Board of Education Self-Evaluation

12. Board Forum/Discussion

13. Adjournment

**MINUTES OF THE OSWEGO COUNTY BOARD OF COOPERATIVE EDUCATIONAL SERVICES
REGULAR MEETING
April 20, 2016**

The Regular Meeting of the Oswego County Board of Cooperative Educational Services was held on Wednesday, April 20, 2016 at the BOCES Area Center in Mexico, New York.

Mr. John Shelmidine, Board President called the meeting to order at 6:31 p.m.

Board Members Present:	Donna Blake, Vice President	
	Eric Behling	(Arrived at 6:33 p.m.)
	Casey Brouse	
	David Cordone	(Arrived at 6:34 p.m.)
	Gregory Muench	
	John Shelmidine, President	
	William "Dave" White	(Arrived at 6:40 p.m.)
	Ted Williams	

Board Members Absent:	Kevin Dix
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Central Administration:	Christopher J. Todd, District Superintendent
	Roseanne Bayne
	Mark LaFountain
	Michael Sheperd

Other CITI Staff	Marla Berlin
	Iraina Gerchman
	Paul Gugel
	Jim Huber
	Dr. John Ramin
	Amy Rhinehart
	Wayne Wideman

Officers:	Melissa Allard, District Clerk
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Guests:	Doug Buske
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The Pledge of Allegiance was recited.

Mr. Eric Behling entered at 6:33 p.m.

Mr. David Cordone entered at 6:34 p.m.

Facilities Report

District Superintendent Todd distributed a copy of the revised C&S contract for the extension of Construction Management Services for phase three of the construction project and explained the reasons for the revised contract and additional fees. The remaining CM fees will be paid in two lump sum payments of \$62,000.

It was:

Moved by Donna Blake, seconded by Dave Cordone that the Oswego County Board of Cooperative Educational Services hereby accepts and approves the revised contract for the extension of Construction Management Services with C&S Companies and grants permission to the Board President to execute the contract.

Vote on the motion: Ayes 7, Nays 0, motion carried.

Approval of the Minutes of The March 16, 2016 Regular Board Meeting

It was:

Moved by Casey Brouse, seconded by Gregory Muench, that the Oswego County Board of Cooperative Educational Services approves the minutes of the March 16, 2016 Regular Board meeting as presented.

Vote on the motion: Ayes 7, Nays 0, motion carried.

Mr. William "Dave" White entered at 6:40 p.m.

Public Comments

None.

Finance

- 7.1 List of Bills Approved and Ordered Paid by the Internal Claims Auditor.
- 7.2 Financial Reports. Please see enclosures.
 - 7.21 Student Club Account
 - 7.22 Treasurer's Report
 - 7.23 Budget Status Report & Transfers Greater Than \$50,000
- 7.3 Bids and Awards. Please see enclosures.
 - 7.31 Cooperative Bid – Calculators Bid #B16-1501
 - 7.32 Cooperative Bid – Technology Supplies & Equipment Bid #B16-7801
 - 7.33 Cooperative Bid – Transportation Lubricants Bid #B16-1703
 - 7.34 Cooperative Bid – Water Sampling and Testing bid #B16-4030
 - 7.35 Diesel Engine Rotary Mower for Hannibal CSD Bid #B16-8013
- 7.4 Internal Claims Auditor Report.
- 7.5 Resolution for Disposal of Surplus Equipment – April 20, 2016.

BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services hereby declares the attached listing of equipment as surplus and authorizes proper disposal of such.
- 7.6 Resolution to Enter Into a Three-Year High Speed Communications Service Agreement with TWC.

BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services hereby approves execution of the Time Warner Cable contract, for an amount of \$564.81 per month for a period of thirty-six (36) months from the time of service start, in order to receive Ethernet Private Line Service for High Speed Communications between the Oswego County BOCES Mexico campus and the Oswego County BOCES Phoenix campus to be leased from Operation Oswego County.
- 7.7 Resolution to Approve Lease of Phoenix Extension Site.

WHEREAS, Operation Oswego County, Inc. (the "Owner") is the Owner of real property located at 70 County Route 59, in the Oswego County Industrial Park, in the Town of Schroepel, County of Oswego, State of New York, which consists of an approximately 7,150 +/- sq. ft. building; and

WHEREAS, the BOCES desires to lease the premises in order to facilitate the provision of educational services; and

WHEREAS, the BOCES has considered the terms set forth in a proposed lease agreement between the parties; and

NOW, THEREFORE, be it resolved as follows:

 1. The Board determines the lease to be in the best interest of the supervisory District in that the leased space meets the program needs and no other space is available to accommodate the program at the BOCES. Moreover, the lease is at, or below, fair market value.
 2. The Lease Agreement between the BOCES and the Owner is contingent upon the terms set forth in the agreement, including approval of the Lease Agreement by the Commissioner of Education and the issuance of a Certificate of Occupancy.
 3. The Lease is hereby approved and the Board President is authorized to execute the same, retroactively to the effective date of the lease.
 4. This resolution shall take effect immediately.

It was:

Moved by Donna Blake, seconded by Ted Williams, that the Oswego County Board of Cooperative Educational Services approves 7.1 through 7.7 of the Finance Section of the Board Agenda.

Vote on the motion: Ayes 8, Nays 0, motion carried.

April 20, 2016 Oswego County BOCES Regular Meeting Board Minutes

PERSONNEL

RESOLVED, that upon the recommendation of the District Superintendent of Schools, that the Oswego County Board of Cooperative Educational Services approve the Personnel Section of the agenda, effective as indicated (unless extended in accordance with the law). These expiration dates are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012³ of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Leave of Absence								
Name		Program		Position		Effective Date		
Macro-Zwolinski, Stephanie		Exceptional Education		Teacher		5/13/2016 - 6/24/2016		
Retirements								
Name		Program		Position		Effective Date		
Allison, Betty		Exceptional Education		Teaching Assistant		6/24/2016		
Anderson, Jacqueline		Exceptional Education		Teaching Assistant		6/24/2016		
Cooper, Nancy		Exceptional Education		Teacher		6/24/2016		
Foley, Gerald		Exceptional Education		School Counselor		6/24/2016		
Hebert, Linda		Exceptional Education		Teacher		6/24/2016		
Kellogg, Elizabeth		Exceptional Education		Teacher		6/30/2016		
Kinney, Elizabeth		Exceptional Education		Teaching Assistant		6/24/2016		
McKnight, Janet		Exceptional Education		Teacher		6/30/2016		
Perth, Helen		Exceptional Education		Teacher		6/24/2016		
Pinkevicz, Sandra		Exceptional Education		Typist		6/30/2016		
Ryder, Elaine		Exceptional Education		Teaching Assistant		5/2/2016		
Scahill, Debra		Exceptional Education		School Counselor		6/30/2016		
Whitney, Doneita		Migrant Education		Senior Typist		6/30/2016		
Appointments								
Program	Name	Position	Type Appt.	Salary		Eff. Date	End Date	Comments
Adult Education	Smith, Kara	Clinical Instructor	Reapp	\$31.21	/hr	04/21/2016	06/30/2016	0-19 hrs/wk as per timesheet
Career & Technical Education	Soboleski, Steven	CDL Instructor	Reapp	\$12.62	/hr	03/06/2016	06/10/2016	as per timesheet
Exceptional Education	Aguilar, Theresa	Job Coach	Reapp	\$9.86	/hr	03/11/2016	06/30/2016	0-25 hrs/wk as per timesheet
	Bleiberg, Melanie	Job Coach	Reapp	\$9.86	/hr	04/21/2016	06/30/2016	0-10 hrs/wk as per timesheet
	Birmingham, Theresa	Teaching Assistant	Recalled Perm	\$19,712.00	/yr	03/28/2016		recalled from preferred hiring list; to be prorated from 3/28/2016
	Mackey, Elizabeth	Job Coach	Temp	\$9.86	/hr	04/21/2016	06/30/2016	0-10 hrs/wk as per timesheet
	Smith, Nicolette	Interpreter Stipend	Reapp	\$922.00	/stipend	5/2/2016	6/30/2016	to be prorated from 5/2/2016
	Wenner, Amy	Long Term Substitute Teacher	Reapp	\$262.08	/day	03/28/2016	06/23/2016	as per timesheet
Instructional Technology	Houhnan, Sage	Student Helper	Temp	\$9.00	/hr	04/21/2016	06/30/2016	as per timesheet
Operations & Maintenance	Nelson, Andy	Custodial Worker	Prob	\$13.87	/hr	05/09/2016	05/09/2017	40 hrs/wk
Workstudy	Student # 102	Workstudy Student	Temp	\$1.75	/hr	03/17/2016	06/30/2016	as per timesheet
Workstudy	Student # 103	Workstudy Student	Reapp	\$1.75	/hr	03/21/2016	06/30/2016	as per timesheet
Workstudy	Student # 104	Workstudy Student	Reapp	\$2.35	/hr	03/17/2016	06/30/2016	as per timesheet
Workstudy	Student # 105	Workstudy Student	Reapp	\$2.35	/hr	03/17/2016	06/30/2016	as per timesheet
Workstudy	Student # 106	Workstudy Student	Temp	\$1.75	/hr	03/18/2016	06/30/2016	as per timesheet
Workstudy	Student # 107	Workstudy Student	Temp	\$1.75	/hr	04/07/2016	06/30/2016	as per timesheet

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PERSONNEL (CONTINUED)

Probationary Appointments								
Program	Name	Position	Type Appt.	Salary		Eff. Date	End Date	Comments
Exceptional Education	Dupree, Roseangela	Teaching Assistant	Prob	\$21,862.00	/yr	4/21/2016	4/21/2020	to be prorated from 4/21/2016
	Herrington, Colleen	Teaching Assistant	Prob	\$17,403.00	/yr	4/21/2016	4/21/2020	to be prorated from 4/21/2016
	McAuslan, Justin	Teaching Assistant	Prob	\$18,467.00	/yr	4/21/2016	4/21/2020	to be prorated from 4/21/2016
	Smith, Nicolette	Teaching Assistant	Prob	\$17,403.00	/yr	5/2/2016	5/2/2020	to be prorated from 5/2/2016
Substitutes								
Adult Education								
Smith, Kara				\$31.21/hr				
Alternative Education/Career & Technical Education								
Barry, Erin				\$91.98/day; \$10.20/hr				
Nosiglia, Holly				\$91.98/day; \$10.20/hr				
Exceptional Education								
Bleiberg, Melanie				\$80.95/day; \$10.75/hr; \$10.20/hr; \$9.86/hr				
Herrington, Colleen				\$80.95/day				
Mackey, Elizabeth				\$9.86/hr				
Ware, Rebecca				\$80.95/day; \$10.75/hr; \$10.20/hr; \$9.00/hr				

It was:

Moved by Dave Cordone, seconded by Casey Brouse, that the Oswego County Board of Cooperative Educational Services approves Section 8.1 of the Personnel Section of the Board Agenda, effective as indicated.

Mr. Mark LaFountain announced that he is working with his assistant to pin down a date for the retirees reception and as soon as that date/location is decided, it will be announced to the Board.

Vote on the motion: Ayes 8, Nays 0, motion carried.

INSTRUCTIONAL SUPPORT

- 9.1 Points of Pride – March 2016. (Please See Attached).

SUPERINTENDENT'S REPORT

- 10.1 Resolution to Create the Position of Purchasing Clerk.
BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby creates the position of Purchasing Clerk.

It was:

Moved by Gregory Muench, seconded by Eric Behling, that the Oswego County Board of Cooperative Educational Services hereby creates the position of Purchasing Clerk.

Vote on the motion: Ayes 8, Nays 0, motion carried.

- 10.2 Resolution to approve the Oswego County School District's Calendar for 2016-17.
RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby approves the Oswego County School Districts Calendar for 2016-17 as presented.

It was:

Moved by Ted Williams, seconded by Dave White, that the Oswego County Board of Cooperative Educational Services hereby approves the Oswego County School Districts Calendar for 2016-17 as presented.

Vote on the motion: Ayes 8, Nays 0, motion carried.

- 10.3 Discussion Regarding RFP's for Attorney Services.
Mr. Todd informed the Board that he had received a contract to renew services with CITI's school attorney and asked if the Board would like to do a RFP for services prior to signing the contract. District Superintendent Todd explained that he is not unhappy with the services of the current firm, but just feels it is the fiscally responsible thing to do. The Board agreed to do an RFP for legal services.

- 10.4 EPC Rebates.
Mr. Todd and Mr. Sheperd shared a handout with the Board of Education that showed the various rebates that had been received for energy performance. Mr. Sheperd and Mr. Todd asked the Board what they wished to do with the rebates. Various scenarios were presented to the Board including the one that was picked, which was to use the rebates to offset lease payments in the coming years. Mr. Sheperd stated that there was no need for a resolution.

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PRESIDENT'S REPORT

- 11.1 Second Reading and Approval of Board Policies. Please see enclosures
RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby approves the First Reading of Board Policies:

2110	BOCES/Community Relations and Communications
2120	Copyright of BOCES Work Products
2130	Emergency School Closings
2140	Flag Display
2210	Visits to BOCES Facilities, Schools and Programs
2220	Presentation By the Public at Board Meetings
2221	Shared-Decision Making and School-Based Planning
2230	Use of School Facilities and/or Resources
2231	Use of BOCES-Owned Equipment and Other Property by Board Members/Employees
2232	Servicing or Repairing of Personal Property by Students
2233	Equipment Loan to Component School Districts
2234	Services to Nonpublic Schools
2240	School Volunteers
2250	Public Complaints
2260	Solicitation by Outside Entities or Individuals
2310	Public Access to Records
2410	Code of Conduct on BOCES Property
2411	Unlawful Possession of a Weapon Upon School Grounds or At a School Function
2420	Non-Discrimination and Anti-Harassment in the BOCES
2430	Uniform Violent and Disruptive Incident Reporting System (VADIR)

It was:

Moved by Gregory Muench, seconded by Dave Cordone, that the Oswego County Board of Cooperative Educational Services accepts and approves the second reading and adoption of the Board Policies as presented in section 11.1 of the President's Report on the Board Agenda.

Vote on the motion: Ayes 8, Nays 0, motion carried.

- 11.2 First Reading of the 3000, and 4000 Series of Board Policies. Please see enclosures
RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby approves the First Reading of the 3000 and 4000 Series of Board Policies with changes as noted on the Policy notes and corrections cover page.

It was:

Moved by Donna Blake, seconded by Dave Cordone, that the Oswego County Board of Cooperative Educational Services hereby approves the First Reading of the 3000 and 4000 Series of Board Policies with changes as noted on the Policy notes and corrections cover page.

Vote on the motion: Ayes 8, Nays 0, motion carried.

- 11.3 Resolution to Establish the Date of the Oswego County BOCES Reorganization Meeting
RESOLVED that the Oswego County Board of Cooperative Educational Services hereby sets the date of **Wednesday, July 6, 2016 at 6:30 p.m.** as the date for their Annual Reorganization Meeting.

It was:

Moved by Eric Behling, seconded by Casey Brouse, that the Oswego County Board of Cooperative Educational Services hereby sets the date of **Wednesday, July 6, 2016 at 6:30 p.m.** as the date for their Annual Reorganization Meeting.

Vote on the motion: Ayes 8, Nays 0, motion carried.

- 11.4 Designation of Annual Meeting and Administrative Budget Vote Dates for the 2016-17 School Year
BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services hereby designates **Wednesday, April 5, 2017** for the Oswego County BOCES Annual Meeting and **Tuesday, April 25, 2017** for the Administrative Budget Vote.

It was:

Moved by Dave Cordone, seconded by Dave White, that the Oswego County Board of Cooperative Educational Services hereby sets the date of **Wednesday, July 6, 2016 at 6:30 p.m.** as the date for their Annual Reorganization Meeting.

Vote on the motion: Ayes 8, Nays 0, motion carried.

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PRESIDENT'S REPORT

President Shelmidine informed the Board that he had the District Clerk, Melissa Allard e-mail them the documents necessary to conduct the District Superintendent's evaluation. The documents were a blank evaluation form that had been created a few years ago, a seniority/salary list of District Superintendents in New York State, as well as, a list of key dates/deadlines in the District Superintendent's contract. Mr. Shelmidine informed the Board that he will compile the evaluation forms that are created by Board Members and then the Board will meet with Mr. Todd after the May 11th meeting to share the results of the evaluation with him. Mr. Shelmidine explained that when Mr. Todd came he asked for a face-to-face evaluation meeting so a discussion of the evaluation could occur at the time it is presented.

Board Member Cordone asked if the Board also does a self-evaluation of themselves. Board President Shelmidine responded that it has been the intent of the Board to do so, but it had not been done.

Mr. Shelmidine stated he wanted to publicly thank the nine component school districts for all approving the CITI BOCES Administrative Budget. He congratulated Mr. Brouse and Mr. Dix for being re-elected to the CITI Board and welcomed Mr. Randy Hoyt who will be representing the Central Square School District. President Shelmidine also stated that he wanted to thank Mr. Gregory Muench who has been a representative on the CITI Board for the Central Square School District. Mr. Shelmidine stated that Mr. Muench has been an outstanding representative.

President Shelmidine announced that the SkillsUSA State Competition would be taking place next week with the primary competition taking place on April 28th at the New York State Fairgrounds. Mr. Shelmidine encouraged any of the Board Members that could make the competition to attend as it is an outstanding experience. Mr. Shelmidine stated that winners of the State Competition will go on to compete at the National Competition held in Louisville, KY in June.

Mr. Shelmidine also shared with the Board Members that he wanted to stress how important it was to the CITI Board and component school districts that Board Members be present for the CITI Board Meetings. He stated as Board Members we sign on for this important role and it is very important that we attend each meeting so our component school districts are represented. Board Vice-President Donna Blake reminded Board Members if they are unable to attend a meeting, it is the Board Members responsibility to inform the District Clerk so she is able to determine whether or not there will be a quorum for each meeting. President Shelmidine stated that he will be reiterating the topic of attendance at a future meeting so that our new Board representative is aware of the conversation as well.

Other Items to Come Before the Board

District Superintendent Todd informed the Board that he would be out on vacation beginning Friday, April 22nd after work and returning on Monday, May 2nd. Mr. Todd stated that he has contacted District Superintendent Jeffrey Matteson and he will be filling in for emergencies while Mr. Todd is out of state. All day-to-day questions can be answered by staff at CITI BOCES. District Superintendent Matteson should be contacted for emergency situations only.

Assistant Superintendent Roseann Bayne shared with the Board that every district has had student applications submitted for the PTECH program. Student interviews will be conducted the first two weeks of May by district representatives and industry partners. Districts representatives will not conduct their own student interviews. A rubric has been developed to score the student interviews.

EXECUTIVE SESSION

It was:

Moved by Casey Brouse, seconded by Ted Williams, that the Oswego County Board of Cooperative Educational Services enter into an Executive Session to discuss matters relating to negotiations conducted pursuant to the Taylor Law involving the Oswego County BOCES Teachers' Association and the employment history of particular persons. It is the Board's intent to take action on an item after Executive Session

The CITI BOCES Board entered into an Executive Session at 7:28 p.m. at the CITI main campus. Those present for Executive Session were: Melissa Allard, Roseann Bayne, Eric Behling, Donna Blake (Vice President), Casey Brouse, Dave Cordone, Mark LaFountain, Gregory Muench, John Shelmidine (President), Michael Sheperd, Christopher Todd, William "Dave" White and Ted Williams.

Vote on the motion: Ayes 8, Nays 0, motion carried.

Regular Board Meeting Reconvened

It was:

Moved by Gregory Muench, seconded by Donna Blake, that the Oswego County Board of Cooperative Educational Services adjourn the Executive Session and reconvene to the Regular Board Meeting.

Vote on the motion: Ayes 8, Nays 0, motion carried.

The BOCES Board adjourned the Executive Session and reconvened the Regular Board meeting at 8:51 p.m.

April 20, 2016 Oswego County BOCES Regular Meeting Board Minutes

Ratification of the 2016-2019 Oswego County Teachers' Association Contract

RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby approves the agreement between the District Superintendent and the Oswego County BOCES Teachers' Association for the period of July 1, 2016 through June 30, 2019.

It was:

Moved by Ted Williams, seconded by Eric Behling, that the Oswego County Board of Cooperative Educational Services hereby approves the agreement between the District Superintendent and the Oswego County BOCES Teachers' Association for the period of July 1, 2016 through June 30, 2019.

Vote on the motion: Ayes 8, Nays 0, motion carried.

Mr. Dave Cordone asked if we thank the unions for making the negotiation process so amicable. He stated that it just seems that the negotiation process seems to go pretty well and that the unions should be thanked for that. Mr. Mark LaFountain will forward the Board's appreciation to the union representatives.

Meeting Adjourned

It was:

Moved by Dave Cordone, seconded by Ted Williams, that the BOCES Board Meeting be adjourned.

Vote on the motion: Ayes 8, Nays 0, motion carried.

The BOCES Board adjourned at 8:54 p.m.

Respectfully Submitted,

Melissa Allard
District Clerk

INTEROFFICE MEMORANDUM

TO: Christopher J. Todd
District Superintendent

FROM: Michael J. Sheperd *MJS*
Assistant Superintendent for Administrative Services

SUBJECT: Administrative Services Report for the Board of Education

DATE: 5/3/2016

Enclosed are the following items for the Finance/Administrative Services section of the May 11, 2016 Board of Education meeting:

- Enclosed for the information of the Board is a list of bills approved and ordered paid by the Internal Claims Auditor.
- Treasurer's Report for the period ending March 31, 2016 as prepared and submitted by Kelly Wood, Treasurer.
- General Fund Budget Status Report as of April 30, 2016, as prepared and submitted by Gisèle Benigno, Coordinator of Business Administration, Printing, Public Relations and Special Projects.
- Cooperative Bid Award #B16-3001 – Athletic Equipment and Supplies, as prepared and submitted by Amy Rhinehart, School Purchasing Officer.
- Cooperative Bid Award #B16-0401 – Custodial Supplies, as prepared and submitted by Amy Rhinehart, School Purchasing Officer.
- Cooperative Bid Award #B16-0501 – Health Supplies, as prepared and submitted by Amy Rhinehart, School Purchasing Officer.
- Cooperative Bid Award #B16-2501 – Musical Instruments and Supplies, as prepared and submitted by Amy Rhinehart, School Purchasing Officer.
- Cooperative Bid Award #B16-0451 – HVAC Filters and Consult Service, as prepared and submitted by Amy Rhinehart, School Purchasing Officer.
- Cooperative Bid Award #B16-8021 – Multiple Vehicles, as prepared and submitted by Amy Rhinehart, School Purchasing Officer.
- Bid Award #B16-8032 – Citi IBM Bladeserver Maintenance Renewal, as prepared and submitted by Amy Rhinehart, School Purchasing Officer.
- Approval of Surplus Equipment – May 11, 2016, as prepared and submitted by Gisèle Benigno, Coordinator of Business Administration, PR & Special Projects.
- Resolution to Adopt the 2016-2017 Annual General Fund Budget
- Revenue Anticipation Note (RAN) Resolution
- Resolution to Authorize Write-Off of Outstanding Accounts Receivables from Adult Ed Students
- Resolution Authorizing Participation in Erie 1 BOCES Bid

Please contact me if you have any questions or require any additional information.

Enclosures

OSWEGO COUNTY BOCES

A/P Check Register
Bank Account: Capital Chck - Capital Fund Checking

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001523	04/08/2016	C	Oswego Mechanical, Inc.	0019		No	No			\$14,606.00	001523
001524	04/15/2016	C	A-VERDI	0019		No	No			\$240.00	001524
001525	04/15/2016	C	Fiscal Advisors & Market.	0019		No	No			\$525.00	001525
001526	04/22/2016	C	C & S Engineers	0019		No	No			\$31,000.00	001526
001527	04/22/2016	C	Mosaic Associates	0019		No	No			\$44,288.00	001527
001528	04/29/2016	C	A-VERDI	0019		No	No			\$680.00	001528
Subtotal for Bank Account: Capital Chck - Capital Fund Checking										\$91,339.00	
Grand Total										\$0.00	
Void Total										\$91,339.00	
Net											

OSWEGO COUNTY BOCES

AJF Check Register

Bank Account: FEDERALFN - First Niagara - Federal Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001633	03/30/2016	C	DeMarco/Lisa A.	0018		No	No	4/5/2016	Cash Replacement Check # 001674 Issued	(\$50.25)	001633
001674	04/05/2016	C	DeMarco/Lisa A.	0019		No	No			\$50.25	001674
001675	04/08/2016	C	NASDME	0019		No	No			\$750.00	001675
001676	04/08/2016	C	New York State Commissioner	0019		No	No			\$805.00	001676
001677	04/15/2016	C	4imprint	0019		No	No			\$230.06	001677
001678	04/15/2016	C	ABC-CLIO, LLC	0019		No	No			\$69.00	001678
001679	04/15/2016	C	Actea	0019		No	No			\$175.00	001679
001680	04/15/2016	C	Airgas USA, Inc.	0019		No	No			\$57.50	001680
001681	04/15/2016	C	ASCD	0019		No	No			\$59.00	001681
001682	04/15/2016	C	Auxiliary Services	0019		No	No			\$239.60	001682
001683	04/15/2016	C	Barlow/Tara	0019		No	No			\$3,822.00	001683
001684	04/15/2016	C	Bell/Stephanie	0019		No	No			\$275.00	001684
001685	04/15/2016	C	Burridge/Mat	0019		No	No			\$275.00	001685
001686	04/15/2016	C	Burton/Starr	0019		No	No			\$382.00	001686
001687	04/15/2016	C	Carbone/Eric	0019		No	No			\$3,619.00	001687
001688	04/15/2016	C	Colosi/Christopher F.	0019		No	No			\$275.00	001688
001689	04/15/2016	C	Cook/Carol A.	0019		No	No			\$275.00	001689
001690	04/15/2016	C	Cook/Claudia D.	0019		No	No			\$76.50	001690
001691	04/15/2016	C	CPS Recruitment Inc	0019		No	No			\$833.52	001691
001692	04/15/2016	C	Defren/Cayla	0019		No	No			\$1,125.00	001692
001693	04/15/2016	C	Dental Assisting National Board, Inc.	0019		No	No			\$2,000.00	001693
001694	04/15/2016	C	Downs/Renee	0019		No	No			\$382.00	001694
001695	04/15/2016	C	Drake/Helen Y.	0019		No	No			\$100.17	001695
001696	04/15/2016	C	Education.com	0019		No	No			\$188.00	001696
001697	04/15/2016	C	Eklund Systems	0019		No	No			\$78.68	001697
001698	04/15/2016	C	Ellia/Roberto L.	0019		No	No			\$44.12	001698
001699	04/15/2016	C	Embassy Suites by Hilton	0019		No	No			\$1,064.42	001699
001700	04/15/2016	C	ESCO Institute	0019		No	No			\$131.97	001700
001701	04/15/2016	C	Esposito/Katie S.	0019		No	No			\$275.00	001701
001702	04/15/2016	C	Farden/Wandy R.	0019		No	No			\$75.60	001702
001703	04/15/2016	C	Fedele/Erin	0019		No	No			\$375.00	001703
001704	04/15/2016	C	Fisher/William J.	0019		No	No			\$100.44	001704
001705	04/15/2016	C	Fogarty/Trisha	0019		No	No			\$275.00	001705
001706	04/15/2016	C	Frank's Uniforms	0019		No	No			\$1,473.00	001706
001707	04/15/2016	C	Griffin/Stephanie A.	0019		No	No			\$375.00	001707
001708	04/15/2016	C	Griffin/Tammy	0019		No	No			\$275.00	001708
001709	04/15/2016	C	Guptill/Kristine L.	0019		No	No			\$375.00	001709
001710	04/15/2016	C	Hampton Inn Albany	0019		No	No			\$222.00	001710
001711	04/15/2016	C	Hopper/Kaitlyn	0019		No	No			\$2,896.00	001711
001712	04/15/2016	C	HURD/DEE	0019		No	No			\$275.00	001712

Payment Types: C= Cash Payment, E= Electronic Transfer, M= Manual Check

* Payee Name is different from current vendor name.

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: FEDERALFN - First Niagara - Federal Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001713	04/15/2016	C	Hyland-HaakJodi E.	0019		No	No			\$13.00	001713
001714	04/15/2016	C	Hyland-Peter A.	0019		No	No			\$275.00	001714
001715	04/15/2016	C	Internat'l Literacy Association	0019		No	No			\$235.00	001715
001716	04/15/2016	C	J & K Auto Parts	0019		No	No			\$19.96	001716
001717	04/15/2016	C	Jackson Welding & Gas Products	0019		No	No			\$348.00	001717
001718	04/15/2016	C	JimenezWilmer O.	0019		No	No			\$77.76	001718
001719	04/15/2016	C	KangahAlexis	0019		No	No			\$2,285.00	001719
001720	04/15/2016	C	KennedyDeborah M.	0019		No	No			\$275.00	001720
001721	04/15/2016	C	KraegerJodi	0019		No	No			\$275.00	001721
001722	04/15/2016	C	LASZIOTRACEY	0019		No	No			\$275.00	001722
001723	04/15/2016	C	LewandowskiEvelyn M.	0019		No	No			\$189.54	001723
001724	04/15/2016	C	MaddenTeresa S.	0019		No	No			\$275.00	001724
001725	04/15/2016	C	MarroquinYessenia M.	0019		No	No			\$106.92	001725
001726	04/15/2016	C	MasonCrystal	0019		No	No			\$150.00	001726
001727	04/15/2016	C	MathiesonKimberly Anne	0019		No	No			\$275.00	001727
001728	04/15/2016	C	MattesonAndrew	0019		No	No			\$275.00	001728
001729	04/15/2016	C	Mexico Central Schools	0019		No	No			\$406.67	001729
001730	04/15/2016	C	MeyerLevi	0019		No	No			\$275.00	001730
001731	04/15/2016	C	MillerNancy	0019		No	No			\$275.00	001731
001732	04/15/2016	C	MiscoSarah	0019		No	No			\$275.00	001732
001733	04/15/2016	C	MixAshleigh	0019		No	No			\$275.00	001733
001734	04/15/2016	C	MoranSusan L.	0019		No	No			\$37.80	001734
001735	04/15/2016	C	NashJennifer	0019		No	No			\$275.00	001735
001736	04/15/2016	C	NetusilTerencia E.	0019		No	No			\$78.50	001736
001737	04/15/2016	C	NeuliebMarilyn K.	0019		No	No			\$210.60	001737
001738	04/15/2016	C	NeuliebRobert L.	0019		No	No			\$254.88	001738
001739	04/15/2016	C	NYSUT Building Corp.	0019		No	No			\$850.00	001739
001740	04/15/2016	C	NYSUT ELT	0019		No	No			\$1,575.00	001740
001741	04/15/2016	C	O'RourkeDennis	0019		No	No			\$275.00	001741
001742	04/15/2016	C	Oswego City-County Youth Bureau	0019		No	No			\$617.00	001742
001743	04/15/2016	C	Oswego County BOCES Treasurer	0019		No	No			\$29,900.00	001743
001744	04/15/2016	C	Oswego County Weeklies	0019		No	No			\$72.00	001744
001745	04/15/2016	C	PiazzaUena Lyn	0019		No	No			\$1,728.00	001745
001746	04/15/2016	C	PruchallConnor	0019		No	No			\$2,267.00	001746
001747	04/15/2016	C	Regents Research Fund	0019		No	No			\$50.00	001747
001748	04/15/2016	C	ReynBeverly	0019		No	No			\$275.00	001748
001749	04/15/2016	C	RitenDr. Donna	0019		No	No			\$1,700.00	001749
001750	04/15/2016	C	RITTENHOUSE BOOK DIST.	0019		No	No			\$499.50	001750
001751	04/15/2016	C	RoachRandi L.	0019		No	No			\$275.00	001751
001752	04/15/2016	C	Rochester Democrat and Chronicle	0019		No	No			\$1,750.00	001752

OSWEGO COUNTY BOCES

All Check Registered

Bank Account: FEDERALFN - First Niagara - Federal Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001753	04/15/2016	C	Ruggio/Jennifer L.	0019		No	No			\$275.00	001753
001754	04/15/2016	C	S & B Computer and Office Products, Inc.	0019		No	No			\$177.52	001754
001755	04/15/2016	C	School Specialty	0019		No	No			\$321.45	001755
001756	04/15/2016	C	Schumaker/Sarah	0019		No	No			\$275.00	001756
001757	04/15/2016	C	Sheraton San Diego	0019		No	No			\$588.29	001757
001758	04/15/2016	C	SMITH/CATHERINE	0019		No	No			\$275.00	001758
001759	04/15/2016	C	Smith/Elizabeth A.	0019		No	No			\$275.00	001759
001760	04/15/2016	C	SMITH/JEFF	0019		No	No			\$275.00	001760
001761	04/15/2016	C	Sonnacchio/Sheryl L.	0019		No	No			\$275.00	001761
001762	04/15/2016	C	Stuart/Valerie	0019		No	No			\$275.00	001762
001763	04/15/2016	C	Travel Leaders	0019		No	No			\$1,506.40	001763
001764	04/15/2016	C	Verizon Wireless	0019		No	No			\$174.16	001764
001765	04/15/2016	C	Wegmans Food Markets Inc.	0019		No	No			\$34.01	001765
001766	04/15/2016	C	Woods Jr./Steve	0019		No	No			\$724.00	001766
001767	04/15/2016	C	Woolworth/Jeffrey	0019		No	No			\$2,267.00	001767
001768	04/15/2016	C	Yudin/P. Maria	0019		No	No			\$634.13	001768
001769	04/18/2016	C	Corporate Payment Systems	0019		No	No			\$3,589.00	001769
001770	04/20/2016	C	Lautensack/Cheryl A.	0019		No	No			\$150.00	001770
001771	04/29/2016	C	Ambrose/Vessica	0019		No	No			\$275.00	001771
001772	04/29/2016	C	Arnold/Brenda	0019		No	No			\$235.71	001772
001773	04/29/2016	C	ATI	0019		No	No			\$1,899.50	001773
001774	04/29/2016	C	Beck/Karalyn J.	0019		No	No			\$275.00	001774
001775	04/29/2016	C	Brown/Mary M.	0019		No	No			\$275.00	001775
001776	04/29/2016	C	Cashman/Diana L.	0019		No	No			\$275.00	001776
001777	04/29/2016	C	Cayuga Onondaga BOCES	0019		No	No			\$2,865.46	001777
001778	04/29/2016	C	CDW Government, Inc.	0019		No	No			\$425.25	001778
001779	04/29/2016	C	Chandler/Christine	0019		No	No			\$375.00	001779
001780	04/29/2016	C	Clarke-McManey/Teresa	0019		No	No			\$275.00	001780
001781	04/29/2016	C	Contemporary Personnel Staffing	0019		No	No			\$279.00	001781
001782	04/29/2016	C	DaRin/Amanda	0019		No	No			\$275.00	001782
001783	04/29/2016	C	DeLahunt/Kimberly A.	0019		No	No			\$275.00	001783
001784	04/29/2016	C	Ellis/Roberto L.	0019		No	No			\$20.95	001784
001785	04/29/2016	C	ELSEVIER	0019		No	No			\$230.15	001785
001786	04/29/2016	C	Ercolani/Katrina L.	0019		No	No			\$275.00	001786
001787	04/29/2016	C	Fairfield Inn Albany	0019		No	No			\$230.00	001787
001788	04/29/2016	C	Fargnoli/Gina	0019		No	No			\$275.00	001788
001789	04/29/2016	C	France/Robin M.	0019		No	No			\$275.00	001789
001790	04/29/2016	C	Godleski/Angel J.	0019		No	No			\$275.00	001790
001791	04/29/2016	C	Greenway/Sarah B.	0019		No	No			\$275.00	001791
001792	04/29/2016	C	Hadcock/Sarah J.	0019		No	No			\$275.00	001792

Payee Name is different from current vendor name

OSWEGO COUNTY BOCES

APR Check Register

Bank Account: FEDERALFN - First Niagara - Federal Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001783	04/29/2016	C	Halliwel/Lynn M.	0019		No	No			\$235.71	001793
001794	04/29/2016	C	Hart/Mary Jo	0019		No	No			\$821.86	001794
001795	04/29/2016	C	Hoefl/Mary Jo	0019		No	No			\$375.00	001795
001796	04/29/2016	C	Holleran/Ginger E.	0019		No	No			\$375.00	001796
001797	04/29/2016	C	Hopsicker/Vickie A.	0019		No	No			\$275.00	001797
001798	04/29/2016	C	Hyland-Haak/Jodi E.	0019		No	No			\$171.18	001798
001799	04/29/2016	C	Hyllen/Elizabeth Anne	0019		No	No			\$275.00	001799
001800	04/29/2016	C	Jimenez/Wilmer O.	0019		No	No			\$112.32	001800
001801	04/29/2016	C	Kent/Racheal L.	0018		No	No			\$275.00	001801
001802	04/29/2016	C	Kester/Melissa K.	0019		No	No			\$275.00	001802
001803	04/29/2016	C	Knapp-Kankus/Lori A.	0019		No	No			\$275.00	001803
001804	04/29/2016	C	Kringer/Janet L.	0019		No	No			\$275.00	001804
001805	04/29/2016	C	Learning Forward	0019		No	No			\$40.50	001805
001806	04/29/2016	C	Leonard/Penny Lynn	0019		No	No			\$235.71	001806
001807	04/29/2016	C	Leonard/Scott	0019		No	No			\$235.71	001807
001808	04/29/2016	C	LeVea/Justine E.	0019		No	No			\$275.00	001808
001809	04/29/2016	C	Loudemilk/Joanne A.	0019		No	No			\$275.00	001809
001810	04/29/2016	C	Lund/Daisy L.	0019		No	No			\$281.88	001810
001811	04/29/2016	C	Marion/John M.	0019		No	No			\$335.71	001811
001812	04/29/2016	C	Marroquin/Yesenia M.	0019		No	No			\$57.78	001812
001813	04/29/2016	C	Martin/Erica Kay Voorhees	0019		No	No			\$325.00	001813
001814	04/29/2016	C	Menikheim-Morey/Amanda L.	0019		No	No			\$275.00	001814
001815	04/29/2016	C	Moshier/Tracy S.	0019		No	No			\$473.46	001815
001816	04/29/2016	C	Mou/Roberta L.	0019		No	No			\$275.00	001816
001817	04/29/2016	C	NYLA	0019		No	No			\$225.00	001817
001818	04/29/2016	C	Pawlewicz/Anita L.	0019		No	No			\$275.00	001818
001819	04/29/2016	C	PAWLEWICZ/DAN	0019		No	No			\$235.71	001819
001820	04/29/2016	C	Pascik/Robert L.	0019		No	No			\$235.71	001820
001821	04/29/2016	C	Powers/Kristen M.	0019		No	No			\$375.00	001821
001822	04/29/2016	C	Przybylski/Jennifer	0019		No	No			\$375.00	001822
001823	04/29/2016	C	Ramsey's Pizza	0019		No	No			\$60.00	001823
001824	04/29/2016	C	Regitano/Jessica	0019		No	No			\$275.00	001824
001825	04/29/2016	C	Rich-Walters/Jennifer	0019		Yes	No			\$150.00	001825
001826	04/29/2016	C	Salvatore/Mark	0019		No	No			\$275.00	001826
001827	04/29/2016	C	School Library Systems Association	0019		No	No			\$200.00	001827
001828	04/29/2016	C	Schultheis/Sarah R.	0019		No	No			\$325.00	001828
001829	04/29/2016	C	Sega/Jennifer S.	0019		No	No			\$275.00	001829
001830	04/29/2016	C	Sheehan/Kathleen D.	0019		No	No			\$275.00	001830
001831	04/29/2016	C	Sodus Central School District	0019		No	No			\$67.50	001831
001832	04/29/2016	C	Stump/Michael Charles	0019		No	No			\$275.00	001832

Payment Types: C=Computer Check A=Automated Payment E=Electronic Funds Withdrawal M=Manual Check

Reasons: H=Amount different from current vendor name

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: FEDERALFN - First Niagara - Federal Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001833	04/29/2016	C	Syracuse University	0019		No	No			\$1,000.00	001833
001834	04/29/2016	C	The Desmond	0019		No	No			\$127.00	001834
001835	04/29/2016	C	Travel Leaders	0019		No	No			\$565.20	001835
001836	04/29/2016	C	Trowbridge/Adele L.	0019		No	No			\$524.34	001836
001837	04/29/2016	C	Vaught/Linda S.	0019		No	No			\$275.00	001837
001838	04/29/2016	C	Wal-Mart Community	0019		No	No			\$140.89	001838
001839	04/29/2016	C	Waloven/Carri	0019		No	No			\$375.00	001839
001840	04/29/2016	C	Walsh/Danielle D.	0019		No	No			\$275.00	001840
001841	04/29/2016	C	Wicks/Erin F.	0019		No	No			\$275.00	001841
001842	04/29/2016	C	Wondersworks Syracuse LLC	0019		No	No			\$165.00	001842
Subtotal for Bank Account: FEDERALFN - First Niagara - Federal Fund											
Grand Total										\$110,175.11	
Void Total										(\$50.25)	
Net										\$110,124.86	

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: FederalKey - Key Bank - Federal

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
031435	08/13/2014	C	NYS Education Dept.	0022		No	Yes	4/19/2016	Uncashed - unable to contact	(\$143.00)	031435
031766	09/15/2014	C	NYS Education Dept.	0005		No	Yes	4/19/2016	uncashed replacement check - unable to contact	(\$143.00)	031766
031801	09/15/2014	C	LiCourt/Larry	0005		No	Yes	4/19/2016	uncashed - unable to contact	(\$35.00)	031801
031804	09/15/2014	C	Meade/Jared	0005		No	Yes	4/19/2016	uncashed - unable to contact	(\$35.00)	031804
032289	01/30/2015	C	Petramale/Colin	0013		No	Yes	4/19/2016	uncashed - unable to contact	(\$91.50)	032289
032719	05/15/2015	C	Weisburg Associates, LLC	0021		No	Yes	4/19/2016	Cash Replacement Check # 033111 Issued	(\$200.00)	032719
032745	05/29/2015	C	LIVERPOOL CENTRAL SCHOOL	0021		No	Yes	4/19/2016	uncashed replacement check - no response	(\$665.00)	032745
033045	07/30/2015	C	Quonce/Amy F.	0001		No	Yes	4/12/2016	Cash Replacement Check # 033110 Issued	(\$105.80)	033045
033110	04/12/2016	C	Quonce/Amy F.	0019		No	No			\$105.80	033110
033111	04/19/2016	C	Weisburg Associates, LLC	0019		No	No			\$200.00	033111
Subtotal for Bank Account: FederalKey - Key Bank - Federal											
Grand Total										\$305.80	
Void Total										(\$1,418.30)	
Net										(\$1,112.50)	

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Pay Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001066	08/31/2015	C	Kocher/Roger I.	0004		No	Yes	4/12/2016	Cash Replacement Check # 004114 Issued	(\$40.00)	001066
002407	11/30/2015	C	Kather/Nancy E.	0009		No	Yes	4/4/2016	Cash Replacement Check # 004113 Issued	(\$40.00)	002407
003695	03/15/2016	C	Broughton/Michael	0018		No	Yes	4/4/2016	School paid	(\$1,025.40)	003695
004011	03/30/2016	C	National FFA Organization	0018		No	Yes	4/13/2016	Cash Replacement Check # 004116 Issued	(\$65.00)	004011
004113	04/04/2016	C	Kather/Nancy E.	0019		No	No			\$40.00	004113
004114	04/12/2016	C	Kocher/Roger I.	0019		No	No			\$40.00	004114
004115	04/12/2016	C	Wex Bank	0019		No	No			\$84.43	004115
004116	04/13/2016	C	New York FFA Association	0019		No	No			\$85.00	004116
004117	04/15/2016	C	A-VERDI	0019		No	No			\$810.00	004117
004118	04/15/2016	C	Able Smith Tent	0019		No	No			\$1,568.52	004118
004119	04/15/2016	C	Actea	0019		No	No			\$1,285.00	004119
004120	04/15/2016	C	Aguilar/Theresa A.	0019		No	No			\$10.80	004120
004121	04/15/2016	C	Air Temp Heating & Air Conditioning, Inc	0019		No	No			\$2,953.00	004121
004122	04/15/2016	C	Airgas USA, Inc.	0019		No	No			\$218.50	004122
004123	04/15/2016	C	Alpha Psi Omega	0019		No	No			\$2,400.00	004123
004124	04/15/2016	C	Alisco	0019		No	No			\$232.56	004124
004125	04/15/2016	C	APW Central School	0019		No	No			\$1,620.00	004125
004126	04/15/2016	C	Artswego	0019		No	No			\$3,750.00	004126
004127	04/15/2016	C	B&H Photo Video	0019		No	No			\$802.60	004127
004128	04/15/2016	C	Babbie/Shannon L.	0019		No	No			\$242.84	004128
004129	04/15/2016	C	Babcock Highway Supply	0019		No	No			\$107.40	004129
004130	04/15/2016	C	Baltimore Woods Nature Center	0019		No	No			\$420.00	004130
004131	04/15/2016	C	Baratta/Nicholas M.	0019		No	No			\$600.00	004131
004132	04/15/2016	C	Benedict/Liane E.	0019		No	No			\$67.03	004132
004133	04/15/2016	C	Born 2 Move Movement Adventures	0019		No	No			\$435.00	004133
004134	04/15/2016	C	Boxwood Technology, Inc.	0019		No	No			\$200.00	004134
004135	04/15/2016	C	Bradbury/Amy M.	0019		No	No			\$378.54	004135
004136	04/15/2016	C	Bradley/Jessie	0019		No	No			\$447.12	004136
004137	04/15/2016	C	Brett/Deborah L.	0019		No	No			\$18.90	004137
004138	04/15/2016	C	Bricks 4 Kidz	0019		No	No			\$724.00	004138
004139	04/15/2016	C	Buell/Elizabeth J.	0019		No	No			\$550.00	004139
004140	04/15/2016	C	BUTCH'S AUTO PAINT SUPPLY	0019		No	No			\$451.58	004140
004141	04/15/2016	C	Calhoun Technologies World Headquarters	0019		No	No			\$75.00	004141
004142	04/15/2016	C	Career Track	0019		No	No			\$239.00	004142
004143	04/15/2016	C	Carr/Nancy L.	0019		No	No			\$121.50	004143
004144	04/15/2016	C	Cascade School Supplies, Inc.	0019		No	No			\$129.90	004144
004145	04/15/2016	C	Castellani/Kathryn	0019		No	No			\$415.80	004145

Payee Name is different from current vendor name

OSWEGO COUNTY BOCES

AUP Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004146	04/15/2016	C	Cayuga Community College	0019		No	No			\$19,710.00	004146
004147	04/15/2016	C	CDW Government, Inc.	0019		No	No			\$1,642.00	004147
004148	04/15/2016	C	Cell Phone & Computer Repair by Team Tec	0019		No	No			\$539.97	004148
004149	04/15/2016	C	Central Square Central School District	0019		No	No			\$665.51	004149
004150	04/15/2016	C	City Electric Co.	0019		No	No			\$393.64	004150
004151	04/15/2016	C	Cleveland Museum of Art	0019		No	No			\$120.00	004151
004152	04/15/2016	C	CNI Office Supplies	0019		No	No			\$473.33	004152
004153	04/15/2016	C	CNY Medical Products Inc.	0019		No	No			\$75.00	004153
004154	04/15/2016	C	Commissioner of Labor	0019		No	No			\$150.00	004154
004155	04/15/2016	C	Corporate Computer Solutions	0019		No	No			\$1,384.54	004155
004156	04/15/2016	C	COSI	0019		No	No			\$295.00	004156
004157	04/15/2016	C	Crest Good MFG.Co.	0019		No	No			\$265.34	004157
004158	04/15/2016	C	Custom Computer Specialists, Inc.	0019		No	No			\$776.24	004158
004159	04/15/2016	C	Daniels/Melissa	0019		No	No			\$197.75	004159
004160	04/15/2016	C	Darlen Lake	0019		No	No			\$2,657.94	004160
004161	04/15/2016	C	DATAG	0019		No	No			\$480.00	004161
004162	04/15/2016	C	Delaware-Chen-Mad-Olse BOCES	0019		No	No			\$4,876.00	004162
004163	04/15/2016	C	Dell Marketing L.P.	0019		No	No			\$154,764.61	004163
004164	04/15/2016	C	DeSantis/Matthew D.	0019		No	No			\$35.42	004164
004165	04/15/2016	C	deVries/Rachel Guido	0019		No	No			\$200.00	004165
004166	04/15/2016	C	Discount School Supply	0019		No	No			\$78.19	004166
004167	04/15/2016	C	Donald McFee Memorial Ambulance Service	0019		No	No			\$999.00	004167
004168	04/15/2016	C	Dupli Envp & Graphics	0019		No	No			\$5,282.50	004168
004169	04/15/2016	C	Dupree/Roseangela M.	0019		No	No			\$22.68	004169
004170	04/15/2016	C	Dusharm/Leland H.	0019		No	No			\$137.43	004170
004171	04/15/2016	C	Erie 1 BOCES	0019		No	No			\$2,595.15	004171
004172	04/15/2016	C	Europaeus, Inc.	0019		No	No			\$603.56	004172
004173	04/15/2016	C	Famous Artists	0019		No	No			\$1,980.00	004173
004174	04/15/2016	C	Fathers/Kathryn	0019		No	No			\$800.00	004174
004175	04/15/2016	C	Fox/Carol	0019		No	No			\$250.00	004175
004176	04/15/2016	C	Francis Academy Parent Association	0019		No	No			\$100.00	004176
004177	04/15/2016	C	Franklin-Essex-Hamilton BOCES	0019		No	No			\$126.34	004177
004178	04/15/2016	C	Frank/Steven	0019		No	No			\$1,500.00	004178
004179	04/15/2016	C	Fulton Art Association	0019		No	No			\$555.00	004179
004180	04/15/2016	C	Fulton City School Dist	0019		No	No			\$180.00	004180
004181	04/15/2016	C	Fulton City School Dist	0019		No	No			\$86.00	004181
004182	04/15/2016	C	G. Robert Oyer, LLC	0019		No	No			\$2,380.00	004182
004183	04/15/2016	C	Garland/Michael	0019		No	No			\$2,656.00	004183
004184	04/15/2016	C	General Binding Corporation	0019		No	No			\$234.39	004184

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004185	04/15/2016	C	Gerchman\Raina M.	0019		No	No			\$355.72	004185
004186	04/15/2016	C	Garety Presentations	0019		No	No			\$3,500.00	004186
004187	04/15/2016	C	Global Equipment Co.	0019		No	No			\$85.54	004187
004188	04/15/2016	C	Grainger Inc.	0019		No	No			\$383.13	004188
004189	04/15/2016	C	Gramlich\Jack	0019		No	No			\$3,400.00	004189
004190	04/15/2016	C	Greater Oswego-Fulton Chamber	0019		No	No			\$35.00	004190
004191	04/15/2016	C	Greater Southern Tier Boces	0019		No	No			\$4,950.00	004191
004192	04/15/2016	C	Gypsum Wholesale	0019		No	No			\$1,608.00	004192
004193	04/15/2016	C	Hall\Charlotte R.	0019		No	No			\$173.88	004193
004194	04/15/2016	C	Hammond\James E.	0019		No	No			\$147.00	004194
004195	04/15/2016	C	Hanlon\Kieran	0019		No	No			\$200.00	004195
004196	04/15/2016	C	Hannibal Central School	0019		No	No			\$76.34	004196
004197	04/15/2016	C	Hartford\Aleisha	0019		No	No			\$166.46	004197
004198	04/15/2016	C	Hebert\Linda	0019		No	No			\$51.30	004198
004199	04/15/2016	C	Henry Schein Inc.	0019		No	No			\$50.90	004199
004200	04/15/2016	C	Hill & Markes	0019		No	No			\$1,337.98	004200
004201	04/15/2016	C	Himes\Naomi E.	0019		No	No			\$485.95	004201
004202	04/15/2016	C	Honors\Tommy J.	0019		No	No			\$172.80	004202
004203	04/15/2016	C	Imagenow By Mahar	0019		No	No			\$898.62	004203
004204	04/15/2016	C	J & K Auto Parts	0019		No	No			\$880.62	004204
004205	04/15/2016	C	Jackson Welding & Gas Products	0019		No	No			\$59.95	004205
004206	04/15/2016	C	Jackson\Lisa	0019		No	No			\$1,035.00	004206
004207	04/15/2016	C	Jefferson Lewis BOCES	0019		No	No			\$20,010.50	004207
004208	04/15/2016	C	Johnson Newspaper Corporation	0019		No	No			\$312.00	004208
004209	04/15/2016	C	Jones\William M.	0019		No	No			\$160.65	004209
004210	04/15/2016	C	Kaban\Tina L.	0019		No	No			\$206.37	004210
004211	04/15/2016	C	Kather\Nancy E.	0019		No	No			\$40.50	004211
004212	04/15/2016	C	Kellogg\Elizabeth	0019		No	No			\$23.61	004212
004213	04/15/2016	C	Keystone	0019		No	No			\$898.30	004213
004214	04/15/2016	C	Kirkpatrick\Mary A.	0019		No	No			\$27.81	004214
004215	04/15/2016	C	Ladd\Kimberlee A.	0019		No	No			\$302.40	004215
004216	04/15/2016	C	LaFountain\Mark	0019		No	No			\$117.55	004216
004217	04/15/2016	C	LessonPix, Inc.	0019		No	No			\$36.00	004217
004218	04/15/2016	C	Lindenmeyr Munroe	0019		No	No			\$293.30	004218
004219	04/15/2016	C	Logisof Computer Product	0019		No	No			\$1,927.74	004219
004220	04/15/2016	C	Mackin Library Media	0019		No	No			\$177.60	004220
004221	04/15/2016	C	Madison Oneida BOCES	0019		No	No			\$1,679.51	004221
004222	04/15/2016	C	Madonia\Alicia M.	0019		No	No			\$1,000.00	004222
004223	04/15/2016	C	Mahon\Craig T.	0019		No	No			\$238.68	004223
004224	04/15/2016	C	March\Alicia	0019		No	No			\$86.40	004224

OSWEGO COUNTY BOCES

A/P Check Register
Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004225	04/15/2016	C	MartinAnn Marie	0019		No	No			\$564.30	004225
004226	04/15/2016	C	MASLA	0019		No	No			\$40.00	004226
004227	04/15/2016	C	McKinney\Donald J.	0019		No	No			\$2,250.00	004227
004228	04/15/2016	C	Merrow\Susan	0019		No	No			\$313.04	004228
004229	04/15/2016	C	Merry Go Round Playhouse	0019		No	No			\$43,120.00	004229
004230	04/15/2016	C	Mexico Central Schools	0019		No	No			\$4,520.22	004230
004231	04/15/2016	C	Mexico Central Schools	0019		No	No			\$4,585.38	004231
004232	04/15/2016	C	Microsonics, Inc.	0019		No	No			\$200.75	004232
004233	04/15/2016	C	Mitchell's Speedway Press	0019		No	No			\$377.00	004233
004234	04/15/2016	C	Modular Mechanical Services	0019		No	No			\$5,000.00	004234
004235	04/15/2016	C	MSC Industrial Supply Co.	0019		No	No			\$806.84	004235
004236	04/15/2016	C	Napa Auto Parts	0019		No	No			\$533.17	004236
004237	04/15/2016	C	National Association of School Nurses	0019		No	No			\$105.00	004237
004238	04/15/2016	C	NATIONAL PARTS DEPOT	0019		No	No			\$21.04	004238
004239	04/15/2016	C	Natural Heritage Trust	0019		No	No			\$372.00	004239
004240	04/15/2016	C	Neacosia\Denise	0019		No	No			\$694.44	004240
004241	04/15/2016	C	Nelson-Sukert\Peri M.	0019		No	No			\$231.71	004241
004242	04/15/2016	C	Nesbitt\Kerrie L.	0019		No	No			\$622.62	004242
004243	04/15/2016	C	New Haven Building Supply	0019		No	No			\$1,116.75	004243
004244	04/15/2016	C	NYS Unemployment Insurance	0019		No	No			\$4,810.79	004244
004245	04/15/2016	C	NYSSMA	0019		No	No			\$130.00	004245
004246	04/15/2016	C	NYSSMA	0019		No	No			\$644.00	004246
004247	04/15/2016	C	NYSSMA	0019		No	No			\$4,760.00	004247
004248	04/15/2016	C	NYSSMA	0019		No	No			\$665.00	004248
004249	04/15/2016	C	NYSSMA	0019		No	No			\$243.00	004249
004250	04/15/2016	C	NYSSMA	0019		No	No			\$132.50	004250
004251	04/15/2016	C	Ochsner\Darlene M.	0019		No	No			\$850.00	004251
004252	04/15/2016	C	OCMEA	0019		No	No			\$3,650.00	004252
004253	04/15/2016	C	Oomf, Inc.	0019		No	No			\$769.65	004253
004254	04/15/2016	C	Oswego City School Dist.	0019		No	No			\$72.00	004254
004255	04/15/2016	C	Oswego County BOCES	0019		No	No			\$695.20	004255
004256	04/15/2016	C	Pacemaker Steel & Piping Company	0019		No	No			\$5,593.64	004256
004257	04/15/2016	C	PALLADIUM TIMES, INC.	0019		No	No			\$165.25	004257
004258	04/15/2016	C	PATCO, INC.	0019		No	No			\$1,114.50	004258
004259	04/15/2016	C	Paulanjo's Pizza	0019		No	No			\$69.80	004259
004260	04/15/2016	C	Pehta\Charles J.	0019		No	No			\$82.08	004260
004261	04/15/2016	C	PeopleSystems	0019		No	No			\$350.00	004261
004262	04/15/2016	C	Perry\Richard A.	0019		No	No			\$3,000.00	004262
004263	04/15/2016	C	Phonak, Inc.	0019		No	No			\$4,558.14	004263
004264	04/15/2016	C	PONTO'S GREENHOUSE	0019		No	No			\$191.60	004264

OSWEGO COUNTY BOCES

AUP Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004265	04/15/2016	C	Preston\Amber L.	0019		No	No			\$80.48	004265
004266	04/15/2016	C	Price Chopper Oper. Co., Inc.	0019		No	No			\$105.88	004266
004267	04/15/2016	C	ProBuild Company LLC	0019		No	No			\$710.17	004267
004268	04/15/2016	C	Pureland Supply	0019		No	No			\$1,261.16	004268
004269	04/15/2016	C	Putnam-Westchester BOCES	0019		No	No			\$2,844.80	004269
004270	04/15/2016	C	Pyramid School Products	0019		No	No			\$403.76	004270
004271	04/15/2016	C	Quade\Mary	0019		No	No			\$40.50	004271
004272	04/15/2016	C	Ramada Plaza Albany	0019		No	No			\$214.20	004272
004273	04/15/2016	C	Real Asset Management	0019		No	No			\$1,800.00	004273
004274	04/15/2016	C	Rechlo-Demmin\Barbara E.	0019		No	No			\$598.99	004274
004275	04/15/2016	C	Regents Research Fund	0019		No	No			\$50.00	004275
004276	04/15/2016	C	Reynolds Chevrolet Sales	0019		No	No			\$343.00	004276
004277	04/15/2016	C	Ricoh USA, Inc.	0019		No	No			\$4,432.25	004277
004278	04/15/2016	C	River's End Bookstore	0019		No	No			\$483.16	004278
004279	04/15/2016	C	Ross\Matthew	0019		No	No			\$400.00	004279
004280	04/15/2016	C	Rupert\Daniel R.	0019		No	No			\$86.29	004280
004281	04/15/2016	C	Sally's Beauty Supply	0019		No	No			\$740.88	004281
004282	04/15/2016	C	Schirripa\Jason	0019		No	No			\$1,500.00	004282
004283	04/15/2016	C	School Health Corp	0019		No	No			\$349.80	004283
004284	04/15/2016	C	School Specialty	0019		No	No			\$214.31	004284
004285	04/15/2016	C	Sensory Goods	0019		No	No			\$210.22	004285
004286	04/15/2016	C	Seward House Museum	0019		No	No			\$87.00	004286
004287	04/15/2016	C	Seymour\Tamara R.	0019		No	No			\$275.94	004287
004288	04/15/2016	C	Sherwood\Jadyn A.	0019		No	No			\$588.06	004288
004289	04/15/2016	C	Sinclair\Dr. Frances Teresa	0019		No	No			\$400.00	004289
004290	04/15/2016	C	Sirchie Fingerprint Lab.	0019		No	No			\$587.18	004290
004291	04/15/2016	C	Smith Hamilton	0019		No	No			\$133.36	004291
004292	04/15/2016	C	Spencer\Lisa A.	0019		No	No			\$58.75	004292
004293	04/15/2016	C	Staples Advantage	0019		No	No			\$209.74	004293
004294	04/15/2016	C	Statewide BOCES	0019		No	Yes	5/2/2016	Attendee cancelled	\$420.00	004294
004295	04/15/2016	C	Synergy Global Solutions	0019		No	No			\$11,980.61	004295
004296	04/15/2016	C	Syracuse Stage	0019		No	No			\$900.00	004296
004297	04/15/2016	C	SYSCO Food Services	0019		No	No			\$2,840.08	004297
004298	04/15/2016	C	Tallmadge Tire	0019		No	No			\$264.10	004298
004299	04/15/2016	C	Taylor\Brian K.	0019		No	No			\$216.00	004299
004300	04/15/2016	C	TestOut Corporation	0019		No	No			\$845.50	004300
004301	04/15/2016	C	The English-Speaking Union of the	0019		No	No			\$150.00	004301
004302	04/15/2016	C	The Post Standard	0019		No	No			\$100.00	004302
004303	04/15/2016	C	THE TREE HOUSE, INC	0019		No	No			\$3,354.90	004303
004304	04/15/2016	C	The Ward Melville Heritage Organization	0019		No	No			\$150.00	004304

Payment Types: C=Computer Check, A=Automated Payment, E=Electronic Transfer (Virtual), M=Manual Check

If Payee Name is different from current vendor name

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004305	04/15/2016	C	Thompson/Clement	0019		No	No			\$71.28	004305
004306	04/15/2016	C	Thompson/Holly J.	0019		No	No			\$342.90	004306
004307	04/15/2016	C	Tiberio/William	0019		No	No			\$700.00	004307
004308	04/15/2016	C	Time Warner Cable	0019		No	No			\$490.14	004308
004309	04/15/2016	C	Titman/Kathleen L.	0019		No	No			\$158.32	004309
004310	04/15/2016	C	Tompkins-Seneca-Tioga BOCES	0019		No	No			\$22.50	004310
004311	04/15/2016	C	Trevett/Rebecca R.	0019		No	No			\$233.74	004311
004312	04/15/2016	C	Trout/Nikki L.	0019		No	No			\$133.98	004312
004313	04/15/2016	C	Turner/Lee J.	0019		No	No			\$100.00	004313
004314	04/15/2016	C	U Line	0019		No	No			\$695.35	004314
004315	04/15/2016	C	UNIFIRST CORPORATION	0019		No	No			\$425.04	004315
004316	04/15/2016	C	United Parcel Service	0019		No	No			\$10.48	004316
004317	04/15/2016	C	US Employee Benefits Services Group	0019		No	No			\$875.00	004317
004318	04/15/2016	C	Usherwood & Associates of NY	0019		No	No			\$4,019.83	004318
004319	04/15/2016	C	Valiant National AV Supply	0019		No	No			\$89.00	004319
004320	04/15/2016	C	Verizon	0019		No	No			\$154.28	004320
004321	04/15/2016	C	Verizon Wireless	0019		No	No			\$1,376.61	004321
004322	04/15/2016	C	W.B. Mason Co., Inc.	0019		No	No			\$1,468.16	004322
004323	04/15/2016	C	Ward's Science	0019		No	No			\$785.52	004323
004324	04/15/2016	C	Waste Management of Syracuse	0019		No	No			\$1,381.39	004324
004325	04/15/2016	C	Wayne-Dalton of Syracuse	0019		No	No			\$169.00	004325
004326	04/15/2016	C	WGI Sport of the Arts	0019		No	No			\$525.00	004326
004327	04/15/2016	C	Wilber/David G.	0019		Yes	No			\$250.00	004327
004328	04/15/2016	C	Wilson/Lynne M.	0019		No	No			\$533.38	004328
004329	04/15/2016	C	Wonderworks Syracuse LLC	0019		No	No			\$399.60	004329
004330	04/18/2016	C	Corporate Payment Systems	0019		No	No			\$1,431.84	004330
004331	04/20/2016	C	Statewide BOCES	0019		No	No			\$160.00	004331
004332	04/29/2016	C	A & A Beauty Supply	0019		No	No			\$688.95	004332
004333	04/29/2016	C	A-VERDI	0019		No	No			\$500.00	004333
004334	04/29/2016	C	Acco Brands USA LLC	0019		No	No			\$286.84	004334
004335	04/29/2016	C	Adorama Camera, Inc.	0019		No	No			\$272.02	004335
004336	04/29/2016	C	AED Superstore.com	0019		No	No			\$363.40	004336
004337	04/29/2016	C	Airgas USA, Inc.	0019		No	No			\$92.50	004337
004338	04/29/2016	C	Association Career Network	0019		No	No			\$885.00	004338
004339	04/29/2016	C	Automotive Video Innovations, LLC	0019		No	No			\$1,870.00	004339
004340	04/29/2016	C	Auxiliary Services	0019		No	No			\$66.54	004340
004341	04/29/2016	C	B&H Photo Video	0019		No	No			\$431.85	004341
004342	04/29/2016	C	Bandia/Angella	0019		No	No			\$800.00	004342
004343	04/29/2016	C	Baylin Artists Management, Inc	0019		No	No			\$1,020.00	004343
004344	04/29/2016	C	Baynet/Roseann M.	0019		No	No			\$383.32	004344

OSWEGO COUNTY BOCES

ATF-Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004345	04/29/2016	C	BEACON GRAPHIC SYSTEMS	0019		No	No			\$1,325.90	004345
004346	04/29/2016	C	Beck\Bradley	0019		No	No			\$18.90	004346
004347	04/29/2016	C	Boxwood Technology, Inc.	0019		No	No			\$500.00	004347
004348	04/29/2016	C	Bradbury\Amy M.	0019		No	No			\$301.66	004348
004349	04/29/2016	C	Brett\Deborah L.	0019		No	No			\$25.92	004349
004350	04/29/2016	C	Bricks 4 Kidz	0019		No	No			\$476.00	004350
004351	04/29/2016	C	Bureau of Lectures & Concert Artists, In	0019		No	No			\$550.00	004351
004352	04/29/2016	C	Camp\Lei Lani	0019		No	No			\$455.60	004352
004353	04/29/2016	C	Capital Region BOCES	0019		No	No			\$5,456.72	004353
004354	04/29/2016	C	Carello\Joseph	0019		No	No			\$800.00	004354
004355	04/29/2016	C	Carney\Lisa T.	0019		No	No			\$190.62	004355
004356	04/29/2016	C	Castellani\Kathryn	0019		No	No			\$348.30	004356
004357	04/29/2016	C	Cayuga Onondaga BOCES	0019		No	No			\$8,166.31	004357
004358	04/29/2016	C	CDW Government, Inc.	0019		No	No			\$10,327.10	004358
004359	04/29/2016	C	Cell Phone & Computer Repair by Team Tec	0019		No	No			\$99.99	004359
004360	04/29/2016	C	Chasel\Dan	0019		No	No			\$350.00	004360
004361	04/29/2016	C	Childrent's Toy Box & Books	0019		No	No			\$1,000.00	004361
004362	04/29/2016	C	Clark Equipment Co.	0019		No	No			\$4,194.34	004362
004363	04/29/2016	C	CLAYSCAPES POTTERY, INC.	0019		No	No			\$1,000.00	004363
004364	04/29/2016	C	Clos\Tanya	0019		No	No			\$250.00	004364
004365	04/29/2016	C	CNI Office Supplies	0019		No	No			\$1,196.92	004365
004366	04/29/2016	C	Corporate Payment Systems	0019		No	No			\$293.14	004366
004367	04/29/2016	C	Crest Good MFG.Co.	0019		No	No			\$430.56	004367
004368	04/29/2016	C	Custom Computer Specialists, Inc.	0019		No	No			\$1,456.82	004368
004369	04/29/2016	C	Daniels\Melissa	0019		No	No			\$230.00	004369
004370	04/29/2016	C	Darien Lake Group Sales Dept.	0019		No	No			\$367.77	004370
004371	04/29/2016	C	Daryl Cobb Productions	0019		No	No			\$1,114.00	004371
004372	04/29/2016	C	Dell Marketing L.P.	0019		No	No			\$10,117.82	004372
004373	04/29/2016	C	Dupli Envp & Graphics	0019		No	No			\$175.00	004373
004374	04/29/2016	C	Ed & Ed Business Technology, Inc.	0019		No	No			\$467.00	004374
004375	04/29/2016	C	Engelman\Susan G.	0019		No	No			\$8.64	004375
004376	04/29/2016	C	Environmental Compliance	0019		No	No			\$480.00	004376
004377	04/29/2016	C	EXXONMOBIL	0019		No	No			\$31.72	004377
004378	04/29/2016	C	Fathers\Kathryn	0019		No	No			\$950.00	004378
004379	04/29/2016	C	Ferrara, Florenza P.C.	0019		No	No			\$4,583.07	004379
004380	04/29/2016	C	Flood\Elaine S.	0019		No	No			\$51.04	004380
004381	04/29/2016	C	Foley\Gerald P.	0019		No	No			\$78.30	004381
004382	04/29/2016	C	Fulton City School Dist	0019		No	No			\$400.00	004382
004383	04/29/2016	C	Fulton City School Dist	0019		No	No			\$60.00	004383
004384	04/29/2016	C	Furlong\Tammy T.	0019		No	No			\$128.52	004384

Payment Type: Cash/Deposit/Check, A=Automated Payment, E=Electronic Transfer/Mail, M=Manual Check

*Payee Name is often a hint for the vendor name

Bank Account: GENERALFN - First Niagara - General Fund

AP-Church Executive

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004385	04/28/2016	C	Genesee Valley BOCES	0019		No	No			\$596.67	004385
004386	04/29/2016	C	Gettysburg Foundation	0019		No	No			\$260.00	004386
004387	04/29/2016	C	Grainger Inc.	0019		No	No			\$135.92	004387
004388	04/29/2016	C	Gramlich\Jack	0019		No	No			\$1,600.00	004388
004389	04/29/2016	C	HALSEY MACHINERY CO.,INC	0019		No	No			\$330.90	004389
004390	04/29/2016	C	Halstead\Ann Marie G.	0019		No	No			\$400.00	004390
004391	04/29/2016	C	Halstead\Ann Marie G.	0019		No	No			\$400.00	004391
004392	04/29/2016	C	Hannibal Central School	0019		No	No			\$90.69	004392
004393	04/29/2016	C	Harrington\Autumn	0019		No	No			\$22.95	004393
004394	04/29/2016	C	Harris School Solutions	0019		No	No			\$494.75	004394
004395	04/29/2016	C	Hartman Publishing	0019		No	No			\$1,040.40	004395
004396	04/29/2016	C	Haun Welding Supply	0019		No	No			\$1,150.25	004396
004397	04/28/2016	C	Hill & Markes	0019		No	No			\$1,265.99	004397
004398	04/28/2016	C	Hillyard / New York	0019		No	No			\$876.60	004398
004399	04/28/2016	C	Holiday\Kimberly	0019		No	No			\$176.31	004399
004400	04/29/2016	C	Huber\James E.	0019		No	No			\$267.84	004400
004401	04/29/2016	C	Imoro\Sulley	0019		No	No			\$3,670.00	004401
004402	04/28/2016	C	IV4, Inc.	0019		No	No			\$810.00	004402
004403	04/28/2016	C	J & M SCHAEFFER, INC.	0019		No	No			\$488.40	004403
004404	04/29/2016	C	Jack Hirsh International, LLC	0019		No	No			\$950.00	004404
004405	04/29/2016	C	Jackson\Lisa	0019		No	No			\$1,155.00	004405
004406	04/29/2016	C	JAMIF Software, LLC	0019		No	No			\$2,080.00	004406
004407	04/29/2016	C	Johnson\Dr. Richard	0019		No	No			\$400.00	004407
004408	04/29/2016	C	Jordan\Jenna	0019		No	No			\$100.00	004408
004409	04/29/2016	C	Kaban\Tina L.	0019		No	No			\$184.28	004409
004410	04/29/2016	C	Kathy's Cakes and Specialty Treats	0019		No	No			\$260.00	004410
004411	04/29/2016	C	KIDZ CLUB	0019		No	No			\$180.00	004411
004412	04/28/2016	C	KORMAN\GORDON	0019		No	No			\$13,500.00	004412
004413	04/29/2016	C	Kukko\Linda M.	0019		No	No			\$82.08	004413
004414	04/29/2016	C	Laerdal Medical Corp.	0019		No	No			\$294.55	004414
004415	04/29/2016	C	Lowe's	0019		No	No			\$342.46	004415
004416	04/29/2016	C	Martin\Ann Marie	0019		No	No			\$70.00	004416
004417	04/29/2016	C	Mexico Central Schools	0019		No	No			\$125.18	004417
004418	04/29/2016	C	Mexico Central Schools	0019		No	No			\$468.00	004418
004419	04/29/2016	C	Millbyen\Laura L.	0019		No	No			\$193.11	004419
004420	04/29/2016	C	Morgan\Clayton	0019		No	No			\$250.00	004420
004421	04/29/2016	C	Mosen\Zach	0019		No	No			\$250.00	004421
004422	04/29/2016	C	MSC Industrial Supply Co.	0019		No	No			\$1,137.79	004422
004423	04/29/2016	C	National Grid	0019		No	No			\$304.37	004423
004424	04/29/2016	C	Nelson-Sukert\Peri M.	0019		No	No			\$244.60	004424

Payee Name is different from current vendor name

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004425	04/29/2016	C	Nesbitt/Kerrie L.	0019		No	No			\$167.40	004425
004426	04/29/2016	C	New Amsterdam Theatre	0019		No	Yes	4/29/2016	Need separate checks	\$4,518.00	004426
004427	04/29/2016	C	New York State Thruway	0019		No	No			\$43.02	004427
004428	04/29/2016	C	North Syracuse Lawn & Snow	0019		No	No			\$232.81	004428
004429	04/29/2016	C	Northern Ace Home Center	0019		No	No			\$411.60	004429
004430	04/29/2016	C	NORTHERN NEW YORK LIBRARY NETWORK	0019		No	No			\$4,000.00	004430
004431	04/29/2016	C	NY State Assoc. of Municipal Purchasing	0019		No	Yes	5/3/2016	Registration cancelled	\$500.00	004431
004432	04/29/2016	C	NYS Dept of Labor	0019		No	No			\$150.00	004432
004433	04/29/2016	C	NYS Dept of Labor	0019		No	No			\$75.00	004433
004434	04/29/2016	C	NYS Dept. of State	0019		No	No			\$100.00	004434
004435	04/29/2016	C	NYSASBO	0019		No	No			\$480.00	004435
004436	04/29/2016	C	NYSSMA	0019		No	No			\$703.00	004436
004437	04/29/2016	C	NYSSMA	0019		No	No			\$906.00	004437
004438	04/29/2016	C	OCMEA	0019		No	No			\$180.00	004438
004439	04/29/2016	C	Old McDonald's Farm, LLC	0019		No	No			\$408.00	004439
004440	04/29/2016	C	Olsen/Joseph T.	0019		No	No			\$19.35	004440
004441	04/29/2016	C	Oswego City School Dist.	0019		No	No			\$949.37	004441
004442	04/29/2016	C	Oswego City-County Youth Bureau	0019		No	No			\$80.00	004442
004443	04/29/2016	C	Oswego County Weeklies	0019		No	No			\$144.00	004443
004444	04/29/2016	C	Oswego Hospital	0019		No	No			\$302.00	004444
004445	04/29/2016	C	Olicon Inc.	0019		No	No			\$433.80	004445
004446	04/29/2016	C	Par Code Symbology, INC.	0019		No	No			\$471.00	004446
004447	04/29/2016	C	Passer/Samuel A.	0019		No	No			\$287.03	004447
004448	04/29/2016	C	Pearson Education	0019		No	No			\$1,225.50	004448
004449	04/29/2016	C	Pemberton/Becky A.	0019		No	No			\$27.05	004449
004450	04/29/2016	C	Penguin Random House LLC	0019		No	No			\$3,750.00	004450
004451	04/29/2016	C	Phoenix Central School	0019		No	No			\$680.89	004451
004452	04/29/2016	C	Phonak, Inc.	0019		No	No			\$167.89	004452
004453	04/29/2016	C	Poole/Kristen	0019		No	No			\$8.10	004453
004454	04/29/2016	C	Prestige Box Corporation	0019		No	No			\$244.63	004454
004455	04/29/2016	C	Pro-Ed	0019		No	No			\$395.78	004455
004456	04/29/2016	C	Pulaski Academy & Central Schools	0019		No	No			\$308.45	004456
004457	04/29/2016	C	Pulver Roofing Co., Inc.	0019		No	No			\$1,020.00	004457
004458	04/29/2016	C	Pureland Supply	0019		No	No			\$85.69	004458
004459	04/29/2016	C	Quade/Mary	0019		No	No			\$74.52	004459
004460	04/29/2016	C	R & H Theatricals	0019		No	Yes	5/3/2016	Incorrect amount	\$3,981.03	004460
004461	04/29/2016	C	Radisson Hotel Albany	0019		No	No			\$460.00	004461
004462	04/29/2016	C	Ramin/John E.	0019		No	No			\$207.70	004462
004463	04/29/2016	C	Real Asset Management	0019		No	No			\$1,595.00	004463
004464	04/29/2016	C	Regal Entertainment Group	0019		No	No			\$1,848.00	004464

Payment Types: S=Complete Check, A=Partial Payment, C=Electronic Transfer(Manual), M=Manual Check

* Payee Name is different from current vendor name

OSWEGO COUNTY BOCES

A/P Check Register
Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004465	04/29/2016	C	Rehab Resources	0019		No	No			\$8,415.04	004465
004466	04/29/2016	C	Renzi/Jennifer E.	0019		No	No			\$208.44	004466
004467	04/29/2016	C	Rhinehart/Amy S.	0019		No	No			\$139.22	004467
004468	04/29/2016	C	River Vista Center	0019		No	No			\$972.00	004468
004469	04/29/2016	C	River's End Bookstore	0019		No	No			\$2,046.00	004469
004470	04/29/2016	C	Rosamond Gifford Zoo	0019		No	No			\$126.00	004470
004471	04/29/2016	C	Sandy Creek Central School	0019		No	No			\$150.72	004471
004472	04/29/2016	C	Sandy Creek Central School Dist.	0019		No	No			\$75.36	004472
004473	04/29/2016	C	Seahill/Debra L.	0019		No	No			\$108.54	004473
004474	04/29/2016	C	Scantron Corporation	0019		No	No			\$75.84	004474
004475	04/29/2016	C	Seymour/Tamara R.	0019		No	No			\$179.82	004475
004476	04/29/2016	C	Sherwin Williams	0019		No	No			\$446.60	004476
004477	04/29/2016	C	Sherwood/Uaclyn A.	0019		No	No			\$401.76	004477
004478	04/29/2016	C	Staples Advantage	0019		No	No			\$2,155.50	004478
004479	04/29/2016	C	Staples Advantage	0019		No	No			\$144.60	004479
004480	04/29/2016	C	SUNY Oswego	0019		No	No			\$263.99	004480
004481	04/29/2016	C	SYRACUSE CHIEFS	0019		No	No			\$756.00	004481
004482	04/29/2016	C	SYSCO Food Services	0019		No	No			\$742.54	004482
004483	04/29/2016	C	The Desmond	0019		No	No			\$888.00	004483
004484	04/29/2016	C	The Saratoga Hilton	0019		No	No			\$1,320.00	004484
004485	04/29/2016	C	THE TREE HOUSE, INC	0019		No	No			\$2,267.30	004485
004486	04/29/2016	C	The Wild Animal Park	0019		No	No			\$600.00	004486
004487	04/29/2016	C	Theatreworks/USA	0019		No	No			\$610.50	004487
004488	04/29/2016	C	Thompson & Johnson	0019		No	No			\$595.88	004488
004489	04/29/2016	C	Time Warner Cable	0019		No	No			\$1,610.10	004489
004490	04/29/2016	C	Trump/Lorie J.	0019		No	No			\$84.24	004490
004491	04/29/2016	C	Uncle Sam Boat Tours	0019		No	No			\$1,989.50	004491
004492	04/29/2016	C	UNIFIRST CORPORATION	0019		No	No			\$106.26	004492
004493	04/29/2016	C	Van Epps/John	0019		No	No			\$350.00	004493
004494	04/29/2016	C	Wacheva Cultural Arts, Inc.	0019		No	No			\$1,200.00	004494
004495	04/29/2016	C	Wal-Mart Community	0019		No	No			\$916.41	004495
004496	04/29/2016	C	Ward's Science	0019		No	No			\$325.96	004496
004497	04/29/2016	C	Wayne-Finger Lakes BOCES	0019		No	No			\$3,473.80	004497
004498	04/29/2016	C	Weiss/Garrette J.	0019		No	No			\$197.50	004498
004499	04/29/2016	C	Wilson/Lynne M.	0019		No	No			\$307.15	004499
004500	04/29/2016	C	Winar/Gail	0019		No	No			\$75.00	004500
004501	04/29/2016	C	Windstream Communications	0019		No	No			\$789.41	004501
004502	04/29/2016	C	Wood/Kelly R.	0019		No	No			\$73.50	004502
004503	04/29/2016	C	Wright/Kimberly E.	0019		No	No			\$153.36	004503
004504	04/29/2016	C	Zurich Cinemas	0019		No	No			\$370.50	004504

OSWEGO COUNTY BOCES

APR Check Register

Bank Account: GENERALFN - First Niagara - General Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
004505	04/29/2016	C	New Amsterdam Theatre	0019		No	No			\$3,293.00	004505
004506	04/29/2016	C	New Amsterdam Theatre	0019		No	No			\$1,225.00	004506
16-03685	04/11/2016	E	Docherty/Helen	0019		No	No			\$250.00	16-03685
Subtotal for Bank Account: GENERALFN - First Niagara - General Fund										\$508,680.39	
Grand Total										(\$5,688.40)	
Void Total										\$603,001.99	
Net											

OSWEGO COUNTY BOCES

AP-Click Register

Bank Account: GeneralKey - Key Bank - Gen Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
105188	03/14/2014	C	* Warner/Cassandra	0015		No	Yes	4/4/2016	Cash Replacement Check # 111389 Issued	(\$10.08)	105188
105201	03/28/2014	C	AMERICAN ARBITRATION ASSOCIATION	0015		No	Yes	4/12/2016	Uncashed, no response	(\$150.00)	105201
106355	06/26/2014	C	Turtural/Carol A.	0022		No	Yes	4/12/2016	Uncashed, no contact	(\$67.94)	106355
106357	06/26/2014	C	Turtural/Carol A.	0022		No	Yes	4/12/2016	uncashed, no contact	(\$28.20)	106357
106358	06/26/2014	C	OCMEA	0022		No	Yes	4/12/2016	uncashed replacement check, no response	(\$35.00)	106358
106359	06/26/2014	C	OCMEA	0022		No	Yes	4/12/2016	uncashed replacement check, no response	(\$14.00)	106359
106361	06/26/2014	C	NYSBDA	0022		No	Yes	4/12/2016	2nd uncashed replacement check, no response	(\$540.00)	106361
106380	06/26/2014	C	Bitstrips, Inc.	0022		No	Yes	4/12/2016	uncashed check, no response	(\$2,919.00)	106380
107429	10/15/2014	C	Miller/Teresa L.	0007		No	Yes	4/4/2016	Cash Replacement Check # 111390 Issued	(\$8.98)	107429
107546	10/30/2014	C	* DeSantis/Matt	0007		No	Yes	4/4/2016	Cash Replacement Check # 111391 Issued	(\$32.20)	107546
107731	10/30/2014	C	Cummings/Shelagh M.	0007		No	Yes	4/4/2016	Cash Replacement Check # 111392 Issued	(\$85.85)	107731
107764	10/30/2014	C	Gardner/Karen	0007		No	Yes	4/21/2016	Cash Replacement Check # 111394 Issued	(\$220.50)	107764
107845	10/30/2014	C	Platt/Margaret F.	0007		No	Yes	4/4/2016	Cash Replacement Check # 111393 Issued	(\$220.50)	107845
108396	12/15/2014	C	OCMEA	0011		No	Yes	4/4/2016	Cash Replacement Check # 111388 Issued	(\$154.00)	108396
109111	02/13/2015	C	* Zarrillo/Vincent	0015		No	Yes	4/12/2016	uncashed, no forwarding address returned by vendor	(\$57.12)	109111
111321	08/14/2015	C	NYSSBGA	0004		No	Yes	4/12/2016		(\$115.00)	111321
111388	04/04/2016	C	OCMEA	0019		No	No			\$154.00	111388
111389	04/04/2016	C	Warner/Cassandra L.	0019		No	No			\$10.08	111389
111390	04/04/2016	C	Miller/Teresa L.	0019		No	No			\$8.98	111390
111391	04/04/2016	C	DeSantis/Matthew D.	0019		No	No			\$32.20	111391
111392	04/04/2016	C	Cummings/Shelagh M.	0019		No	No			\$85.95	111392
111393	04/04/2016	C	Platt/Margaret F.	0019		No	No			\$220.50	111393
111394	04/21/2016	C	Gardner/Karen	0019		No	No			\$220.50	111394
Subtotal for Bank Account: GeneralKey - Key Bank - Gen Fund											
Grand Total										\$732.19	
Void Total										(\$4,668.45)	
Net										(\$3,926.26)	

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: T&AKey - Key Bank - T&A Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
911943	01/18/2013	C	Mason\Julie	0013		No	Yes	4/4/2016	Cash Replacement Check # 912777 Issued	(\$76.56)	911943
911986	02/28/2013	C	Mason\Julie	0016		No	Yes	4/4/2016	Cash Replacement Check # 912778 Issued	(\$19.14)	911986
912058	05/15/2013	C	Jackowski\Justin T.	0022		No	Yes	4/4/2016	Cash Replacement Check # 912779 Issued	(\$20.23)	912058
912777	04/04/2016	C	Mason\Julie	0019		No	No			\$76.56	912777
912778	04/04/2016	C	Mason\Julie	0019		No	No			\$19.14	912778
912779	04/04/2016	C	Jackowski\Justin T.	0019		No	No			\$20.23	912779
Subtotal for Bank Account: T&AKey - Key Bank - T&A Fund											
Grand Total										\$116.93	
Void Total										(\$116.93)	
Net										\$0.00	

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: TRUSTFN - First Niagara - Trust & Agency Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
001220	04/15/2016	C	BOCES Suppl/Employee Assn	0020		No	No			\$1,178.28	001220
001221	04/15/2016	C	BOCES Teachers Assoc.	0020		No	No			\$3,271.44	001221
001222	04/15/2016	C	NYS Teachers Retirement	0020		No	No			\$4,669.00	001222
001223	04/15/2016	C	NYSHESC	0020		No	No			\$140.70	001223
001224	04/15/2016	C	NYSIF	0020		No	No			\$1,066.13	001224
001225	04/15/2016	C	NYSUT ELT	0020		No	No			\$1,149.66	001225
001226	04/15/2016	C	Oswego County Sheriff	0020		No	No			\$809.80	001226
001227	04/15/2016	C	Preferred Group Plan, Inc	0020		No	No			\$164.50	001227
001228	04/15/2016	C	Preferred Group Plan, Inc	0020		No	No			\$2,609.59	001228
001229	04/15/2016	C	Social Security Administra	0020		No	No			\$50.00	001229
001230	04/15/2016	C	The S.A.A.N.Y.S.	0020		No	No			\$1,266.91	001230
001231	04/15/2016	C	U.S. DEPT OF EDUCATION	0020		No	No			\$434.32	001231
001232	04/15/2016	C	United Teaching Assistant	0020		No	No			\$1,568.37	001232
001233	04/15/2016	C	United Way of Greater	0020		No	No			\$23.50	001233
001234	04/15/2016	C	Vote/Cope	0020		No	No			\$43.75	001234
1620CATT	04/22/2016	E	New York State Processing Center	0020		No	No			\$189.00	1620CATT
1621CATT	04/22/2016	E	New York State Processing Center	0020		No	No			\$189.00	1621CATT
1622AETNA	04/08/2016	E	J. P. Morgan Chase	0020		No	No			\$4,255.00	1622AETNA
1622AMERCE	04/08/2016	E	J. P. Morgan Chase	0020		No	No			\$750.00	1622AMERCE
1622CABANK	04/08/2016	E	J. P. Morgan Chase	0020		No	No			\$1,270.00	1622CABANK
1622CAPGUA	04/08/2016	E	J. P. Morgan Chase	0020		No	No			\$200.00	1622CAPGUA
1622CATT	04/08/2016	E	New York State Processing Center	0020		No	No			\$189.00	1622CATT
1622EMPBEN	04/08/2016	E	J. P. Morgan Chase	0020		No	No			\$1,780.00	1622EMPBEN
1622EQUIT	04/08/2016	E	J. P. Morgan Chase	0020		No	No			\$2,010.50	1622EQUIT
1622ERS4	04/08/2016	E	NYS & Local Retirement Systems	0020		No	No			\$407.57	1622ERS4
1622ERS5	04/08/2016	E	NYS & Local Retirement Systems	0020		No	No			\$321.60	1622ERS5
1622ERS6	04/08/2016	E	NYS & Local Retirement Systems	0020		No	No			\$995.44	1622ERS6
1622ERSARR	04/08/2016	E	NYS & Local Retirement Systems	0020		No	No			\$106.95	1622ERSARR
1622ERSLON	04/08/2016	E	Key Bank of Central NY	0020		No	No			\$2,573.00	1622ERSLON
1622FEDTAX	04/08/2016	E	Key Bank of Central NY	0020		No	No			\$81,281.33	1622FEDTAX
1622FICA	04/08/2016	E	J. P. Morgan Chase	0020		No	No			\$64,836.32	1622FICA
1622FIDELI	04/08/2016	E	J. P. Morgan Chase	0020		No	No			\$925.00	1622FIDELI
1622FIRSTI	04/08/2016	E	J. P. Morgan Chase	0020		No	No			\$50.00	1622FIRSTI
1622IDSLIF	04/08/2016	E	J. P. Morgan Chase	0020		No	No			\$551.31	1622IDSLIF
1622LNCOL	04/08/2016	E	J. P. Morgan Chase	0020		No	No			\$61.90	1622LNCOL
1622MASSVA	04/08/2016	E	J. P. Morgan Chase	0020		No	No			\$145.00	1622MASSVA
1622MEDI	04/08/2016	E	Key Bank of Central NY	0020		No	No			\$19,840.86	1622MEDI
1622MET	04/08/2016	E	J. P. Morgan Chase	0020		No	No			\$1,124.69	1622MET
1622NY	04/08/2016	E	Key Bank of Central NY	0020		No	No			\$30,647.61	1622NY
1622NYSDEF	04/08/2016	E	Bank of New York	0020		No	No			\$99.81	1622NYSDEF

Payment Types: C=Computer Check, A=Automated Payment, P=Personal Transfer/Mailbox, M=Manual Check

* Payee Name is different from current vendor name

OSWEGO COUNTY BOCES

ASP Check Register

Bank Account: TRUSTFN - First Niagara - Trust & Agency Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
16220PPENH	04/08/2016	E	J. P. Morgan Chase	0020		No	No			\$3,059.57	16220PPENH
16220SWSCU	04/08/2016	E	New York State Processing Center	0020		No	No			\$59.53	16220SWSCU
16222SB	04/08/2016	E	J. P. Morgan Chase	0020		No	No			\$125.00	16222SB
16222UNITYM	04/08/2016	E	J. P. Morgan Chase	0020		No	No			\$50.00	16222UNITYM
16222VANGUA	04/08/2016	E	J. P. Morgan Chase	0020		No	No			\$600.00	16222VANGUA
1623AETNA	04/22/2016	E	J. P. Morgan Chase	0020		No	No			\$4,255.00	1623AETNA
1623AMERCE	04/22/2016	E	J. P. Morgan Chase	0020		No	No			\$750.00	1623AMERCE
1623CABANK	04/22/2016	E	J. P. Morgan Chase	0020		No	No			\$1,270.00	1623CABANK
1623CAPGUA	04/22/2016	E	J. P. Morgan Chase	0020		No	No			\$200.00	1623CAPGUA
1623CATT	04/22/2016	E	New York State Processing Center	0020		No	No			\$188.00	1623CATT
1623EMPBEN	04/22/2016	E	J. P. Morgan Chase	0020		No	No			\$1,760.00	1623EMPBEN
1623EQUIT	04/22/2016	E	J. P. Morgan Chase	0020		No	No			\$2,010.50	1623EQUIT
1623ERS4	04/22/2016	E	NYS & Local Retirement Systems	0020		No	No			\$376.17	1623ERS4
1623ERS5	04/22/2016	E	NYS & Local Retirement Systems	0020		No	No			\$318.94	1623ERS5
1623ERS6	04/22/2016	E	NYS & Local Retirement Systems	0020		No	No			\$1,014.87	1623ERS6
1623ERSARR	04/22/2016	E	NYS & Local Retirement Systems	0020		No	No			\$91.95	1623ERSARR
1623ERSLON	04/22/2016	E	NYS & Local Retirement Systems	0020		No	No			\$2,809.00	1623ERSLON
1623FEDTAX	04/22/2016	E	Key Bank of Central NY	0020		No	No			\$81,055.73	1623FEDTAX
1623FICA	04/22/2016	E	Key Bank of Central NY	0020		No	No			\$84,255.40	1623FICA
1623FIDELI	04/22/2016	E	J. P. Morgan Chase	0020		No	No			\$925.00	1623FIDELI
1623FIRSTI	04/22/2016	E	J. P. Morgan Chase	0020		No	No			\$25.00	1623FIRSTI
1623IDSLIF	04/22/2016	E	J. P. Morgan Chase	0020		No	No			\$551.31	1623IDSLIF
1623LNCOL	04/22/2016	E	J. P. Morgan Chase	0020		No	No			\$91.90	1623LNCOL
1623MASSVA	04/22/2016	E	J. P. Morgan Chase	0020		No	No			\$145.00	1623MASSVA
1623MEDI	04/22/2016	E	Key Bank of Central NY	0020		No	No			\$19,704.88	1623MEDI
1623MET	04/22/2016	E	J. P. Morgan Chase	0020		No	No			\$1,048.69	1623MET
1623NY	04/22/2016	E	Key Bank of Central NY	0020		No	No			\$30,295.98	1623NY
1623NYSDEF	04/22/2016	E	Bank of New York	0020		No	No			\$99.81	1623NYSDEF
1623OPPENH	04/22/2016	E	J. P. Morgan Chase	0020		No	No			\$3,059.57	1623OPPENH
1623OSWSCU	04/22/2016	E	New York State Processing Center	0020		No	No			\$59.53	1623OSWSCU
1623SB	04/22/2016	E	J. P. Morgan Chase	0020		No	No			\$125.00	1623SB
1623UNITYM	04/22/2016	E	J. P. Morgan Chase	0020		No	No			\$50.00	1623UNITYM
1623VANGUA	04/22/2016	E	J. P. Morgan Chase	0020		No	No			\$600.00	1623VANGUA
Subtotal for Bank Account: TRUSTFN - First Niagara - Trust & Agency Fund										\$494,070.17	
Grand Total										\$0.00	
Void Total										\$0.00	
Net										\$494,070.17	

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: TRUSTFN - First Niagara - Trust & Agency Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recorded	Void	Date	Reason	Check Amount	Check Number
Grand Total										\$1,305,428.59	
Void Total										(\$11,931.33)	
Net										\$1,293,497.26	

Selection Criteria

Bank Account: All
 Check date is between 04/01/2016 and 04/30/2016
 Sort by: Check Number/Check Date
 Printed by GISELE BENIGNO



Administrative Services

KELLY R. WOOD

Treasurer

P: 315.963.4203

kwood@oswegoboces.org

INTEROFFICE MEMORANDUM

TO: MICHAEL SHEPERD
FROM: KELLY R. WOOD, TREASURER
SUBJECT: FINANCIAL REPORTS FOR THE BOARD OF EDUCATION
DATE: 4/27/2016
CC: GISELE BENIGNO

➤ Included in this packet please find, March 31, 2016 the following accounts:

- General Checking – The main checking account for CITI.
- General Money Markets – Money Markets where all ACH deposits are made to and transfer out to other accounts. Money is transferred into the account to earn interest.
- General Money Market Reserve Account - Money Market for Retirement Contribution, Employee Benefit, and Liability Reserve.
- Federal Checking – Checking account for Adult Education, Grants, Preschool, Exceptional Ed Summer School.
- Trust & Agency Checking – Checking account for employee's payroll deductions.
- Trust & Agency Health Benefits – Checking account for employee's health benefits.
- Trust & Agency Health Money Market – The health insurance reserve for active and retired employees. Money is transferred into the account to earn interest.
- Trust & Agency Payroll – Checking account for the payment of the net payroll.
- Capital – Checking account for all our capital projects.
- Capital Money Market – Money is transferred into the account to earn interest.
- OCTC Excess Fund – Oswego County Teacher Center excess savings account.
- The Accounts Receivable Balance reflects all account balances as of April 26, 2016.

Please contact me if you have any questions

A BOARD OF COOPERATIVE EDUCATIONAL SERVICES

179 County Route 64, Mexico, NY 13114

Christopher J. Todd, District Superintendent/Executive Officer

Center for Instruction, Technology & Innovation
TREASURER'S REPORT
March 31, 2016

First Niagara/ Chase Community Bank	(A) Checking (7894)	(A) MM-Key Bank (7877)	(N) MM- Reserve (7885)	(A) MM-Chase Bank (4030)	(F) Cling (7928)	(F) QCTC Excess (7936)	(T-A) Cash (7951)	(T-A) Health-Cling (7902)	(T-A) Health Res (7910)	(T-A) Payroll (7939)	(H) Capital-Comm Cpt MM-Comm (7945)	(H) Totals (6088)
Beginning Balance	912,587.88	488,248.60	4,038,727.36	402,049.57	346,808.87	21,044.17	373,334.25	264,794.93	739,717.48	0.00	4,064,317.22	150,070.00
Cash Receipt	5,872,515.48	217,327.30	343.03	1,400,027.83	474,473.64		1,535,258.59	822,153.58		962,168.03	4,034.33	1.27
Cash Disbursement	-5,306,397.28				-250,030.64		-1,567,860.52	-800,295.87		-962,168.03	-1,031,432.91	-9,918,185.25
Transfer from MM												0.00
Items in Transit												0.00
Ending Balance	1,478,706.08	705,575.90	4,039,070.39	1,802,077.40	571,252.87	21,044.17	340,732.32	286,652.64	739,717.48	0.00	3,036,918.64	150,071.27
Balance per Bank	2,817,634.71	705,575.90	4,039,070.39	1,802,077.40	602,364.53	21,044.17	437,032.52	422,371.27	739,717.48	17,660.46	3,947,236.53	150,071.27
Deposits in Transit					240.00							240.00
Transfer outstanding	-1,338,928.63				-1,215.36		-96,300.20	-135,718.63		-17,660.46	-910,317.89	-1,215.36
Checks Outstanding	1,478,706.08	705,575.90	4,039,070.39	1,802,077.40	571,252.87	21,044.17	340,732.32	286,652.64	739,717.48	0.00	3,036,918.64	150,071.27
Ending Balance	1,478,706.08	705,575.90	4,039,070.39	1,802,077.40	571,252.87	21,044.17	340,732.32	286,652.64	739,717.48	0.00	3,036,918.64	150,071.27
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Key Bank	(A) Checking (0029)	(F) Cling (0037)	(T-A) Cash (0061)	(T-A) Health-Cling (8149)	(T-A) Payroll (0033)	Totals
Beginning Balance	295.01	103,055.90	12,082.74	12,351.03	0.00	127,784.68
Cash Receipt	289.01	1,236.09	1,960.89	12,362.23		15,948.22
Cash Disbursement						0.00
Transfer from MM						0.00
Items in Transit						0.00
Ending Balance	584.02	104,291.99	14,043.63	24,713.26	0.00	143,632.90
Balance per Bank	5,242.47	105,985.29	14,159.56	31,144.87	0.00	156,532.19
Deposits in Transit						0.00
Transfer outstanding	-4,658.45	-1,693.30	-115.93	-6,431.61	0.00	-12,899.29
Checks Outstanding	584.02	104,291.99	14,043.63	24,713.26	0.00	143,632.90
Ending Balance	584.02	104,291.99	14,043.63	24,713.26	0.00	143,632.90
	0.00	0.00	0.00	0.00	Closed 3/31/16	0.00

Accounts Receivable Balance YTD as of:	4/26/2016
General Fund	
Outstanding Contract Payments	\$ 141,297.15
Current Contract Payments	\$ 98,601.00
Misc. Invoices	\$ 149,898.15
	\$ 389,796.30

General Fund	Outstanding Contract Payment as of:	4/26/2016	Invoice Mailed	Paid
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$

Name	Check #	Payroll Reason	Net Check
			\$
			\$
			\$

Federal Fund	Outstanding Contract Payment as of:	4/26/2016	Invoice Mailed	Paid
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$

Center for Career & Community Education	\$ 28,368.81
Adult Education Receivable	\$ 42,402.03
Contract Payments	\$ 463.12
Misc. Invoices	\$ 32,832.01
	\$ 104,165.97

Respectfully Submitted,	
KELLY R. WOOD	
TREASURER	



Administrative Services

GISÈLE BENIGNO
Coordinator of Business Administration, PR & Special Projects
P: 315.963.4241 | C: 315.297.1830
gbenigno@CITiboces.org

MEMORANDUM

TO: Michael Sheperd
Assistant Superintendent for Administrative Services

FROM: Gisèle Benigno
Coordinator of Business Administration, PR & Special Projects

RE: Budget Status Report & Budget Transfers Greater than \$50K

DATE: May 4, 2016

Enclosed is the Budget Status Report as of April 30, 2016.

The Center for Instruction, Technology & Innovation 2015-2016 initial budget is \$45,339,055. The report indicates adjustments totaling \$2,427,426 resulting in a current budget for 2015-2016 of \$47,766,481.

There were no budget transfers greater than \$50,000 between April 1, 2016 and April 30, 2016.

OSWEGO COUNTY BOCES

Budget Status Report As Of: 04/30/2016

Fiscal Year: 2016

Fund: A GENERAL FUND

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
001 ADMINISTRATION		6,543,551.00	-478,522.79	6,065,028.21	1,983,004.01	717,144.76	3,364,879.44	3,364,879.44
002 CAPITAL PROJECTS		390,815.00	-13,543.00	377,272.00	327,824.62	49,442.90	4.48	-5,506.94
101 CAREER & TECHNICAL EDUCATION		6,442,028.00	-104,835.92	6,337,192.08	2,779,808.13	3,082,769.73	484,616.22	480,937.17
200 Staffing 1:12:3 OCM BOCES		263,500.00	0.00	263,500.00	192,317.81	0.00	71,182.19	71,182.19
201 Exceptional Education 12:1:1		674,283.00	500,166.43	1,174,449.43	407,292.32	672,235.43	94,921.68	85,577.22
202 12:1:1 1/2 Day Work Study		419,091.00	125,090.14	544,181.14	266,663.50	244,094.63	33,423.01	33,423.01
203 Exceptional Education 12:1:4		373,324.00	300,845.80	673,969.80	214,181.92	435,292.49	24,485.39	24,378.67
205 Exceptional Education 8:1:1		121,840.00	-121,840.00	0.00	465.05	720.60	-1,185.65	-1,185.65
206 Staffing 1:8:1		0.00	41,464.11	41,464.11	41,464.11	0.00	0.00	0.00
207 Exceptional Education 6:1:1		3,632,739.00	2,043,016.08	5,675,755.08	2,019,617.54	3,588,365.03	67,772.51	67,772.51
208 Staffing 12:1:1		0.00	561,132.86	561,132.86	345,151.73	195,066.26	20,914.87	20,799.28
209 RESOURCE ROOM/CNSLTNT TCHR SRVCS		249,995.00	19,033.75	269,028.75	167,084.75	99,146.64	2,797.36	2,797.36
212 Deaf Hearing - OCM		222,600.00	4,556.40	227,156.40	227,156.40	0.00	0.00	0.00
217 Exceptional Education Day Treatment		2,218,782.00	-3,835.11	2,214,946.89	1,234,410.34	916,111.13	64,425.42	52,428.05
223 Exceptional Education 1:1 TEACHER ASSIST		3,186,049.00	-2,565,337.44	620,711.56	1,759,548.90	-1,208,694.97	69,857.63	69,857.63
300 Visually Impaired OCM BOCES		9,000.00	0.00	9,000.00	4,554.67	0.00	4,445.33	4,445.33
302 ITINERANT - VISUALLY IMPAIRED		482,804.00	69,713.35	552,517.35	376,079.51	165,384.24	11,053.60	11,053.60
303 ITINERANT - HEARING IMPAIRED		1,266,482.00	119,978.77	1,386,460.77	926,733.19	448,060.77	11,846.81	11,846.81
305 ITINERANT - SPEECH THERAPIST		268,923.00	-26,324.50	242,598.50	166,582.02	67,245.74	8,770.74	8,770.74
307 Itin: WBL Opportunities		17,877.00	10,133.00	28,010.00	28,633.17	0.00	-823.17	-823.17
316 Sch Food Supervisor Wayne Finger		0.00	29,527.30	29,527.30	33,001.10	0.00	-3,473.80	-3,473.80
317 Hospital Instruction - Cap Region		0.00	368.16	368.16	368.16	0.00	0.00	0.00
319 Itinerant Claims Auditor		7,241.00	-13.65	7,227.35	5,301.81	1,561.59	363.95	363.95
321 ITINERANT - PUBLIC RELATIONS		272,642.00	-272,642.00	0.00	0.00	0.00	0.00	0.00
352 HANDICAPPED: OTHER ITINERANT		755,008.00	25,787.82	780,795.82	512,586.01	255,658.93	12,370.88	12,370.88
355 Drivers Education - 10 Month		264,379.00	-5,296.96	259,082.04	129,408.97	43,488.27	86,184.80	86,184.80
401 Alternative Education - OCM		27,000.00	0.00	27,000.00	19,320.00	0.00	7,680.00	7,680.00
402 Project Explore Programs		1,071,164.00	-79,807.72	991,256.28	625,502.63	308,645.79	57,107.86	44,415.86
408 GIFTED AND TALENTED PROGRAMS		25,641.00	-2,916.00	22,725.00	7,827.45	3,631.68	11,065.87	10,966.87
407 Alt. Ed Behavioral Intervention		0.00	688,404.72	688,404.72	411,765.49	207,103.03	79,536.20	66,961.20
408 Credit Accrual		0.00	157,857.71	157,857.71	95,958.42	49,758.88	12,140.41	11,227.08
409 Altrn Ed-Secondary- X-C Jeff Lewis		16,000.00	726.99	16,726.99	16,726.99	0.00	0.00	0.00
411 Portable Plantarium Oneida Herkimer		0.00	268.00	268.00	268.00	0.00	0.00	0.00
412 EQUIVALENT ATTENDANCE EDUCATION		0.00	0.00	0.00	0.00	0.00	0.00	0.00
413 ALTERNATIVE ED PRG Madison Oneida		0.00	1,949.49	1,949.49	1,705.80	0.00	243.69	243.69
414 SUMMER SCHOOL - GENERAL EDUCATION		629,910.00	-10,146.71	619,763.29	475,803.48	78,106.14	65,853.67	65,853.67
415 PERFORMING ARTS - AESTHETIC EDUCATION		1,258,615.00	338,380.71	1,596,995.71	1,141,047.15	248,707.10	208,241.46	199,148.96
418 EXPLORATORY ENRICHMENT & PLANETARIUM		354,981.00	59,570.40	414,551.40	247,027.68	107,664.85	59,858.87	40,908.08
419 ENVIRONMENTAL EDUCATION		6,500.00	0.00	6,500.00	4,480.00	0.00	2,020.00	2,020.00

OSWEGO COUNTY BOCES

Budget Status Report As Of: 04/30/2016

Fiscal Year: 2016

Fund: A GENERAL FUND

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
423 Hospital Bound Instruction-TST BOCES		500.00	0.00	500.00	-170.37	0.00	670.37	670.37
425 Exploratory Enrichment		3,500.00	0.00	3,500.00	2,306.25	0.00	1,193.75	1,193.75
426 Hospital Bound Instruction-OCM BOCES		7,500.00	0.00	7,500.00	1,300.00	0.00	6,200.00	6,200.00
427 TASC		0.00	102,851.05	102,851.05	75,326.49	16,294.94	11,228.62	11,228.62
428 Challenger Learning - Monroe #1		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	1,000.00
441 Hospital Edu CEWW X-C		500.00	0.00	500.00	0.00	0.00	500.00	500.00
450 E-Learning - Cayuga Onondaga		30,000.00	0.00	30,000.00	11,795.84	0.00	18,204.16	18,204.16
472 E-Learning Connect- OCM		87,500.00	0.00	87,500.00	59,568.10	0.00	27,931.90	27,931.90
476 DL - Online Courses Cattaraugus Allegany		0.00	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00
477 DISTANCE LEARNING		228,774.00	-479.15	228,294.85	130,134.70	76,220.14	22,940.01	20,368.91
502 Extracurricular Act Coord Jeff Lewis		1,000.00	0.00	1,000.00	338.00	0.00	661.00	661.00
504 STAFF DEVELOP-HOSTS & READING RECOVERY		93,500.00	0.00	93,500.00	275.01	0.00	93,224.99	93,224.99
505 Web Based - Putnam/ Northern		0.00	0.00	0.00	2,530.00	0.00	-2,530.00	-2,530.00
507 PLANNING - INSTRUCTIONAL SUPPORT		0.00	3,062.50	3,062.50	3,062.50	0.00	0.00	0.00
509 Instructional Technology-OCM BOCES		2,355,500.00	534,801.55	2,890,301.55	1,853,472.37	0.00	1,036,829.18	1,036,829.18
511 LEARNING TECHNOLOGIES		177,384.00	145,554.57	322,918.57	230,513.09	61,289.75	31,115.73	26,855.83
512 LIBRARY MEDIA		132,791.00	166.00	132,957.00	84,731.73	33,558.79	14,668.48	14,668.48
515 INSTRUCTIONAL TECHNOLOGY (CLO)		2,161,850.00	279,019.27	2,440,869.27	1,238,503.66	199,072.62	1,003,292.99	1,000,231.34
517 MODEL SCHOOLS		528,985.00	-24,118.52	504,866.48	395,142.69	82,428.42	27,297.37	25,037.45
522 Inter Scholastic Coord Jeff Lewis		0.00	3,310.35	3,310.35	3,310.35	0.00	0.00	0.00
526 HOME SCHOOL COORDINATION		17,187.00	-128.45	17,057.55	10,492.66	1,871.56	4,693.33	4,693.33
527 Home School GST BOCES		0.00	17,100.00	17,100.00	17,100.00	0.00	0.00	0.00
528 Academi Decathlon- OCM		600.00	0.00	600.00	0.00	0.00	600.00	600.00
532 Staff Development- Other		0.00	3,030.00	3,030.00	4,056.26	0.00	-1,026.26	-1,026.26
533 SCHOOL/CURR IMPROVEMENT		1,035,141.00	203,165.37	1,238,306.37	654,679.77	332,605.37	251,021.23	249,821.23
534 LIBRARY AUTOMATION		50,068.00	-1,079.25	48,988.75	20,087.80	14,146.94	14,754.21	14,754.21
535 Library Automation-OCM BOCES		22,000.00	0.00	22,000.00	15,225.00	0.00	6,775.00	6,775.00
537 LIBRARY COOPERATIVE COLLECTION DEVELOPME		238,092.00	37,256.88	275,348.88	205,681.85	22,741.09	46,925.94	46,925.94
539 Technical Service - OCM		1,000.00	0.00	1,000.00	321.25	0.00	678.75	678.75
540 ISS Curriculum Improvement-Cayuga BOCES		0.00	392.50	392.50	588.75	0.00	-196.25	-196.25
541 ISS Curriculum Improvement Monroe 2		20,000.00	0.00	20,000.00	14,883.09	0.00	5,116.91	5,116.91
542 ISS Curriculum Improvement-TST BOCES		0.00	172.50	172.50	172.50	0.00	0.00	0.00
544 ISS Curriculum Improvement-WSWHE		0.00	3,750.00	3,750.00	3,750.00	0.00	0.00	0.00
546 ISS Curriculum Improvement-Capital Reg		4,000.00	0.00	4,000.00	0.00	0.00	4,000.00	4,000.00
549 ISS Curriculum- OCM BOCES		158,000.00	17,445.17	175,445.17	175,445.17	0.00	0.00	0.00
555 School/Curriculum Improvement Eric 1		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	1,500.00
556 Model Schools- Genesee Valley		200.00	0.00	200.00	0.00	0.00	200.00	200.00
593 INSTRUCTIONAL MATERIALS DEVELOPMENT		220,000.00	0.00	220,000.00	59,450.02	0.00	160,549.98	160,549.98
599 PRINTING		522,069.00	101,453.50	623,522.50	524,410.50	-11,289.92	110,401.92	110,401.92

OSWEGO COUNTY BOCES

Budget Status Report As Of: 04/30/2016

Fiscal Year: 2016

Fund: A GENERAL FUND

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
600 Pupil Transportation- OCM BOCES		700.00	741.81	1,441.81	1,441.81	0.00	0.00	0.00
601 TELECOMMUNICATIONS		925,000.00	0.00	925,000.00	621,011.25	0.00	303,988.75	303,988.75
602 TELEPHONE INTERCONNECT		550,000.00	0.00	550,000.00	366,688.07	0.00	181,311.93	181,311.93
604 NEGOTIATIONS		7,700.00	0.00	7,700.00	0.00	0.00	7,700.00	7,700.00
605 Planning Service-Eric 1 BOCES		26,500.00	0.00	26,500.00	18,141.98	0.00	8,358.02	8,358.02
606 COMPUTER SERVICE: ADM X-CONT OCM BOCES		3,250,000.00	0.00	3,250,000.00	2,585,286.85	0.00	664,713.15	664,713.15
608 Recruiting		12,000.00	0.00	12,000.00	12,566.40	0.00	-566.40	-566.40
610 PLANNING: MANAGEMENT SUPPORT		0.00	0.00	0.00	4,083.33	-11,000.00	6,916.67	6,916.67
611 SUBSTITUTE COORDINATION		26,148.00	-600.00	25,548.00	14,788.01	1,268.83	9,493.16	9,493.16
612 SCHOOL/SAFETY RISK MANAGEMENT		215,398.00	41,295.55	256,693.55	182,360.63	19,565.95	54,766.97	54,450.28
617 Sub Coordination OCM		37,000.00	0.00	37,000.00	28,638.76	0.00	8,361.24	8,361.24
618 CBO - FINANCIAL TRACKING SRVC		37,000.00	0.00	37,000.00	32,112.50	0.00	4,887.50	4,887.50
620 Negotiations -OCM BOCES		80,000.00	0.00	80,000.00	76,249.50	0.00	3,750.50	3,750.50
621 Central Public Information Service		0.00	337,269.33	337,269.33	304,618.24	3,525.86	29,125.23	28,125.23
622 GASB 45 -Capital Region BOCES		40,000.00	0.00	40,000.00	37,950.84	-10,000.00	12,049.36	12,049.36
623 GASB 45 Planning-Clinton Essex BOCES		10,000.00	0.00	10,000.00	3,600.02	0.00	6,399.98	6,399.98
624 Planning Service, Mgt-Questar III		28,500.00	30.00	28,530.00	31,700.00	-3,170.00	0.00	0.00
627 Negotiation-Cayuga Onondaga BOCES		69,500.00	0.00	69,500.00	48,742.88	0.00	20,757.12	20,757.12
630 EMPLOYEE ASSISTANCE PROGRAM		43,500.00	0.00	43,500.00	45,522.75	0.00	-2,022.75	-2,022.75
631 Medicaid Reimbursement Processing		0.00	2,019.50	2,019.50	2,019.50	0.00	0.00	0.00
635 STAC Processing - OCM		10,000.00	0.00	10,000.00	6,000.00	0.00	4,000.00	4,000.00
637 Planning Service, Management		0.00	36,834.88	36,834.88	32,464.76	3,983.67	386.45	386.45
638 Rcrds Mgmt RAMI		0.00	11,150.42	11,150.42	9,189.01	1,769.89	191.52	191.52
639 Computer Service: Management Madison One		0.00	6,454.50	6,454.50	6,454.50	0.00	0.00	0.00
643 Staff Development: Bus Drivers Jeff		0.00	450.00	450.00	450.00	0.00	0.00	0.00
653 Statewide BOCES Erie 1 X-C		0.00	0.00	0.00	428.57	0.00	-428.57	-428.57
655 Employee Benefit- Albany		3,500.00	45,724.66	49,224.66	54,681.38	0.00	-5,456.72	-5,456.72
665 Medicaid Reimbursement Processing		77,500.00	0.00	77,500.00	47,089.00	0.00	30,411.00	30,411.00
670 COOPERATIVE PURCHASING		87,744.00	-12,434.06	75,309.94	122,643.40	-47,578.13	244.67	244.67
671 Energy Management OCM BOCES		47,500.00	0.00	47,500.00	32,942.00	0.00	14,558.00	14,558.00
676 Employee Benefit Coordination OCM BOCES		160,000.00	0.00	160,000.00	148,267.88	0.00	11,732.12	11,732.12
680 Asset (Records Mgmt)		20,000.00	0.00	20,000.00	4,690.00	0.00	15,310.00	15,310.00
701 OPERATIONS & MAINTENANCE		0.00	14,620.69	14,620.69	1,690,205.32	-1,845,749.24	170,164.61	149,451.64
702 Vision Services		0.00	-4,061.80	-4,061.80	0.00	-6,780.30	2,718.50	2,718.50
703 Audio & TOD Services		0.00	-21,723.50	-21,723.50	0.00	-21,723.50	0.00	0.00
705 Speech Impaired		0.00	-255,600.19	-255,600.19	282.07	-256,365.99	483.73	483.73
711 INTERNAL TECHNOLOGY SUPPORT		0.00	46,367.41	46,367.41	754,801.29	-767,401.01	59,167.13	49,045.52
712 INSTRUCTIONAL SUPPORT SVCS ADMIN		0.00	-31,860.78	-31,860.78	215,495.86	-289,971.74	42,615.10	42,444.25
713 Internal Security		0.00	-7,321.19	-7,321.19	47,377.42	-55,253.22	554.61	554.61

* Includes a pending Budget Transfer Request

OSWEGO COUNTY BOCES

Budget Status Report As Of 04/30/2016

Fiscal Year: 2016

Fund: A GENERAL FUND

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
720 Exceptional Education Administration		0.00	43,570.88	43,570.88	674,091.32	-625,673.80	-4,846.64	-4,846.64
721 STUDENT SERVICES ADMINISTRATION		0.00	21,796.50	21,796.50	315,052.77	-467,687.82	174,431.55	174,431.55
732 Counsel Services		0.00	-702,634.00	-702,634.00	830.30	-711,134.00	7,669.70	7,669.70
Total GENERAL FUND		45,339,055.00	2,427,425.64	47,766,480.64	31,563,894.83	6,524,672.79	9,677,913.22	9,546,952.28

OSWEGO COUNTY BOCES
Budget Status Report As Of: 04/30/2016
Fiscal Year: 2016
Fund: A GENERAL FUND

Selection Criteria

Criteria Name: Shared: BUDSTAT-BOE
Where: Budget OBJECT#399
Fund: A
Budget type: Current Year
As Of Date: 04/30/2016
Suppress budgetcodes with no activity
Print Summary Only
Show Available Balance, not service
Sort by: Fund/CoSer
Printed by GISELE BENIGNO



Administrative Services

GISÈLE BENIGNO
Coordinator of Business Administration, PR & Special Projects
P: 315.963.4241 | C: 315.297.1830
gbenigno@oswegoboces.org

MEMORANDUM

TO: Christopher J. Todd, District Superintendent

FROM: Gisèle Benigno, Coordinator of Business Administration, PR & Special Projects

RE: Approval of Surplus for May 11, 2016 Board Meeting

DATE: May 4, 2016

CC: Michael J. Sheperd, Assistant Superintendent for Administrative Services
Tammy Bigelow, Receiving Clerk

I am recommending that the equipment listed on the enclosed documentation be deemed surplus and prepared for auction and/or disposal as per Oswego County BOCES Board Policy, as it has been determined the equipment is either obsolete, past repair, and/or of little practical value to the BOCES.

Enclosures

A BOARD OF COOPERATIVE EDUCATIONAL SERVICES
179 County Route 64, Mexico, NY 13114
Christopher J. Todd, District Superintendent/Executive Officer

APR 19 2016



Center for Instruction,
Technology & Innovation
Your education destination

Location Change or Disposal of Equipment

Administrative Services
Center for Instruction, Technology & Innovation

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment* Desktop computer
Asset Tag # 06951 Serial Number 56QNW41
Originally purchased with Grant Funds: ☐ yes ☒ no ☐ I don't know
* Please use reverse to add additional items if necessary

☐ Surplus of Equipment (Board Action Required)

Recommended Action:

- ☐ Auction
☐ Disposal Service (Tech Use Only)
☒ Discarded/Scrap
☐ Other (or Additional Details)

Reason for Action:

- ☒ Obsolete
☐ Unrepairable
☐ No longer of practical use to the BOCES
☐ Other (or Additional Details)

☐ Transfer of Equipment

Transfer from:

Department: _____

Room#: _____

Building: _____

Employee: _____

Transfer to:

Department: _____

Room#: _____

Building: _____

Employee: _____

Requestor

Date

Director

Date

Assistant Superintendent
For Admin. Services

Date

PLF

OSWEGO COUNTY B.O.C.E.S.



06951

RE



Center for Instruction,
Technology & Innovation
Your education destination

RECEIVED
Office of the Assistant Superintendent

Instructional Technology

APR 19 2016

Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment* DELL Projector

Asset Tag # 06341 Serial Number GN18P51

Originally purchased with Grant Funds: ☐ yes ☒ no ☐ I don't know

* Please use reverse to add additional items if necessary

☐ Surplus of Equipment (Board Action Required)

Recommended Action:

- ☐ Auction
☐ Disposal Service (Tech Use Only)
☒ Discarded/Scrap
☐ Other (or Additional Details)

Reason for Action:

- ☒ Obsolete
☐ Unrepairable
☐ No longer of practical use to the BOCES
☐ Other (or Additional Details)

Replaced with new tech

☐ Transfer of Equipment

Transfer from:

Department: _____

Room#: _____

Building: _____

Employee: _____

Transfer to:

Department: _____

Room#: _____

Building: _____

Employee: _____

Requestor

Date

Director

Date

Assistant Superintendent
For Admin. Services

Date

PLEASE

OSWEGO COUNTY B.O.C.E.S.



06341

BO-09-07-14

RECEIVED
Office of the Assistant Superintendent

Instructional Technology

APR 19 2016



Center for Instruction,
Technology & Innovation
Your education destination

Location Change or Disposal of Equipment

Administrative Services
Center for Instruction, Technology & Innovation

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment*	Latitude	EL400	
Asset Tag #	12578	Serial Number	JTJ2VLI
Originally purchased with Grant Funds: <input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> I don't know			
* Please use reverse to add additional items if necessary			

☐ Surplus of Equipment (Board Action Required)

Recommended Action:

- ☐ Auction
- ☒ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Action:

- ☒ Obsolete
- ☐ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☒ Other (or Additional Details)

Replaced with newer
tech.

☐ Transfer of Equipment

Transfer from:

Department: _____

Room#: _____

Building: _____

Employee: _____

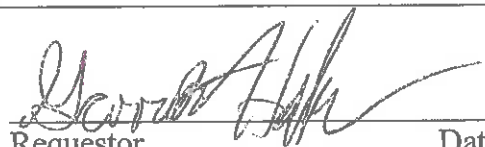
Transfer to:

Department: _____

Room#: _____

Building: _____

Employee: _____


Requestor _____ Date _____

Director _____ Date _____


Assistant Superintendent _____ Date 4/22/16
For Admin. Services

OSWEGO COUNTY B.O.C.E.S.

PI  RE

12578

BO-09-07-14

APR 19 2016



Location Change or Disposal of Equipment

Administrative Services
Center for Instruction, Technology & Innovation

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment*	Latitude D630	
Asset Tag #	09848	Serial Number 2J1RCE1
Originally purchased with Grant Funds:	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> I don't know	
* Please use reverse to add additional items if necessary		

☐ Surplus of Equipment (Board Action Required)

Recommended Action:

- ☐ Auction
- ☒ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Action:

- ☒ Obsolete
- ☐ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☒ Other (or Additional Details)

Replaced with newer tech.

☐ Transfer of Equipment

Transfer from:

Department: _____

Room#: _____

Building: _____

Employee: _____

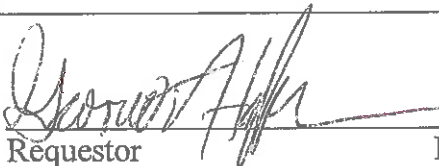
Transfer to:

Department: _____


Room#: _____

Building: _____

Employee: _____


Requestor _____ Date _____

Director _____ Date _____


Assistant Superintendent
For Admin. Services


Date _____

PLI

OSWEGO COUNTY B.O.C.E.S.



09848

APR 19 2016



Location Change or Disposal of Equipment

Administrative Services
Center for Instruction, Technology & Innovation

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment* Latitude EL6400
Asset Tag # 12568 Serial Number FY22VLI
Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know
* Please use reverse to add additional items if necessary

☐ Surplus of Equipment (Board Action Required)

Recommended Action:

- ☐ Auction
- ☒ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Action:

- ☒ Obsolete
- ☐ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☐ Other (or Additional Details)

Replaced with newer tech.

☐ Transfer of Equipment

Transfer from:

Department: _____

Room#: _____

Building: _____

Employee: _____

Transfer to:

Department: _____

Room#: _____

Building: _____

Employee: _____

[Signature]
Requestor _____ Date _____

[Signature]
Assistant Superintendent _____ Date 4/22/16
For Admin. Services

Director _____ Date _____

PLEASE

OSWEGO COUNTY B.O.C.E.S.

2568



Center for Instruction,
Technology & Innovation
Your education destination

Office of the Assistant Superintendent

Location Change or Disposal of Equipment

Instructional Technology

APR 19 2016

OC

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment* Dell Latitude E6410

Asset Tag # 13934

Serial Number FXF8VM1

Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know

* Please use reverse to add additional items if necessary

☒ Surplus of Equipment (Board Action Required)

Recommended Action:

- ☐ Auction
- ☒ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Action:

- ☒ Obsolete
- ☐ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☒ Other (or Additional Details)

Replaced with newer technology

☐ Transfer of Equipment

Transfer from:

Department: _____

Room#: _____

Building: _____

Employee: _____

Transfer to:

Department: _____

Room#: _____

Building: _____

Employee: _____

Theresa Brown

Requestor

4/15/15

Date

Director

Date

[Signature]
Assistant Superintendent
For Admin. Services

4/22/15
Date

OSWEGO COUNTY B.O.C.E.S.

PLI



3RE

13934

BO-09-07-14

(64)



Center for Instruction,
Technology & Innovation
Your education destination

Location Change or Disposal of Equipment

Instructional Technology

APR 19 2016

pc

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Office of the Assistant Superintendent
Administrative Services
Center for Instruction, Technology & Innovation

Description of Equipment* Dell Optiplex GX620

Asset Tag # 07483

Serial Number 1K3VZB1

Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know

* Please use reverse to add additional items if necessary

☒ Surplus of Equipment (Board Action Required)

Recommended Action:

- ☐ Auction
- ☒ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Action:

- ☒ Obsolete
- ☐ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☒ Other (or Additional Details)

Replaced with newer tech

☐ Transfer of Equipment

Transfer from:

Department: _____

Room#: _____

Building: _____

Employee: _____

Transfer to:

Department: _____

Room#: _____

Building: _____

Employee: _____

Theresa Bous
Requestor

9/15/15
Date

Director

Date

[Signature]
Assistant Superintendent
For Admin. Services

4/22/16
Date

PLF

OSWEGO COUNTY B.O.C.E.S.

RE



07483

BO-09-07-14

GH

MEMORANDUM

TO: Christopher J. Todd, District Superintendent
FROM: Amy Rhinehart, School Purchasing Officer
SUBJECT: Bid Award #B16-3001 Athletic Equipment & Supplies
DATE: 5/6/16
CC: Michael Sheperd, Assistant Superintendent for Administrative Services
Gisele Benigno, Coordinator of Business Administration, PR & Special Projects

The Center for Instruction, Technology & Innovation (CITI) coordinated a cooperative bid for athletic supplies and equipment for the participation of the following school districts: Central Square Central School District, Fulton City School District, Hannibal Central School District, Oswego City School District, Phoenix Central School District, and Pulaski Academy & Central School District.

Bid proposals were opened for cooperative bid B16-3001 – Athletic Equipment & Supplies, on March 16, 2016. In addition to publically advertising the bid in the Palladium Times and posting the bid opportunity on the CITI website, solicitations were emailed directly to twenty-five (25) vendors. A total of eighteen vendors responded to the bid solicitation – fifteen (15) with a qualifying bid proposal; one (1) with a 'NO BID' response; one (1) that submitted the incorrect bid materials (submitted the Essex County College athletic bid vendor response sheet); and one (1) that could not meet the bid specifications to hold bid pricing for the term of the bid award.

Of the three hundred and twenty-five (325) items solicited for bid, three (3) items received no bid and three (3) items were not awarded as the bids received did not meet the required specifications.

A tabulation of the results from the qualifying bidders is as follows:

Vendor Name	Number of Items Bid	Number of Items Awarded	Amount of Award
S&S Worldwide	84	17	\$2,280.77
School Specialty	133	44	\$3,784.54
Pyramid School Products	79	18	\$5,846.03
Aluminum Athletic Equipment Co.	29	3	\$867.85
Scholastic Sports Sales Ltd.	95	48	\$10,191.34
Riddell/All American	42	-	-
MFAC, LLC (M-F Athletic)	25	-	-



Cooperative Purchasing

AMY S. RHINEHART
School Purchasing Officer
P: 315.963.4253 | C: 315.297.3214
arhinehart@CITiboces.org

Ma & Pa Enterprises	1	1	\$142.50
Sportsman'S	165	26	\$2,162.07
American Soccer Company	40	13	\$917.15
BSN Sports	260	81	\$13,507.75
Gopher Sport	107	9	\$1,036.34
Laux Sporting Goods	267	46	\$7,172.29
Medco Company	41	13	\$1,691.84
School Health Corp.	19	-	-
Wolverine Sports	72	-	-
Total Award		319 Items	\$49,600.47
No Bid Items		3	
No Award Items		3	

CITI Participation: CITI does not participate in this bid.

Recommendation: The Athletic Equipment and Supplies Cooperative Bid with a contract date from June 1, 2016 to May 31, 2017 be awarded as indicated above.

Total Items Awarded: Three hundred and nineteen (319) items with an award of **\$49,600.47**.

MEMORANDUM

TO: Christopher J. Todd, District Superintendent
FROM: Amy Rhinehart, School Purchasing Officer
SUBJECT: Bid Award #B16-0401 Custodial Supplies
DATE: 5/9/16
CC: Michael Sheperd, Assistant Superintendent for Administrative Services
Gisele Benigno, Coordinator of Business Administration, PR & Special Projects

The Center for Instruction, Technology & Innovation (CITI) coordinated a cooperative bid for custodial supplies, B16-0401, for the participation of CITI and the following school districts: Altmar-Parish-Williamstown Central School District, Central Square Center School District, Fulton City School District, Hannibal Central School District, Mexico Academy & Central School District, Oswego City School District, Phoenix Central School District, and Pulaski Academy & Central School District.

Bid proposals were opened for cooperative bid B16-0401 – Custodial Supplies, on March 16, 2016. In addition to advertising the bid in the Palladium Times and posting the bid opportunity on the CITI website, solicitations were emailed directly to forty-eight (48) vendors. Twenty-three (23) vendors responded with a proposal to the bid solicitation.

Of the four hundred and eighty-three (483) items solicited for bid, thirty-one (31) items received no bid and three (3) items were not award as the bids received did not meet the required specifications. A tabulation of the results is as follows:

Vendor	Number of Items Bid	Number of Items Awarded	Amount of Award
Unpak	7	-	-
Sanico Inc.	152	17	\$74,425.85
Northern Nurseries	8	8	\$67,501.00
Pyramid School Products	140	42	\$14,873.52
Hill & Markes	201	92	\$84,016.55
W.B. Mason	69	16	\$18,839.88
Metco Supply, Inc.	97	14	\$1,836.82
Dash Medical Gloves, Inc.	1	-	-
Purcell's Pains	40	25	\$10,741.29
The Westcott Group, Inc.	100	38	\$108,643.76
Dispose N Save	15	1	\$3,940.00



Cooperative Purchasing

AMY S. RHINEHART
School Purchasing Officer
P: 315.963.4253 | C: 315.297.3214
arhinehart@CITiboces.org

The Slack Chemical Co., Inc.	5	2	\$13,437.00
Brulin	6	6	\$18,233.90
Rick's Rags	5	2	\$467.50
Calico Industries	66	19	\$9,766.94
Central Poly Corporation	22	4	\$13,817.08
City Electric Co.	21	15	\$9,040.90
Hillyard	43	35	\$91,321.44
Interboro Packaging Corp.	7	2	\$7,032.40
Maintenance Products	14	6	\$16,951.76
New Haven Building Supply	113	22	\$7,267.03
Parish Maintenance	99	40	\$19,126.96
Quill Corporation	127	43	\$18,612.67
Totals		449	\$609,894.25
No Award		3	
No Bid		31	

CITI Participation: CITI's portion of the bid award is \$27,161.13

Recommendation: The Custodial Supplies Bid, B16-0401, with a contract date of June 1, 2016 – May 31, 2017 be awarded as indicated above.

Total Items Awarded: Four hundred and forty-nine (449) items with an annual award of **\$609,894.25**

MEMORANDUM

TO: Christopher J. Todd, District Superintendent
FROM: Amy Rhinehart, School Purchasing Officer
SUBJECT: Bid Award #B16-0501 Health Supplies
DATE: 5/9/16
CC: Michael Sheperd, Assistant Superintendent for Administrative Services
Gisele Benigno, Coordinator of Business Administration, PR & Special Projects

The Center for Instruction, Technology & Innovation (CiTi) coordinated a cooperative bid for health supplies for the participation of CiTi and the following school districts: Altmar-Parish-Williamstown Central School District, Central Square Center School District, Hannibal Central School District, Oswego City School District, Phoenix Central School District, and Pulaski Academy & Central School District.

Bid proposals were opened for cooperative bid B16-0501 – Health Supplies, on March 16, 2016. In addition to publically advertising the bid in the Palladium Times and posting the bid opportunity on the CiTi website, solicitations were emailed directly to twelve (12) vendors. Seven (7) vendors responded to the bid solicitation. One (1) of the seven (7) vendors was excluded from tabulations due to inability to perform on a past bid award.

Four hundred and four (404) items were solicited for this bid and the chart below reveals the tabulations of the qualifying vendors bid proposals:

Vendor Name	Number of Items Bid	Number of Items Awarded	Amount of Award
Metco Supply Inc.	32	-	-
Dispose N Save	21	-	-
Henry Schein, Inc.	232	66	\$11,810.15
Medco Company	303	105	\$8,808.49
Moore Medical Corp.	264	163	\$12,429.20
School Health Corporation	319	41	\$3,319.74
Total Items Awarded		375	\$36,367.58
No Award		1	
No Bid		28	

CiTi's Participation: CiTi's portion of the bid award is \$7,156.36

Page 1 of 2



Cooperative Purchasing

AMY S. RHINEHART
School Purchasing Officer
P: 315.963.4253 | C: 315.297.3214
arhinehart@CITiboces.org

Recommendation: The Health Supplies Cooperative Bid B16-0501 with a contract date from June 1, 2016 to May 31, 2017 is awarded as indicated above.

Total Items Awarded: Three hundred and seventy-five items with an annual award of **\$36,367.58**

MEMORANDUM

TO: Christopher J. Todd, District Superintendent
FROM: Amy Rhinehart, School Purchasing Officer
SUBJECT: Bid Award #B16-2501 Musical Instruments and Supplies
DATE: 5/6/16
CC: Michael Sheperd, Assistant Superintendent for Administrative Services
Gisele Benigno, Coordinator of Business Administration, PR & Special Projects

The Center for Instruction, Technology & Innovation (CITI) coordinated a cooperative bid for musical instruments and supplies, B16-2501, for the participation of the following school districts: Fulton City School District, Hannibal Central School District, Mexico Academy & Central School District, Oswego City School District, and Pulaski Academy & Central School District.

Bid proposals were opened for cooperative bid B16-2501 – Musical Instruments and Supplies, on March 16, 2016. In addition to publically advertising the bid in the Palladium Times and posting the bid opportunity on the CITI website, solicitations were emailed directly to twenty-six (26) vendors. Ten (10) vendors responded with bid proposals and two (2) vendors responded with a 'No Bid' response.

Of the one hundred seventy-seven (177) items solicited, one (1) item received no bid and one (1) item was not awarded as the bids received did not meet the specifications. A tabulation of the results is as follows:

Vendor Name	Number of Items Bid	Number of Items Awarded	Amount of Award
Midstate Music	39	7	\$9,719.00
Washington Music Center	145	12	\$6,984.30
Interstate Music	147	53	\$26,387.92
National Educational Music Company	48	21	\$3,301.74
K&S Music, Inc.	9	3	\$1,728.00
Music & Arts	152	33	\$27,139.20
Sam Ash Music Corporation	119	23	\$5,535.95
Loser's Music	79	3	\$207.45
Shar Products Company	22	13	\$1,883.97
Catalano Musical Products	41	7	\$10,814.50
Total Items Awarded		175	\$93,702.03
No Award		1	
No Bid		1	



Cooperative Purchasing

AMY S. RHINEHART
School Purchasing Officer
P: 315.963.4253 | C: 315.297.3214
arhinehart@CITiboces.org

CITI's Participation: CITI does not participate in this bid.

Recommendation: The Musical Instruments and Supplies Cooperative Bid B16-2501 with a contract date from June 1, 2016 to May 31, 2017 be awarded as indicated above.

Total Items Awarded: One hundred seventy-five (175) items with an annual award of **\$93,702.03**

MEMORANDUM

TO: Christopher J. Todd, District Superintendent
FROM: Amy Rhinehart, School Purchasing Officer
SUBJECT: Bid Award #B16-0451 HVAC Filters with Filter Consult Services
DATE: 5/6/16
CC: Michael Sheperd, Assistant Superintendent for Administrative Services
Gisele Benigno, Coordinator of Business Administration, PR & Special Projects

The Center for Instruction, Technology & Innovation (CITI) coordinated a cooperative bid for HVAC filters and filter consult services, B16-0451, for the participation of CITI and the following school districts: Altmar-Parish-Williamstown Central School District, Central Square Center School District, Fulton City School District, Hannibal Central School District, Mexico Academy & Central School District, Oswego City School District, Phoenix Central School District, and Pulaski Academy & Central School District.

The bid is structured as an aggregate award to the lowest responsible bidder. In addition to providing HVAC filters, the bid included the request for filter consultation services performed by a Certified Air Filter Specialist. As a requirement for award consideration, vendors were required to provide documentation certifying they employ staff possessing the certificate of a National Air Filtration Association Certified Air Filter Specialist.

Bid proposals were opened for cooperative bid B16-0451 – HVAC Filters and Filter Consult Services, on March 16, 2016. In addition to advertising the bid in the Palladium Times and posting the bid opportunity on the CITI website, solicitations were emailed directly to six (6) potential bidders. Two (2) vendors responded with a proposal to the bid solicitation.

A tabulation of the bid proposal appears below:

District	Number of Filters	Camfil USA	Clark Air Systems
Altmar-Parish-Williamstown CSD	721	\$11,690.60	\$9,704.06
Central Square CSD	2881	\$26,903.29	\$18,936.75
CITI	888	\$4,351.12	\$3,170.17
Fulton City SD	2156	\$20,955.24	\$20,743.36
Hannibal CSD	711	\$3,271.41	\$3,059.53
Mexico Academy & CSD	922	\$8,873.08	\$6,359.88
Oswego City SD	2139	\$21,465.77	\$18,481.64



Cooperative Purchasing

AMY S. RHINEHART
School Purchasing Officer
P: 315.963.4253 | C: 315.297.3214
arhinehart@oswegoboces.org

Phoenix CSD	2358	\$14,810.59	\$ 11,777.95
Pulaski Academy & CSD	670	\$5,985.94	\$ 4,424.19
Totals	13,446	\$118,307.04	\$96,657.53

Analysis: Following a review of the bid proposals, service component and pricing, CiTi requested each bidder supply several comparable samples for a hands-on product review by the individual school districts participating in the bid. The bid reserved the right for the Superintendents of Buildings and Grounds to review the filters and provide the sole determination as to the quality of the proposed products (special conditions, #16). A review committee consisting of four (4) Superintendents of Buildings and Grounds (SPGs) and one licensed HVAC technician reviewed the submitted product samples with CiTi representatives. In regards to the MERV 8 1" filters, the committee noted that the frames were not of comparable standard. The Clark Air Systems filters were constructed using staples, were not as sturdy, and lacked a cross-section of construction support. A thickness gage measured the outside frame of the Clark Air Systems filter at 0.0360". The comparable Camfil filter measured at 0.0545". Following a push/pressure test of each filter's media, it was noted that the wires were not of comparable standard as the Camfil filter resisted greater pressure. In regards to the MERV 8 2" filters, the committee reviewed a cross-section of each sample provided and noted that the Camfil filters are constructed with a 'U' shaped pleat while the Clark Filters were constructed with a 'V' shaped pleat. The HVAC technician noted that in his professional experience the 'V' shaped pleats run the risk of clogging faster which impacts maintenance (need for a more aggressive maintenance schedule) and budget (the need to purchase more filters in a fiscal year). The actual material utilized in the media was also examined and it was noted that the media in the Camfil filter was thicker, which better resists the penetration of particulates. With the 1" and 2" filters representing the large majority of the bid participants' buy off of the bid, the review committee determined the filters proposed by Clark Air Systems did not meet the minimum quality standard set forth in the bid specifications and recommended an award to Camfil.

Recommendation: The HVAC Filters with Filter Consult Services (B16-0451) with a contract date from June 1, 2016 to May 31, 2017 be awarded to Camfil USA as indicated above.

Total Items Awarded: Thirteen thousand four hundred and forty-six (13,446) items with an annual award of \$118,307.04.

MEMORANDUM

TO: Christopher J. Todd, District Superintendent
FROM: Amy Rhinehart, School Purchasing Officer
SUBJECT: Bid Award #B16-8021 Multiple Vehicles
DATE: 5/9/16
CC: Michael Sheperd, Assistant Superintendent for Administrative Services
Gisele Benigno, Coordinator of Business Administration, PR & Special Projects

The Center for Instruction, Technology & Innovation (CiTi) coordinated a cooperative multiple vehicles bid for the participation of CiTi and the following school districts: Fulton City School District, and Hannibal Central School District.

Bid proposals were opened for Multiple Vehicles Bid #B16-8021 on Thursday, May 5, 2016 at 11:30 a.m. In addition to advertising the bid in the Palladium Times and posting the bid materials on the CiTi public website, solicitations were e-mailed directly to fifty-five (55) recipients of which one (1) responded.

The following tables are a compilation of bid submission and award:

Lot A: 2016 or Newer Chevrolet Impala LS (Quantity = 3)

Vendor Name	Lot A
Carbone Auto Group	\$17,719 each/\$53,157 for three (3) 2017 Ford Fusion S <i>Delivery 90 – 120 days after receipt of order</i>

****No award recommendation. CiTi is exercising its right to reject the bid for Lot A to pursue a purchase off of New York State Contract.**

Lot B: 2016 Ford, Chevrolet, GMC or Dodge Ram Stake Rack w/Dump Bed & Lift Gate

Vendor Name	Lot B
Carbone Auto Group	\$42,804: 2017 Ford F350 <i>Delivery 90 to 120 days after receipt of order</i>



Cooperative Purchasing

AMY S. RHINEHART
School Purchasing Officer
P: 315.963.4253 | C: 315.297.3214
arhinehart@CITiboces.org

Lot C: 2016 or Newer Ford F-350 Pickup Truck or similar Chevrolet or GMC with Snow Removal Accessories

Vendor Name	Lot C
Carbone Auto Group	\$28,263: 2017 Ford F350 \$8,055: Snow Removal Accessories \$36,318: Grand Total (Truck + Snow Removal Accessories) <i>Delivery 90 to 120 days after receipt of order</i>

Recommendation: The Multiple Vehicles Bid with a contract date of May 12, 2016 – December 31, 2016 be awarded in the following manner:

Lot A: No Award

Lot B: Carbone Auto Group

Lot C: Carbone Auto Group

Total Bid Award: Lot B and Lot C: **\$79,122**



Cooperative Purchasing

AMY S. RHINEHART
School Purchasing Officer
P: 315.963.4253 | C: 315.297.3214
arhinehart@CITiboces.org

MEMORANDUM

TO: Christopher J. Todd, District Superintendent
FROM: Amy Rhinehart, School Purchasing Officer
SUBJECT: Notice of No Award for #B16-8032 IBM Bladeserver Maintenance Renewal
DATE: 5/6/16
CC: Michael Sheperd, Assistant Superintendent for Administrative Services
Gisele Benigno, Coordinator of Business Administration, PR & Special Projects

Regrettably, the Cooperative Purchasing Department is exercising its right to reject all bid submissions and not award a contract in response to the invitation to bid for one-time bid B16-8032, IBM Bladeserver Maintenance Renewal for the Center for Instruction, Technology & Innovation.

Center for Instruction, Technology & Innovation
MEMORANDUM

TO: CiTi Board of Education
Mr. Christopher Todd

FROM: Mary Soble
Claims Auditor

DATE: May 5, 2016

RE: **April Claims Auditor's Report**

Attached is a claims auditor's summary report for the month of April. This information details specific issues found in the warrants as well as the corrective action that was taken.

Center for Instruction, Technology and Innovation
Internal Claims Auditor's
Summary Report
April, 2016

Claims Error Analysis	April 15th check run	April 29th check run
Original invoice needed		
Taxes not deducted from invoice		
Incorrect math calculation		
Conference approval documentation not submitted with reimbursement request		
Approval signature needed on invoice		
Check amount does not match invoice	1	1
Receiving signature needed on purchase order		
Charged to incorrect budget code		
Question regarding appropriateness of expense		
Employee submitted mileage on day absent	1	
Conference approval documentation not approved		
Discount available but not taken		
Check made payable to does not match invoice		
Question regarding invoices attached		
Subtotals	2	1
Total claims processed in check run	334	268
Percentage error ratio per check run totals	0.60%	0.37%
Number of demand checks	15	7
Items of concern:		

Date: 4/15/16 (General)

[illegible]

**Center for Instruction, Technology & Innovation
Internal Claims Auditor's Report**

Date: 4/29/16 (General)

[illegible]



Administrative Services

GISÈLE BENIGNO
Coordinator of Business Administration, PR & Special Projects
P: 315.963.4241 | C: 315.297.1830
gbenigno@oswegoboces.org

MEMORANDUM

TO: Christopher J. Todd, District Superintendent

FROM: Gisèle Benigno, Coordinator of Business Administration, PR & Special Projects

RE: Approval of Surplus for May 11, 2016 Board Meeting

DATE: May 4, 2016

CC: Michael J. Sheperd, Assistant Superintendent for Administrative Services
Tammy Bigelow, Receiving Clerk

I am recommending that the equipment listed on the enclosed documentation be deemed surplus and prepared for auction and/or disposal as per Oswego County BOCES Board Policy, as it has been determined the equipment is either obsolete, past repair, and/or of little practical value to the BOCES.

Enclosures

APR 19 2016



Center for Instruction,
Technology & Innovation
Your education destination

Location Change or Disposal of Equipment

Administrative Services
Center for Instruction, Technology & Innovation

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment* DESKTOP computer
Asset Tag # 06951 Serial Number 56QNW41
Originally purchased with Grant Funds: ☐ yes ☒ no ☐ I don't know
* Please use reverse to add additional items if necessary

☐ Surplus of Equipment (Board Action Required)

Recommended Action:

- ☐ Auction
☐ Disposal Service (Tech Use Only)
☒ Discarded/Scrap
☐ Other (or Additional Details)

Reason for Action:

- ☒ Obsolete
☐ Unrepairable
☐ No longer of practical use to the BOCES
☐ Other (or Additional Details)

☐ Transfer of Equipment

Transfer from:

Department: _____

Room#: _____

Building: _____

Employee: _____

Transfer to:

Department: _____

Room#: _____

Building: _____

Employee: _____

Requestor

Date

Director

Date

Assistant Superintendent
For Admin. Services

Date

PLF

OSWEGO COUNTY B.O.C.E.S.



RE

06951



RECEIVED
Office of the Assistant Superintendent

Instructional Technology

APR 19 2016

Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment* DELL PRINTER
Asset Tag # 063-11 Serial Number GN18P51

Originally purchased with Grant Funds: ☐ yes ☒ no ☐ I don't know

* Please use reverse to add additional items if necessary

☐ Surplus of Equipment (Board Action Required)

Recommended Action:

- ☐ Auction
☐ Disposal Service (Tech Use Only)
☒ Discarded/Scrap
☐ Other (or Additional Details)

Reason for Action:

- ☒ Obsolete
☐ Unrepairable
☐ No longer of practical use to the BOCES
☐ Other (or Additional Details)

Replaced with new tech

☐ Transfer of Equipment

Transfer from:

Department: _____

Room#: _____

Building: _____

Employee: _____

Transfer to:

Department: _____

Room#: _____

Building: _____

Employee: _____

[Signature]
Requestor

4/20/16
Date

Director

Date

[Signature]
Assistant Superintendent
For Admin. Services

4/20/16
Date

PLEASE

OSWEGO COUNTY B.O.C.E.S.



06341

RECEIVED
Office of the Assistant Superintendent

Instructional Technology

APR 19 2016



Center for Instruction,
Technology & Innovation
Your education destination

Location Change or Disposal of Equipment

Administrative Services
Center for Instruction, Technology & Innovation

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment*	<u>Latitude EL400</u>
Asset Tag # <u>12578</u>	Serial Number <u>JTJ2VLI</u>
Originally purchased with Grant Funds: <input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> I don't know	
* Please use reverse to add additional items if necessary	

☐ Surplus of Equipment (Board Action Required)

Recommended Action:

- ☐ Auction
- ☒ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Action:

- ☒ Obsolete
- ☐ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☒ Other (or Additional Details)

Replaced with newer tech.

☐ Transfer of Equipment

Transfer from:

Department: _____

Room#: _____

Building: _____

Employee: _____

Transfer to:

Department: _____

Room#: _____

Building: _____

Employee: _____

[Signature]
Requestor _____ Date _____

Director _____ Date _____

[Signature]
Assistant Superintendent _____ Date 4/22/16
For Admin. Services

OSWEGO COUNTY B.O.C.E.S.
PI RE
12578

APR 19 2016



Location Change or Disposal of Equipment

Administrative Services
Center for Instruction Technology & Innovation

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment*	Latitude DV30	
Asset Tag #	00848	Serial Number 2J1RCE1
Originally purchased with Grant Funds:	<input type="checkbox"/> yes <input type="checkbox"/> no <input checked="" type="checkbox"/> I don't know	
* Please use reverse to add additional items if necessary		

☐ Surplus of Equipment (Board Action Required)

Recommended Action:

- ☐ Auction
- ☒ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Action:

- ☒ Obsolete
- ☐ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☒ Other (or Additional Details)

Replaced with newer tech.

☐ Transfer of Equipment

Transfer from:

Department: _____

Room#: _____

Building: _____

Employee: _____

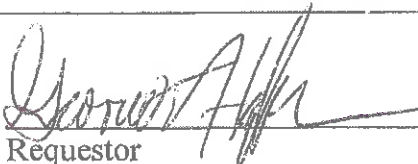
Transfer to:

Department: _____

Room#: _____

Building: _____

Employee: _____


Requestor _____ Date _____

Director _____ Date _____


Assistant Superintendent _____ Date 4/20/16
For Admin. Services

PLI  E

09848

APR 19 2016



Center for Instruction,
Technology & Innovation
Your education destination

Location Change or Disposal of Equipment

Administrative Services
Center for Instruction, Technology & Innovation

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment* Latitude EL6400
Asset Tag # 12568 Serial Number FYJ2VLI
Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know
* Please use reverse to add additional items if necessary

☐ Surplus of Equipment (Board Action Required)

Recommended Action:

- ☐ Auction
- ☒ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Action:

- ☒ Obsolete
- ☐ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☐ Other (or Additional Details)

Replaced with newer tech.

☐ Transfer of Equipment

Transfer from:

Department: _____

Room#: _____

Building: _____

Employee: _____

Transfer to:

Department: _____

Room#: _____

Building: _____

Employee: _____

Requestor

Date

Director

Date

Assistant Superintendent
For Admin. Services

Date

PLEASE

OSWEGO COUNTY B.O.C.E.S.

12568



Center for Instruction,
Technology & Innovation
Your education destination

RECEIVED
Office of the Assistant Superintendent
Administrative Services
Center for Instruction, Technology & Innovation

Instructional Technology

APR 19 2016

Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment* Dell Latitude E6410

Asset Tag # 13934

Serial Number FXF8VM1

Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know

* Please use reverse to add additional items if necessary

☒ Surplus of Equipment (Board Action Required)

Recommended Action:

- ☐ Auction
- ☒ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Action:

- ☒ Obsolete
- ☐ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☒ Other (or Additional Details)

Replaced with newer technology

☐ Transfer of Equipment

Transfer from:

Department: _____

Room#: _____

Building: _____

Employee: _____

Transfer to:

Department: _____

Room#: _____

Building: _____

Employee: _____

Theresa Bouch

Requestor

9/15/15

Date

Director

Date

[Signature]
Assistant Superintendent
For Admin. Services

4/20/16
Date

OSWEGO COUNTY B.O.C.E.S.

PL



3RE

13934

BO-09-07-14

GH



RECEIVED
Office of the Assistant Superintendent
Location Change or Disposal of Equipment

Instructional Technology

APR 10 2016

PC

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Administrative Services
Center for Instruction, Technology & Innovation

Description of Equipment* Dell Optiplex GX620

Asset Tag # 07483

Serial Number 1K3VZB1

Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know

* Please use reverse to add additional items if necessary

Surplus of Equipment (Board Action Required)

Recommended Action:

- ☐ Auction
☒ Disposal Service (Tech Use Only)
☐ Discarded/Scrap
☐ Other (or Additional Details)

Reason for Action:

- ☒ Obsolete
☐ Unrepairable
☐ No longer of practical use to the BOCES
☒ Other (or Additional Details)

Replaced with newer tech

☐ Transfer of Equipment

Transfer from:

Department: _____

Room#: _____

Building: _____

Employee: _____

Transfer to:

Department: _____

Room#: _____

Building: _____

Employee: _____

Theresa Brack
Requestor

9/15/15
Date

Director

Date

[Signature]
Assistant Superintendent
For Admin. Services

4/22/16
Date

BO-09-07-14


GH

OSWEGO COUNTY B.O.C.E.S.
PLF RE
07483



INTEROFFICE MEMORANDUM

TO: Christopher J. Todd
District Superintendent

FROM: Michael J. Sheperd 
Assistant Superintendent for Administrative Services

SUBJECT: Resolution to Adopt the 2016-2017 Annual General Fund Budget

DATE: 05/02/2016

CC:

Section 1950, subdivision 4(b) of the Education Law requires that the CITi Board adopt the Administrative, Capital and Program budgets for the subsequent year no later than May 15th.

Below please find a resolution to the Board of Education for your consideration and adoption during the May 11, 2016 regular board meeting.

RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby adopts the Oswego County BOCES annual budget for the 2016-2017 fiscal year, in the amount of \$48,952,843.

The official NYS Education Department annual budget document (FORM SBM-4), which needs to be signed by either the Board President or Clerk, will be provided contingent upon timely receipt of Final Services Commitment Forms that remain outstanding from some of our districts.

Please be reminded that even though we are proposing the General Fund budget figure represented above, the budget of a BOCES is subject to a greater degree of change throughout the school year than school district budgets. As such, the CITi budget is expected to fluctuate both upward and downward throughout the year as we react to district decisions about programs and services.


Thank you.

MJS:mak



INTEROFFICE MEMORANDUM

TO: Christopher J. Todd
District Superintendent

FROM: Michael J. Sheperd 
Assistant Superintendent for Administrative Services

SUBJECT: Borrowing Funds – Revenue Anticipation Note (RAN)

DATE: 05/02/2016

CC: G. Benigno; K. Wood

On occasion and as needed, public agencies borrow funds in anticipation of the receipt of revenues throughout the fiscal year. The mechanism to do this is called a Revenue Anticipation Note or RAN. As part of this process, a public agency hires and relies on financial and legal services from a financial advisor and an attorney, referred to as bond counsel.

FINANCIAL ADVISOR: in order to proceed appropriately through the various activities required for borrowing funds, we use Fiscal Advisors & Marketing, Inc. of Syracuse, New York. Our Board designated them as our Financial Advisor during the July Reorganization Meeting, and our organization has worked regularly with their representatives on various issues.

BOND COUNSEL: the role of the bond counsel is to obtain a professional opinion with respect to the legality of a bond issue, to prepare the appropriate forms for execution, to review the procedures affecting the sale of the bonds, and to advise on meeting technicalities. For these purposes, our Board designated the firm of Hawkins, Delafield & Wood as Bond Counsel during the July Reorganization Meeting, and we work with attorney Martin A. Geiger, Esq.

For Board consideration at their May 11, 2016 meeting, please find attached the resolution prepared by our bond counsel authorizing the issuance of a Revenue Anticipation Note in an amount ***not to exceed*** \$3,500,000. We have also included other supporting documents that are required to be completed by the District Clerk.

Thank you.

MJS:mak
Enclosures



PHONE: 212-820-9300
FAX: 212-514-8425

28 LIBERTY STREET
NEW YORK, NY 10005
WWW.HAWKINS.COM

NEW YORK
WASHINGTON
NEWARK
HARTFORD
LOS ANGELES
SACRAMENTO
SAN FRANCISCO
PORTLAND
ANN ARBOR

(212) 820-9406

May 2, 2016

Board of Cooperative Educational Services of the
Sole Supervisory District of Oswego County, New York
Revenue Anticipation Note Resolution for 2016-2017
(Our File Designation: 5544/26213)

Michael Sheperd
Assistant Superintendent for Administrative Services
Oswego BOCES
179 County Road 64
Mexico, New York 13114

Dear Mike:

via e-mail: msheperd@citi boces.org

In accordance with the request emailed to us today by Ben Maslona of Fiscal Advisors & Marketing, Inc., I have prepared and now forward to you, by e-mail only, a draft Extract of Minutes of the meeting of the BOCES Board to be held on **May 11, 2016**, authorizing the issuance of ***not to exceed \$3,500,000*** Revenue Anticipation Notes for the **2016-2017** fiscal year. The resolution requires a majority vote of the full voting strength of the Board.

Also enclosed you will find one copy of an Incumbency Certificate pertaining to the BOCES Officers and Board Members who will be serving in the **2016-2017** fiscal year, to be completed and signed by the District Clerk following the Board's Reorganization Meeting in July.

May I kindly ask that you obtain and forward to me a certified copy of the completed Extract of Minutes for inclusion in our record of proceedings ***as soon as possible*** following the May 11th meeting, as well as a completed Incumbency Certificate ***when available*** following the Reorganization Meeting in July.

With kindest regards, I am

Very truly yours,

Martin A. Geiger

MAG:msq
Enclosures

EXTRACT OF MINUTES

Meeting of the Board of Cooperative Educational Services
of the Sole Supervisory District
of Oswego County, New York

May 11, 2016

* * *

A regular meeting of the Board of Cooperative Educational Services of the Sole Supervisory District of Oswego County, New York, was held on May 11, 2016 at ____ o'clock P.M. (Prevailing Time).

There were present: John Shelmidine, President of the Board; and

There were absent:

Also present: Melissa A. Allard, District Clerk

* * *

Board Member _____ offered the following
resolution and moved its adoption:

**REVENUE ANTICIPATION NOTE RESOLUTION OF THE
BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF THE
SOLE SUPERVISORY DISTRICT OF OSWEGO COUNTY, NEW
YORK, ADOPTED MAY 11, 2016, AUTHORIZING THE
ISSUANCE OF NOT TO EXCEED \$3,500,000 REVENUE
ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT
OF REVENUE FROM THE COMPONENT SCHOOL DISTRICTS
DURING THE FISCAL YEAR COMMENCING JULY 1, 2016.**

RESOLVED BY THE BOARD OF COOPERATIVE EDUCATIONAL
SERVICES OF THE SOLE SUPERVISORY DISTRICT OF OSWEGO COUNTY, NEW
YORK, AS FOLLOWS:

Section 1. Revenue Anticipation Notes (herein called "Notes") of the Board of Cooperative Educational Services of the Sole Supervisory District of Oswego County, New York (herein called the "BOCES"), in the principal amount of not to exceed \$3,500,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 25.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the receipt of moneys expected to be received by BOCES from the component districts of the BOCES for services and administrative and clerical expenses during the fiscal year commencing July 1, 2016 (such moneys herein referred to as the "Revenue"), and the proceeds of the Notes shall be used only for the purposes of paying the expenses of the BOCES for said fiscal year payable from the Revenue in anticipation of which they are issued.

(b) The Notes are not issued in renewal of any other notes.

(c) The Notes shall mature within the period of one year from the date of their issuance.

(d) No revenue anticipation notes have been heretofore issued in anticipation of said revenue.

Section 3. Subject to the provisions of this resolution and the Law, and pursuant to Section 50.00 and Sections 56.00 to 61.00 of the Law, inclusive, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board, the chief fiscal officer of the BOCES.

Section 4. The Notes shall be executed in the name of the BOCES by the manual signature of the President of the Board, the Vice President of the Board, the District Treasurer, the District Clerk, or such other officer of the BOCES as shall be designated by the chief fiscal officer of the BOCES, and shall have the corporate seal of the BOCES impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 5. This resolution shall take effect immediately.

The adoption of the foregoing resolution was seconded by Board Member _____ and duly put to a vote on roll call, which resulted as follows:

AYES:

NOES:

The resolution was declared adopted.

DISTRICT CLERK'S CERTIFICATE

I, Melissa A. Allard, being the duly appointed and acting District Clerk of Board of the Cooperative Educational Services of the Sole Supervisory District of Oswego County, State of New York (the "BOCES"), HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the Board of the BOCES duly called and held on May 11, 2016, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said Board and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relates to the subject matters referred to in said extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said BOCES this _____ day of May, 2016.

(SEAL)

District Clerk

INCUMBENCY CERTIFICATE OF DISTRICT CLERK FOR 2016-2017

I, Melissa A. Allard, District Clerk of the Board of Cooperative Educational Services ("BOCES"), Sole Supervisory District of Oswego County, New York, HEREBY CERTIFY, as follows:

1. The names of the officers of said BOCES, the members of the BOCES, and the BOCES Attorney, the dates of their election or appointment and dates of beginning and ending of their terms of office for the fiscal year commencing **July 1, 2016** and ending **June 30, 2017**, are as follows:

<u>Title and Name</u>	<u>Date of Election or Appointment to Current Term</u>	<u>Date of Commencement of Current Term</u>	<u>Date of End of Term</u>
-----------------------	--	---	--------------------------------

President of the Board:

Term as President
Term as Board Member

Vice President of the Board:

Term as Vice President
Term as Board Member

Other Board Members:

District Treasurer:

District Clerk:

BOCES Attorney
(including name
and address of firm):

All of the foregoing officers legally required to give bond or undertaking have filed such bonds or undertaking in time, form and amount as required by law, and have otherwise duly qualified and each has been and is the present acting officer holding the office stated immediately preceding his/her name.

2. The seal impressed upon this Certificate is the duly adopted and only official seal of said BOCES.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said BOCES this _____ day of July, 2016.

(SEAL)

District Clerk



INTEROFFICE MEMORANDUM

TO: Christopher J. Todd
District Superintendent

FROM: Michael J. Sheperd *MJS*
Assistant Superintendent for Administrative Services

SUBJECT: Resolution to Authorize Write-Off Accounts Receivables from Adult Ed Students

DATE: 05/02/2016

CC:

At the end of each school year, outstanding tuition payments due from Adult Education students are reviewed in an effort to identify which should be deemed uncollectable. During this past year, each of the accounts included in the attached list have been pursued by our collection agency and there are amounts that still remain unpaid. As it is highly unlikely they will be received, prior guidance from the auditors dictates that these amounts be formally "written off" by Board resolution.

The resolution below was previously created by our attorneys for consideration in these instances (the detail behind the figure has been attached as a reference). It is also worthy to note that as part of the write-off process, each of these people will receive a 1099 form as these amounts represent cancelled debt which must be claimed as personal income.

BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services, upon the recommendation of the District Superintendent and the BOCES' external auditor, hereby authorizes that the total sum of \$40,843.53 owed to the BOCES for participation in various BOCES Adult and Continuing Education programs, as are specifically noted on the list of debtors with amounts owed and attached hereto as Exhibit "A", be written off the books of the BOCES inasmuch as all reasonable means to collect such debts have been exhausted, including submitting such claims to a collection agency and in some cases having had the debtor file for bankruptcy.

MJS:mak

Enclosures

School Year 2012-2013

CDLA	886-148-1315	\$390.00		
Cert. Nursing Aid	881-397-1315	\$890.00		
Dental Assistant	881-197-1315	\$3,290.00		
HVAC	886-300-1315	\$712.00		
Medical Assistant	881-297-1315	\$4,000.00		
Phlebotomy	881-697-1315	\$599.50		
Welding	886-613-1315	\$6,140.00	0% Collectable	15,021.50
		\$16,021.50	\$	

School Year 2013-2014

Auto Tech	886-342-1315	\$1,120.53		
Dental Assistant	881-197-1315	\$6,280.00		
HEMO	886-048-1315	\$3,816.00		
Phlebotomy	881-697-1315	\$387.50		
Practical Nursing	881-974-1315	\$2,908.00		
Welding	886-613-1315	\$10,310.00	0% Collectable	24,822.03
		\$24,822.03	\$	

Grand Total

\$40,843.53

\$

40,843.53

\$

-

Customer Name	Invoice Date	Invoice	Current	31-60 days	61-90 days	90+ days	Total	Revenue Code	Notes
Dental Assistant									
Brundage\Samantha	6/10/2014	248-14F				\$3,130.00	\$3,130.00	881-197-1315	Last payment 12/17/2014
Bush\Sagan	7/27/2012	009-13F				\$1,550.00	\$1,550.00	881-197-1315	Last payment 2/5/13/ Placed with Simon's Agency
Cummings\Thomas	10/9/2013	110-14F				\$3,150.00	\$3,150.00	881-197-1315	Last payment 12/18/13. Placed with Simon's Agency
McKee\Julie	3/18/2013	232-13F				\$1,740.00	\$1,740.00	881-197-1315	Terminated 9/11/2013. Placed with Simon's Agency
Total for Dental Assistant			\$0.00	\$0.00	\$0.00	\$9,570.00	\$9,570.00		
Medical Assistant									
Douglas\Megan	2/19/2013	182-13F				\$4,000.00	\$4,000.00	881-297-1315	Terminated on 4/22/13. Placed with Simon's Agency
Total for Medical Assistant			\$0.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00		
Cert. Nursing Aid									
Durgan\Amanda	3/1/2013	216-13F				\$390.00	\$390.00	881-397-1315	Last payment 4/26/2013. Placed with Simon's Agency
White\Tammy	9/17/2012	086-13F				\$500.00	\$500.00	881-397-1315	Last payment 12/7/2012. Placed with Simon's Agency
Total for Cert. Nursing Aid			\$0.00	\$0.00	\$0.00	\$890.00	\$890.00		
Phlebotomy									
O'Brien\Jena	9/9/2013	088-14F				\$387.50	\$387.50	881-697-1315	Terminated 10/7/13. Placed with Simon's Agency
Skinner III\Milton	8/20/2012	043-13F				\$550.00	\$550.00	881-697-1315	Made 2 payments. Last one on 11/6/12. Placed with Simon's Agency
Taromino\Guadalupe	9/4/2012	058-13F				\$49.50	\$49.50	881-697-1315	Placed with Simon's Agency. Last payment on 10/23/2015
Total for Phlebotomy			\$0.00	\$0.00	\$0.00	\$987.00	\$987.00		
Practical Nursing									
Levine\Anthony	8/19/2013	028-14F				\$2,908.00	\$2,908.00	881-974-1315	Last payment 2/27/2014
Total for Practical Nursing			\$0.00	\$0.00	\$0.00	\$2,908.00	\$2,908.00		

Customer Name	Invoice Date	Invoice	Current	31-60 days	61-90 days	90+ days	Total	Revenue Code	Notes
HEMO									
Raynor\Leroy	3/19/2014	196-200				\$1,116.00	\$1,116.00	886-048-1315	Making Payments. Last payment 4/9/2014
Taylor\Aaron	3/19/2014	202-14F				\$2,700.00	\$2,700.00	886-048-1315	Not terminating. Working on getting funding from other source
Total for HEMO			\$0.00	\$0.00	\$0.00	\$3,816.00	\$3,816.00		
CDLA									
Becker\David	3/13/2013	228-13F				\$390.00	\$390.00	886-148-1315	moved HEO- CDLA. Last payment 4/24/13. Placed with Simon's Agency
Total for CDLA			\$0.00	\$0.00	\$0.00	\$390.00	\$390.00		
HVAC									
Keppel\Scott	2/27/2013	204-13F				\$187.00	\$187.00	886-300-1315	Last payment 4/18/13. Placed with Simon's Agency
Rodriguez\William	2/27/2013	207-13F				\$275.00	\$275.00	886-300-1315	Last payment 6/17/13. Placed with Simon's Agency
Whorral\Michael	10/25/2012	128-13F				\$250.00	\$250.00	886-300-1315	DDS paid \$4,000. Last payment 6/27/13 from student
Total for HVAC			\$0.00	\$0.00	\$0.00	\$712.00	\$712.00		
Auto Tech									
Wallace\Dana	12/2/2013	158-14F				\$1,120.53	\$1,120.53	886-342-1315	Withdraw from Program. Placed with Simon's Agency
Total for Auto Tech			\$0.00	\$0.00	\$0.00	\$1,120.53	\$1,120.53		
Welding									
Blake\Brandon	9/6/2013	080-14F				\$2,832.50	\$2,832.50	886-613-1315	Last payment 11/25/13
Hunter\Ryan	2/14/2014	178-14F				\$630.00	\$630.00	886-613-1315	Last payment 6/26/2014
Leavens\Andrew	9/10/2013	090-14F				\$5,700.00	\$5,700.00	886-613-1315	Terminated 12/20/13. Placed with Simon's Agency
Morris\Timothy	2/19/2013	190-13F				\$1,010.00	\$1,010.00	886-613-1315	Last payment 1/31/14
Pixler\Kristopher	2/14/2014	181-14F				\$1,147.50	\$1,147.50	886-613-1315	Last payment 4/1/2014
Telfer\Sean	9/10/2012	079-13F				\$5,130.00	\$5,130.00	886-613-1315	VA paid student. Placed with Simon's Agency
Total for Welding			\$0.00	\$0.00	\$0.00	\$16,450.00	\$16,450.00		
Grand Totals			\$0.00	\$0.00	\$0.00	\$0.00	\$40,843.53		
cross check			\$	\$	\$	\$	\$	\$	\$



Cooperative Purchasing

AMY S. RHINEHART
School Purchasing Officer
P: 315.963.4253 | C: 315.297.3214
arhinehart@CiTiboces.org

MEMORANDUM

TO: Michael J. Sheperd, Assistant Superintendent for Administrative Services
FROM: Amy Rhinehart, School Purchasing Officer
SUBJECT: Resolution Authorizing Participation in Erie 1 BOCES bid
DATE: 5/4/16

Please find attached, a resolution, which, when adopted, will permit us to participate in the Erie 1 BOCES NYS bid for software/learning packages and licensing, as listed.

CITI has participated in this bid since the 2014-15 school year and a resolution to participate must be authorized annually.

Thank you for your consideration of this matter.

Enclosure

A BOARD OF COOPERATIVE EDUCATIONAL SERVICES

179 County Route 64, Mexico, NY 13114
Christopher J. Todd, District Superintendent/Executive Officer

RESOLUTION OF BOARD OF EDUCATION

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for 3rd L Corp, A+ Educators, Achieve3000, Adobe, AKJ Books, American Reading Company, Answer Pad, Blackboard, Inc., Bloomboard, Blue Ribbon Testing, Brain Hurricane, Bridges Transitions, c8 Sciences, Cambium Learning, Carnegie Learning, Centris, Certica, ClassLink, Collaborative Learning, Compass Learning, Curriculum Associates, Desire 2 Learn, Dreambox, eDoctrina, Edgenuity, Edmentum, Educational Vistas, Edvation, eSpark, FastBridge Learning, Hobsons, Hot Math, Houghton Mifflin, Imagine Learning, Instructure, Interactive Media, iDesign, iSafe, iStation, It's Learning, IXL, Knovation, Learning Sciences International, Learning.com, Let's Go Learn, Lexia Learning, Lightsail, LinkIt, Mastery Connect, McGraw-Hill, Mind Research Institute, Modular Robotics, Montage, MyLearning Plan, Newsela, NWEA, Pearson Digital Learning, Randa, RE Reinert & Assoc, Redbird Math, Renaissance Learning, Right Reason Technologies, Rosetta Stone, Rubicon West, Inc., Scholastic, Inc., School Improvement Network, School Specialty, SchoolBinder, Schoology, Scientific Learning, Service Infinity, Shmoop, ST4 Learning, SunGard, Teachscape, Teg, Think Through Math, Thinkmap, Inc., Triumph Learning, Virtuoso Chester Technical Services, Vocabulary.com, Waterford, and,

WHEREAS, The Center for Instruction, Technology & Innovation (CITI) is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Center for Instruction, Technology & Innovation (CITI) Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the Center for Instruction, Technology & Innovation (CITI) Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Center for Instruction, Technology & Innovation (CITI) Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

CERTIFICATION

It is hereby certified that the above motion was approved by the Center for Instruction, Technology & Innovation (CITI) Board of Education at its meeting, duly noticed, held on May 11, 2016.

Dated _____, 2016

Board Clerk

Center for Instruction, Technology & Innovation
MEMORANDUM

TO: CiTi Board of Education
Chris Todd

FROM: Mark LaFountain
Asst. Supt. for Personnel

DATE: May 6, 2016

RE: **Cover Memo for May 11, 2016 Personnel Report**

The following appointments will be on the personnel report for the May 11 Board agenda:

Exceptional Education

Todd LaValley is being reappointed as a School Psychologist for the 2016-17 school year. He is currently working as an Administrative Intern in Exceptional Education.

Kristy Nevills is being reappointed as a Workstudy Coordinator due to Beth Kellogg's retirement.

PTECH

The following people are being appointed as teachers for the new PTECH program: Brian Heffron, Daniel Lupa, Wendy Ruiz-Tossas, Timothy Wolfer and Misty Yaddaw.

Please contact me prior to the Board meeting if you have any questions or concerns.

ML/lis

**Board of Education
Personnel Report
May 11, 2016**

Resignations							
Name	Program	Position	Effective Date				
Morse, Segan	Alternative Education	English Teacher	6/30/2016				
Wright, Kimberly	Career & Technical Education	New Visions Allied Health Teacher	6/30/2016				
Retirements							
Name	Program	Position	Effective Date				
Goss, Mary Renee	Exceptional Education	Teaching Assistant	6/24/2016				
Lougee, Mary	Exceptional Education	Teaching Assistant	6/24/2016				
Thompson, Clement	Exceptional Education	School Counselor	6/24/2016				
Tenures							
Name	Program	Position	Effective Date				
Wilson, Lynne	Exceptional Education	Teacher of the Visually Impaired	9/1/2016				
Babbie, Shannon	Alternative Education	English/Social Studies Teacher	9/1/2016				
Berlin Marla	Career & Technical Education	Principal	8/29/2016				
Jerrett, Susan	Career & Technical Education	Culinary Arts Instructor	9/1/2016				
Appointments							
Program	Name	Position	Type Appt.	Salary	Eff. Date	End Date	Comments
Adult Education	Grey, Nathan	Heavy Equipment & Repair Instructo	Reapp	\$26.01 /hr	05/16/2016	6/30/2016	as per timesheet
Business Office	Harrington, Autumn	Senior Account Clerk	Reapp Perm	\$17.76 /hr	12/01/2015		
Career & Technical Education	Dilmore, Tamara	English Teacher Long Term Sub.	Reapp	\$280.90 /day	03/22/2016	06/30/2016	as per timesheet
Distance Learning	Covert, Frederick	Regents Reviewer	Reapp	\$36.00 /hr	05/11/2016	06/30/2016	as per timesheet
	Cox, Christopher	Regents Reviewer	Reapp	\$36.00 /hr	05/11/2016	06/30/2016	as per timesheet
	Kampf, Valerie	Regents Facilitator	Reapp	\$20.00 /hr	05/11/2016	06/30/2016	as per timesheet
	Loveless, Amy	Regents Facilitator	Reapp	\$20.00 /hr	05/11/2016	06/30/2016	as per timesheet
	Tupper, Sandra	Regents Facilitator	Reapp	\$20.00 /hr	05/11/2016	06/30/2016	as per timesheet
Exceptional Ed. Summer School	Agugliaro, Kathleen	Teacher	Reapp	\$382.62 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Barnaby, Erika	Speech Pathologist	Temp	\$274.59 /day	07/05/2016	08/16/2016	12 days; contingent upon enrollment
	Bachelor, Morgan	Teaching Assistant/Interpreter	Reapp	\$90.67 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Becker, Marian	Teacher	Reapp	\$397.22 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
							24 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Benjamin , Michelle	Teaching Assistant /Interpreter	Reapp	\$160.75 /day	07/05/2016	08/15/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Blundell, Joan	Teaching Assistant	Reapp	\$87.02 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Bradbury, Amy	Educational Audiologist	Reapp	\$368.60 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Bradley, Jessie	Educational Audiologist	Reapp	\$368.11 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
							31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Brand, Holly	Teaching Assistant	Reapp	\$106.79 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Brett, Deborah	Teaching Assistant	Reapp	\$109.06 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Brooks, Joanna	Teaching Assistant	Reapp	\$106.79 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Brown, Elaine	Teaching Assistant	Reapp	\$87.02 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
							31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Burningham, Theresa	Teaching Assistant	Reapp	\$98.56 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Butler, Cathy	Teaching Assistant	Reapp	\$154.78 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Carr, Nancy	Speech Therapist	Reapp	\$373.93 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Caster, Kelly	Teacher	Reapp	\$274.59 /day	07/05/2016	08/16/2016	16 days; contingent upon enrollment
							31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Colling, Connie	Teaching Assistant	Reapp	\$103.26 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Cooley, Marikay	Teaching Assistant	Reapp	\$88.79 /day	07/06/2016	08/16/2016	28 days; contingent upon enrollment; to be adjusted according to negotiated contradd
							31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Cooper, Chelsea	Teaching Assistant/Interpreter	Reapp	\$90.66 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Cooper, Morgan	Teaching Assistant/Interpreter	Reapp	\$91.67 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Cooper, Nancy	Teacher of Deaf Education	Reapp	\$298.66 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Craig, Rebecca	Teacher	Reapp	\$326.13 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Cummings, Tammy	Library Media Specialist	Reapp	\$288.42 /day	07/05/2016	08/16/2016	31 days; contingent upon enrollment

**Board of Education
Personnel Report
May 11, 2016**

Exceptional Ed. Summer School	DeCare , Vicky	Teaching Assistant	Reapp	\$154.78	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Delaney, Jennifer	Teaching Assistant	Reapp	\$106.94	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	DeLong, Janet	Teaching Assistant	Reapp	\$149.82	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Dennison, Diane	Teaching Assistant	Reapp	\$87.02	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Densmore, Kathy	Teaching Assistant	Reapp	\$116.66	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Dupree, Roseangela	Teaching Assistant	Reapp	\$109.31	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Eastman, Bonnie	Teacher	Reapp	\$339.95	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Frawley, Kelly	Teacher	Reapp	\$274.59	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Friot, Karen	School Nurse/RN	Reapp	\$236.31	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Galletta, Susan	Teaching Assistant	Reapp	\$87.02	/day	07/05/2016	08/15/2016	30 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Gardner, Patricia	Teaching Assistant	Reapp	\$143.93	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Gales, Krista	Teaching Assistant	Reapp	\$87.02	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Haumann, Elizabeth	Teaching Assistant	Reapp	\$113.75	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Hicks , Beth	Teaching Assistant	Reapp	\$122.32	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Hirsch, Mary	Teacher	Reapp	\$393.50	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Holland, Amylynn	Teaching Assistant/Lifeguard	Reapp	\$87.02	/day	07/05/2016	08/12/2016	29 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Hoosock, Cheryl	Speech Therapist	Reapp	\$274.59	/day	07/05/2016	08/16/2016	19 days; contingent upon enrollment
	Hopkins, Charlene	Teaching Assistant	Reapp	\$106.79	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Hughes, Mary	Teaching Assistant	Reapp	\$103.26	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Jewell, Eileen	Teaching Assistant	Reapp	\$121.52	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Jewell, Lee	Teaching Assistant	Reapp	\$87.02	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Kaban, Tina	Audiometric Technician	Reapp	\$160.29	/day	07/05/2016	08/16/2016	20 days; contingent upon enrollment
	Keams, Michaela	Teaching Assistant/Lifeguard	Reapp	\$87.02	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Kellogg, Rebecca	Teaching Assistant	Reapp	\$113.26	/day	07/27/2016	08/16/2016	15 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Kessler, Julie	Teaching Assistant	Reapp	\$98.90	/day	07/05/2016	08/16/2016	26 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Kickbush, Barbara	Teacher	Reapp	\$384.67	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Krahl, Krystal	Teaching Assistant/Interpreter	Reapp	\$90.66	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	LaBarge, Susan	Teaching Assistant	Reapp	\$103.11	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Ladd, Kimberlee	Teaching Assistant	Reapp	\$101.15	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Lane, Irene	Teaching Assistant	Reapp	\$87.02	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Larca, Nicole	Teacher	Reapp	\$287.04	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Lippert, Nicholle	Physical Education Teacher	Reapp	\$279.87	/day	07/05/2016	08/16/2016	7 days; contingent upon enrollment
	Lippert, Nicholle	Teaching Assistant/Lifeguard	Reapp	\$122.53	/day	07/06/2016	08/16/2016	24 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Lougee, Mary	Teaching Assistant/Interpreter	Reapp	\$90.67	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Lynch, Jennifer	School Psychologist	Reapp	\$343.41	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Mahaney, Ann	Teaching Assistant	Reapp	\$118.50	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Maniccia, Kathleen	Physical Education Teacher	Reapp	\$373.68	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment

**Board of Education
Personnel Report
May 11, 2016**

Exceptional Ed. Summer School	Mannise , Katherine	Teacher	Reapp	\$274.59	/day	07/05/2016	08/16/2016	29 days; contingent upon enrollment
	March, Alicia	Speech Therapist	Reapp	\$348.76	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Marmon, Pamela	School Nurse/RN	Reapp	\$243.11	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Martin, Ann Marie	Educational Audiologist	Reapp	\$331.34	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Martin, Colleen	School Counselor	Reapp	\$369.08	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	McAuslan, Justin	Teaching Assistant	Reapp	\$114.66	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	McCarthy, Nicole	Teaching Assistant	Reapp	\$90.89	/day	07/05/2016	08/16/2016	28 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Morrow, Susan	Audiometric Technician	Reapp	\$152.93	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Miller, Teresa	Teaching Assistant	Reapp	\$99.34	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Moretti, Stephanie	Teacher of Deaf & Hearing Impaired	Reapp	\$375.81	/day	07/05/2016	08/16/2016	28 days; contingent upon enrollment
	Neacosia, Denise	Teacher	Reapp	\$286.38	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Nearbin, Christine	Teaching Assistant	Reapp	\$193.22	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Nelson, Robert	Summer School Principal	Reapp	\$412.49	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Nesbitt, Kerrie	School Audiologist	Reapp	\$319.66	/day	07/05/2016	08/16/2016	7 days; contingent upon enrollment
	Nevills, Kristy	Work Study Coordinator	Reapp	\$292.24	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Ochsner, Darlene	Teacher	Reapp	\$381.21	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Oja, Tina	Teaching Assistant	Reapp	\$99.42	/day	07/05/2016	08/16/2016	29 days; contingent upon enrollment; to be adjusted according negotiated contract
	Oswald, Emily	Audiology Intern	Reapp	\$150.00	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Owen, Denise	Teaching Assistant	Reapp	\$149.82	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Passer, Samuel	Teaching Assistant	Reapp	\$186.46	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according negotiated contract
	Phillips, Anna	Teaching Assistant	Reapp	\$151.37	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Pinkevitz, Michelle	Teacher	Reapp	\$245.59	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Quade, Mary	Teaching Assistant	Reapp	\$145.35	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Redsicker, Tessa	Teacher of Visually Impaired	Reapp	\$282.53	/day	07/05/2016	08/31/2016	19 days; contingent upon enrollment
	Rogers, Colleen	Teaching Assistant	Reapp	\$106.94	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Saunderson, Roseanne	Teaching Assistant	Reapp	\$153.69	/day	07/05/2016	08/16/2016	30 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Scheppard, Kimberly	Teaching Assistant	Reapp	\$106.79	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Scott, Brillary	Teaching Assistant	Reapp	\$87.02	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Sereno, Jacob	Teaching Assistant	Reapp	\$87.02	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Sereno, Karen	Teaching Assistant	Reapp	\$116.07	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Seymour, Dawn	Teacher	Reapp	\$374.28	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Shaw, Kimberly	Teaching Assistant	Reapp	\$109.34	/day	07/05/2016	08/16/2016	30 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Shenwood, Jaclyn	Teacher of Visually Impaired	Reapp	\$284.63	/day	07/05/2016	08/16/2016	19 days; contingent upon enrollment
	Smegelsky , Joann	School Counselor	Reapp	\$315.06	/day	07/05/2016	08/16/2016	25 days; contingent upon enrollment
	Snyder-VanRy, Brandy	Teacher	Reapp	\$245.59	/day	07/05/2016	08/12/2016	16 days; contingent upon enrollment
	Soboleski, Steven	Teaching Assistant	Reapp	\$87.02	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract

**Board of Education
Personnel Report
May 11, 2016**

Exceptional Ed. Summer School	Somers, Kerry	Teaching Assistant/Interpreter	Reapp	\$122.92	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Spawn, Carolyn	School Nurse/RN	Reapp	\$307.97	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Sperati, Linda	Teaching Assistant	Reapp	\$113.26	/day	07/05/2016	08/16/2016	25 days; contingent upon enrollment; to be adjusted according to negotiated contract
	St. Gelais, Joanne	Teacher	Reapp	\$334.65	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Stec, Amy	Teacher	Reapp	\$285.60	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Stiles, Whitney	Behavioral Specialist	Reapp	\$274.59	/day	07/05/2016	08/16/2016	16 days; contingent upon enrollment
	Thibado, Nichole	Science Teacher	Reapp	\$286.58	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Throne, Mary	Teacher	Reapp	\$378.55	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Tighe, Diane	Teacher	Reapp	\$381.31	/day	07/05/2016	08/15/2016	30 days; contingent upon enrollment
	Titman, Kathleen	Teacher	Reapp	\$391.50	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Trump, Lorie	Teacher	Reapp	\$380.05	/day	07/05/2016	08/16/2016	25 days; contingent upon enrollment
	Tryniski, Patricia	Teacher	Reapp	\$381.13	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Turtura, Stacey	School Counselor	Reapp	\$314.05	/day	07/05/2016	08/16/2016	19 days; contingent upon enrollment
	Vallance, Cassandra	Teacher	Reapp	\$274.59	/day	07/05/2016	08/16/2016	16 days; contingent upon enrollment
	Vecchiarelli, Lana	Teaching Assistant	Reapp	\$87.02	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Wakeman, Danyal	Teaching Assistant	Reapp	\$113.42	/day	07/05/2016	07/26/2016	16 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Waters, Patricia	Teaching Assistant	Reapp	\$119.17	/day	07/05/2016	07/31/2016	19 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Wells, Teri	Teaching Assistant	Reapp	\$110.35	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Whalen, Sue	Teaching Assistant	Reapp	\$105.43	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Wilson, Lynne	Teacher	Reapp	\$391.18	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment
	Woodmancy, Kathleen	Teaching Assistant	Reapp	\$103.26	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
	Yerdon, Monique	Teaching Assistant	Reapp	\$139.83	/day	07/05/2016	08/16/2016	31 days; contingent upon enrollment; to be adjusted according to negotiated contract
Instructional Technology	Canale, Anthony	Computer Services Assistant	Reapp Prob	\$15.20	/hr	05/01/2016	05/01/2017	
Migrant Education	Beck, Karalyn	ESL Tutor	Reapp	\$15.00	/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Netusil, Terencia	Migrant Tutor	Reapp	\$15.00	/hr	07/01/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Stanton-Smith, Marjorie	Migrant Tutor	Reapp	\$15.00	/hr	04/20/2016	06/30/2017	0-19 hrs/wk as per timesheet
	Whitney, Doneita	Senior Typist (part-time)	Reapp	\$23.99	/hr	07/01/2016	06/30/2017	0-25 hrs/wk as per timesheet
Probationary Appointments								
Program	Name	Position	Type Appt.	Salary		Eff. Date	End Date	Comments
Exceptional Education	LaValley, Todd	School Psychologist	Reapp Prob	\$78,703.81	/yr	09/01/2016	09/01/2020	
	Nevills, Kristy	Work Study Coordinator	Reapp Prob	\$58,448.00	/yr	09/01/2016	09/01/2020	
PTECH	Heffron, Brian	PTECH Teacher	Prob	\$68,785.00	/yr	07/01/2016	07/01/2020	11 Month Position
	Lupa, Daniel	PTECH Teacher	Prob	\$65,621.00	/yr	07/01/2016	07/01/2020	11 Month Position
	Ruiz-Tossas, Wendy	PTECH Teacher	Prob	\$62,618.00	/yr	07/01/2016	07/01/2020	11 Month Position
	Wolfer, Timothy	PTECH Teacher	Prob	\$54,470.00	/yr	07/01/2016	07/01/2020	11 Month Position
	Yaddaw, Misti	PTECH Teacher	Prob	\$55,378.00	/yr	07/01/2016	07/01/2020	11 Month Position
Substitutes								
Exceptional Education								
	Bye, Jessica			\$80.95/day; \$10.75/hr; \$10.20/hr; \$9.00/hr				
	Cieszeski, Jeanne			\$80.95/day; \$10.75/hr; \$10.20/hr; \$9.00/hr				
	Javis, Barbara			\$80.95/day; \$10.75/hr; \$10.20/hr				
	Olín, Tanna			\$80.95/day; \$10.75/hr; \$10.20/hr; \$9.00/hr				
	Samson, Heidi			\$9.00/hr				
	Scanlon, Carolyn			\$10.75/hr; \$10.20/hr				

May 4, 2016

Dear John Shelmidine and the CiTi Board of Education,

On Monday, June 20, 2015 through Friday, June 25, 2015, with permission from the Board, CiTi staff (TBD) would like to accompany Mary Buske, Shelby Buffham, Megan Gass, and Jasmyn Williams to Louisville, KY for the SkillsUSA National Competition held at the Kentucky Fair and Expo Center. These students all placed 1st in NYS in their respective contests.

Mary will be competing in Early Childhood Education. And Shelby, Megan, and Jasmyn comprise our Crime Scene Investigation Team. All are very excited about the trip and having the opportunity to showcase their skills at another level.

They will be staying at the Crowne Plaza Hotel – designated for NYS and assigned by SkillsUSA. Other travel arrangements and specifics have not been finalized yet, as this opportunity presented itself on Friday, April 29th. I will know who will be accompanying the students by May 9th and can forward that info to you at that time. Once travel arrangements have been made, I will certainly share them as well.

With the Board's permission, we would be honored to take these students to this competition. Thank you for your consideration.

Sincerely,
Lou Ann Peet, CiTi CTE SkillsUSA Co-Advisor



Career & Technical Education

DANIEL SHAVER

Instructor, Outdoor Power Equipment Technology

P: 315.963.4251 x548 | C: 315.591.0397

dshaver@oswegoboces.org

April 21, 2016

Mr. John Shelmidine, President
CiTi Board of Education
179 County Route 64
Mexico, New York 13114

Re: Request for Overnight Field Trip

Dear President Shelmidine:

The Outdoor Power Equipment program is requesting the Board's approval to participate in the 2016 New York State Conservation Competition at Paul Smith's College on May 19, 2016.

We have competed in this competition in years past, and our students benefit greatly from the opportunity, through scholarships and industry connections. This year, our students will be competing in events such as log scaling, chainsaw cut, tree felling (simulated), compass and pace, among others. Our intentions are to leave CiTi the morning of Wednesday May 18th and return the evening of May 19th. We will be taking two district vehicles (most likely vans).

Our intentions are to tent camp at the Paul Smith's Alumni Campground for the night. I have reserved two tent sites (that can accommodate up to two tents each), and a lean-to. We are planning for 2-3 male students per tent, with our female student tenting alone. Carolyn Deary-Petrocci will be accompanying us as a female chaperone, and the two of us are planning to utilize the lean-to.

I have already submitted a purchase requisition for \$204 to cover the cost of registration, breakfast on the morning of the 19th, and lunch on the 19th (both provided by Paul Smith's). There is no cost for camping, and all other meals will be on our own. Our students have expressed an interest in preparing dinner over the campfire the night of the 18th, and we will be coordinating that with the Conservation class from Jefferson-Lewis BOCES.

Students Attending:

Tyler Seoane – CSQ

Alyssa Stopa – CSQ

Nick Betts – CSQ

A BOARD OF COOPERATIVE EDUCATIONAL SERVICES

179 County Route 64, Mexico, NY 13114

Christopher J. Todd, District Superintendent/Executive Officer



Career & Technical Education

DANIEL SHAVER

Instructor, Outdoor Power Equipment Technology

P: 315.963.4251 x548 | C: 315.591.0397

dshaver@oswegoboces.org

Anthony Mirra – APW

Dan Mullen – MEX

Matt Bornheimer – OSW

Chaperones:

Dan Shaver – CTE, OPE

Carolyn Deary-Petrocci – Project Explore

Please advise me of any questions or concerns. Thank you for your continued support.

Respectfully,

A handwritten signature in black ink, appearing to read "Daniel Shaver", with a long horizontal flourish extending to the right.

Daniel Shaver

A BOARD OF COOPERATIVE EDUCATIONAL SERVICES

179 County Route 64, Mexico, NY 13114

Christopher J. Todd, District Superintendent/Executive Officer

New York State Conservation Contest Entry Form

Please Email this form to tjames@waltoncsd.org no later than April 24.

Scratches/Changes will be done at registration the morning of the contests.

School Name: CITI (FORMERLY OSWEGO COUNTY BOCES)

Instructor Name (s): DAN SHAVER

School Address: 179 COUNTY ROUTE 64
MEXICO, NY 13114

Instructor Email: DSHAVER@CITIBOCES.ORG

Instructor Phone Number: 315-591-0397 (CELL)

(Please include cell phone that you can be reached at during the contest.)

Trophy Contests: (Number of students allowed from each school)

Equipment Contests:

Bulldozer Log Roll (1) _____

Bulldozer Trenching (1) _____

Bulldozer Backfill (1) _____

Backhoe (3) - Tic Tac Toe, Pipe Set, Spot the Bucket

(The contest will consist of 2 of the 3 pre-chosen by the judges)

Log Skidder (2) _____

Skidsteer (3) _____

Forestry Contests:

Tree Climbing (3) _____

Tree ID (Unlimited) _____

Tree Scaling (Unlimited) _____

Log Scaling (Unlimited) ANTHONY MIRRA
TYLER SEOANE
~~BO~~ MATT BORNHEIMER

Chansaw Cut (4) ALYSSA STOPA
NICK BETTS
DAN MULLEN
MATT BORNHEIMER

Tree Felling (2) NICK BETTS
TYLER SEOANE

Surveying Contests:

Compass and Pace (Unlimited) ~~By~~ Alyssa Stopa

Dan Mullen

Differential Leveling (2 teams of 2 students = 4 Different Students)

Land Judging (Unlimited) _____

Fish and Wildlife (Unlimited) _____

Woodsmen's Contests

Axe Throw (4)

PeeVee Log Roll (2 teams of 2 students = 4 Different Students)

TYLER SEDANE

ANTHONY MIRRA

Jack N Jill Log Roll (2 teams of 2 students = 4 Different Students)

NICK BETTS

ALYSSA STOPA

1 Person Bow Saw (3)

TYLER SEDANE

DAN MULLEN

MATT BORNHEIMER

Female Bow Saw (3)

ALYSSA STOPA

2 Person Cross Cut (2 teams of 2 students = 4 Different Students)

Jack N Jill Cross Cut (2 teams of 2 students = 4 Different Students)

1 Person Pulp Throw (4) ANTHONY MIRRA

MATT BORNHEIMER

Female Pulp Throw (4) _____

Team Pulp Throw (2 teams of 4 students = 8 Different Students)

<u>NICK BETTS</u>	_____
<u>ALYSSA STOPA</u>	_____
<u>TYLER SEDANE</u>	_____
<u>DAN MULLEN</u>	_____

Fire Building (1 team of 2 students)

NICK BETTS

DAN MULLEN

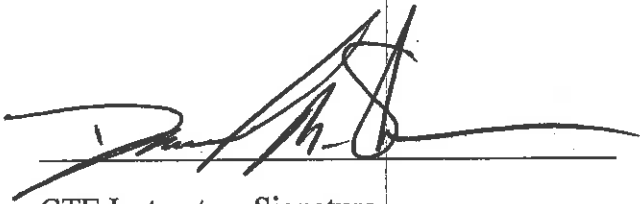
Entry Rules:

- A student must participate in an AM Trophy Contest to enter the PM Woodsmen's Contests.
- A student cannot enter more than two (2) Trophy Contests and no more than three (3) Woodsmen's Contests.
- A student can be in only one Equipment contest and *MUST* be present when name is called. When a student has completed such contests, they may enter another event, but it must be one on the contests that has an unlimited number status.

This page must be signed and included with your entries:

Since its creation in 1985 the NYS Conservation Competition has given an opportunity for Conservation students to visit educational institutions and have the opportunity to earn scholarships for future education. The contests were created because there wasn't an avenue with FFA or SkillsUSA (formerly VICA) that allowed the application of knowledge and skills learned in the conservation programs. The contests are exclusively designed for students enrolled on Conservation Programs and are geared to the specific skills and abilities gained from those programs. Some of the programs don't incorporate all aspects and those schools only enter students in competitions they have been trained for. These schools may have stand-alone equipment programs or other programs that teach similar skills but those programs have SkillsUSA contests or FFA CDE's geared specifically for them. The colleges that host these contests (Paul Smith's, SUNY Morrisville, SUNY Cobleskill and Finger Lakes Community College) provide scholarships to winning students.

The students entered are enrolled in the Conservation Program and qualify for the 2016 NYS Conservation Competitions.

A handwritten signature in black ink, appearing to be "D. Smith", written over a horizontal line.

CTE Instructors Signature

A handwritten signature in black ink, appearing to be "M. Berlin", written over a horizontal line.

CTE Director/Principal Signature

NEW YORK STATE CONSERVATION CONTESTS

Code of Conduct

I will conduct myself at all times in order to be a credit to the program, my school, community, family, and myself. I will adhere to the following conduct rules as established for the New York State Conservation Contests:

- 1) Dress appropriately for the contest. This includes all required safety equipment depending on the contest requirements. Shirts and long pants, along with proper footwear, will be worn at all times, as well as appropriate PPE for each contest.
- 2) Show respect for the rights of others and be courteous at all times.
- 3) Be honest and not take unfair advantage of others. Students found cheating will be disqualified.
- 4) Respect the property of others, including the College facilities as well as used or borrowed equipment.
- 5) Refrain from boisterous talk, searing, and horseplay. Cheering on and encouraging other contestants is encouraged as long as it is done in a positive manner.
- 6) Demonstrate sportsmanship in the contest. Humble in winning, gracious in defeat.
- 7) Be willing to take and follow instructions as directed by others, including other instructors, judges, adult chaperones, and college personnel.
- 8) This is a tobacco free campus. Any tobacco product is NOT allowed. (This includes E-Cigarettes as well.)
- 9) Drugs and/or alcohol are NOT allowed.
- 10) Use of unauthorized electronic device is prohibited during the individual events.
- 11) Competitors must participate in an AM Trophy Contest to enter the PM Woodsmen's Contests.
- 12) A student cannot enter more than two (2) Trophy Contests and no more than three (3) Woodsmen's Events.
- 13) A Student can be in only one Equipment Contest (Bulldozer, Backhoe, Skidder, or Skidsteer) and must be present when the name is called. When a student has completed such contests, they may enter another event but it must be one of the contests that has an unlimited number status (UL).
- 14) A student can only participate in an event that they have received safety instruction and training for. If you have not been properly instructed by your TEC Instructor then you will not be allowed to participate in that event)

Violators of this code will be disqualified from any awards and not allowed further participation. Contestants found to be in possession of or using any tobacco products, illegal drugs, or alcohol will be removed from the contest, at which time their parents(s)/guardian(s) will be notified and responsible for transporting the contestant from the competition grounds.

Parents Signature: _____

Student Signature: _____

Instructor Signature: _____



Migrant Education Tutorial Support & Services (METS)

PAUL A. GUGEL

Director Migrant Education Tutorial Support & Services

P: 315.963.4265 | C: 315.591.4921

pgugel@CITiboces.org

April 25, 2016

Mr. John Shelmidine, President
Board Of Education
Center for Instruction, Technology & Innovation
179 County Route 64
Mexico, NY 13114

Dear Mr. Shelmidine:

I am writing to inform you that CiTi's Migrant Education Tutorial & Support Services Program (METS) will again have the opportunity to send migrant adolescent students to the Close-Up Foundation Washington D.C. High School Program.

This week long conference is an important element of the New York State Migrant Education Program's plan for providing migrant students with opportunities for language development, career exploration and leadership development. Each of the 9 regional Migrant Education Programs has been requested by Kin Chee, State Director of Migrant Education, to recruit two students to participate in this conference.

The Close-Up Foundation Washington, D.C. HS program trip is organized and supervised by Robin Robbins, Director of the Migrant Resource Center (MRC) for Parent Involvement, Early Childhood, Adolescents, and Out of School Youth.

The Close-Up Washington Flagship Program, a one-of-a-kind opportunity for students to experience their government in action, runs in Washington, D.C. from Sunday, June 26th to Friday, July 1st. The NYS Migrant Youth Program is sponsoring two students from each regional METS to attend. Two students from the CITI METS Program, Ana Mendez of Fulton and Alma Paramo of Marion, have applied to participate in this program if approved. The program is built around helping students to learn about our nation's history and government and promoting active civic engagement. Attached is a schedule for the program and a program brochure; additional information can also be found at www.Closeup.org. Students will be staying at the Key Bridge Marriot, 1401 Lee Highway, Arlington, VA. They will be transported by Claudia Cook, Adolescent Specialist with CiTi's METS program, to Hancock International Airport in Syracuse where they will meet up with Robin Robbins and students from other regional METS in Central and Southern NY to complete the remainder of the trip to Washington Dulles International Airport. Close-Up provides all transportation during the program.

Page Two

A BOARD OF COOPERATIVE EDUCATIONAL SERVICES

179 County Route 64, Mexico, NY 13114

Christopher J. Todd, District Superintendent/Executive Officer



Migrant Education Tutorial Support & Services (METS)

PAUL A. GUGEL

Director Migrant Education Tutorial Support & Services

P: 315.963.4265 | C: 315.591.4921

pgugel@CITiboces.org

Mr. John Shelmidine
April 25, 2016

I would like to ask the CITI Board for its permission for our migrant students to continue to be able to participate in this important program. Enclosed are brochures with more detailed program descriptions. If you would like additional information regarding this conference, please feel free to contact me. On behalf of the Migrant Education Tutorial & Support Services Program and our students I want to thank you for your consideration of this request and for your ongoing support of our students and staff.

Sincerely,

Paul Gugel
Director of Migrant Education

PG/dw
Enclosures

cc: Christopher Todd, District Superintendent
Mark LaFountain, Assistant Superintendent for Personnel Services

A BOARD OF COOPERATIVE EDUCATIONAL SERVICES
179 County Route 64, Mexico, NY 13114
Christopher J. Todd, District Superintendent/Executive Officer



Migrant Education Tutorial Support & Services (METS)

PAUL A. GUGEL

Director Migrant Education Tutorial Support & Services

P: 315.963.4265 | C: 315.591.4921

pgugel@CiTiboces.org

April 28, 2016

Mr. John Shelmidine, President
Board Of Education
Center for Instruction, Technology & Innovation
179 County Route 64
Mexico, NY 13114

Dear Mr. Shelmidine:

I am pleased to inform you and CiTi's Board of Education that we were recently notified that two of our migrant students have won national scholarships and been invited to attend a special awards dinner in Albany to honor them and other scholarship winners throughout the New York State Migrant Education Program system. Angel Campos, a senior at Oswego HS and a student in CiTi's CTE Program, and Alexia Rojo, a senior at N. Rose Wolcott HS have been selected to receive \$250 scholarship awards from the Gloria & Joseph Mattera National Scholarship Fund for Migrant Children. These awards are given annually to migrant students who have shown strong potential for success at the post-secondary level and who are in need of financial support in order to attend college or other advanced training.

They have been invited to attend the recognition dinner at the Desmond Hotel, 600 Albany Shaker Rd. Albany, NY on Thursday, May 12th that is taking place in conjunction with the NYS Migrant Education Consortium, meeting in Albany on May 11th – 13th. As Angel Campos has informed me that he will not be able to attend I therefore would like to ask the CiTi Board for its permission for Alexia Rojo to attend this function and receive her award. If approved Alexia and her mother will be transported in a CiTi DOT inspected van by migrant staff members Sally Espinosa (trip to Albany) and Paul Gugel (trip home). Lodging (Thursday, May 12th) and the scholarship dinner will be covered by the NYS Migrant Resource Center and breakfast and lunch on May 14th will be provided for through CiTi's Migrant Education grant.

On behalf of the Migrant Education Outreach Program, I want to thank you for your consideration of this request as well as for your ongoing support of our students and staff.

Sincerely,

A handwritten signature in blue ink that reads "Paul Gugel".

Paul Gugel
Director of Migrant Education

PG/dw
Enclosures

cc: Christopher Todd, District Superintendent
Mark LaFountain, Assistant Superintendent for Personnel Services

A BOARD OF COOPERATIVE EDUCATIONAL SERVICES

179 County Route 64, Mexico, NY 13114

Christopher J. Todd, District Superintendent/Executive Officer

Points of Pride due on 5/1/16

What accomplishments or work would you like to share out with the ISS Department and the CiTi Board of Education?

Director of ISS

Iraina

- Joint subcommittee formed to work on the organizational implementation of Atomic Learning
- Met with TST BOCES to explore the development of Youth Development Services at CiTi
- Met with District Superintendents in Albany to report the work of the State-wide Professional Development Framework
- Finalized Central Square's Comprehensive Plan. Will begin implementation this summer.
- Packed, packed, packed!!!

Distance Learning

Melissa

Regents Review Schedule and OCC Placement Test PREP Sessions in place for May to be shared between APW, CSQ, Hannibal, Phoenix and Sandy Creek.

College Learning Strategies, Italian 102, American Sign Language 102 and Philosophy 108 will be ending the year in Mid – May. Students will receive 3 credits from OCC for each class. APW, CSQ and Phoenix participated in these classes through videoconferencing in their Distance Learning Rooms at their schools.

High School Anatomy and Physiology will continue through to the end of the school year. APW, Phoenix and Hannibal are involved in this class.

44 Videoconferences scheduled for the month of May!

APW, CSQ, Fulton, Hannibal, Mexico, Oswego, Phoenix and Sandy Creek will all be participating in videoconferences in the month of May!

- Erie Canal Videoconferences with 4th grade
- Flat Stanley Videoconferences with K-3rd grade
- Baseball Hall of Fame – Civil Rights and Jackie Robinson
- Interview with a Survivor of the Holocaust
- Fabulous Families of Instruments with the Cleveland Institute of Music
- Rockn' Rainforest with the Lee Richardson Zoo
- Wolf 101 with the International Wolf Center
- Sports Physics with LEARNnco
- Just Frogs with the Lee Richardson Zoo
- Home Sweet Home! (Habitats) with the Lee Richardson Zoo
- Great Barrier Reef in Australia

**ITS:
Model
Schools** We (just) received the Learning Technology Grant for the Flipped Classroom in Mathematics. Fulton, Central Square, Oswego, and Oswego Community Christian School will be taking part in this grant. Suzanne Fox and Peri Nelson-Sukert are working on starting Year 1 immediately as there are no rollover of funds.

The May Educator Spotlight is focused on Bonnie Morris from Pulaski for her work with educational technology for her district and within her mathematics courses.

Peri **Oswego:** Continued work on the student and educator technology standards. Also have been supporting Teachscape, along with its transition to MLPOASYS. Have done workshops on elementary coding and classroom presentations.

CiTi: Continued work on Atomic Learning and employee technology standards

Attended the Statewide Model Schools meeting. Brought back information regarding updates to the SSBA requirements, the Tech Plan Survey Update, and some information on CBT field tests.

Been co-attending weekly phone calls with Suzanne regarding CBT and NYSSA information and updates.

Nancy **Mexico:** Worked with three classroom projects this month and one of the projects required that the students call a travel agency to acquire information. A teacher was so excited about her students doing this because they were nervous and most apparently have not had much experience with communicating on the phone with strangers. As she put it "they have never even called to order a pizza"! More of the "hidden" curriculum happening because of blended learning and project based learning.

APW: Working with more class projects at the HS level and planning for a few projects this spring with 3rd and 4th grade humanities classes. Reviewing an online textbook for MS Social Studies. Discovery Education has done a great job with this. So many resources to support the curriculum and standards. If APW selects it, it will fit in very nicely with a blended learning model of instruction.

Dan

Lynn **Mexico:** continued embedded PD & morning workshops; just finished with 4-day in class support of 2nd grade classroom making Touchcast videos to retell fairy tales; began planning for the summer Blended Learning Academies

Phoenix: continued embedded PD for Flipped Learning; held monthly morning PD session for elementary Speech teachers; reviewing applications for 2016-2017 group of Flipped Learning teachers; planning for summer Flipped Learning Bootcamp PD; data collection for FL program; continued support of teacher with view sonic touchscreen wall computer

Brad **Mexico:** ongoing Blended Learning embedded PD and summer Blended Learning Academy planning

Phoenix: ongoing Flipped Learning embedded PD; review of Flipped Learning teacher applications for 2016-2017 and planning for Flipped Learning summer training

**SE SIS
Tracy** Attended Statewide Meetings which were focused on English Language Learners

- Participated in a NYSED IIT Review at GRB

Mary Jo

- Continued IEP development work in Pulaski and APW

**School
Improve
ment**

Liane

- Worked with sub-committee to develop plan for Atomic Learning
- Held High School Literacy Network
- Worked with admins and ISS team to develop support for Summer School
- Met with Sandy Creek Writing Committee
- Presented to Fulton Junior High faculty – assessments
- Prepared 3 day assessment development program for Fulton Grade K-6 ELA & Math

Barb

- Attended the NYS Council for Social Studies conference in Albany
- Planning work for Fulton CSD on Creating Balanced Assessments
- Presentation at Fulton JHS on Balanced Assessments
- Collaborate with SLS (Marla) developing summer and SY 2016-17 Social Studies training
- LOTE teacher network (6 school districts present)
- Presented "Novel ways to look at data" at the new CiTi Tech Network
- Facilitated 8 PLC data meetings at Mexico MS
- Met with Ron/Melissa to discuss Summer School study
- Facilitated full day Science Teacher Network – 7 districts present
- LinkIt training at Phoenix CSD
- Summer School meeting with team to organize training schedule
- Prepared 3 day assessment program for Fulton K-6 ELA and Math for Balanced Assessment presentation in May

Suzanne

**Arts and
Ed
Will**

SLS

Marla

Elaine

CTE

Skills USA State Championship

Mary Buske – Mexico – 1st Place – Early Childhood Development

Shelby Buffham – Fulton – 1st Place – Crime Scene Investigation (Team of 3) Public Safety
Megan Gass – Central Square – 1st Place – Crime Scene Investigation (Team of 3) Public Safety
Jasmyn Williams – Sandy Creek - 1st Place – Crime Scene Investigation (Team of 3) Public Safety
Elizabeth Lobdell – Central Square – 2nd Place – Health Occupations Portfolio
Austin Monson – Pulaski – 2nd Place – Internetworking Computer Systems & Networking - Cisco
Kaitlynn Rice – Mexico – 3rd Place – Basic Health Care Skills
Dustin Parsons competed in Carpentry

Public Safety/ CTE Safety Committee

Students visited the Oswego Fire Department

CTE Vice Principal/Principal Joe Olsen and Marla Berlin

Presented Business Boot Camp

Cosmetology

John Holleron, Senior Business Advisor from SUNY Oswego, presented to the students in Cosmetology

Students participated in Saint Baldricks

Early Childcare

Held mock parent/teacher conferences

Digital Media

Created log for Healthy Mile

CTE Student Senate

Organized a CTE volleyball competition

Construction Technology

Recognized at the ARISE Celebrating Inclusion & Achieving Independence Dinner Event

Auto body

Completed the Public Safety Police Car body work and painting

Digital Media/ Cosmetology

Collaborating together to produce logos, business cards and brochures for Cosmetology entrepreneur business development

Culinary Arts

Collaborating with Helen Perth and KC Jones for a pancake breakfast

Nursing Assistants

Second year students attained their NYS Nurses Aid Certifications

CTE Principal – Marla Berlin

Attended Mentoring in the 21st Century workshop

New Visions

Interviews for prospective students commenced

**Alternative
Programs**
Ron

**Exceptional
Education**

Jim

Class Activities/Field Trips

- Lighthouse Lanes – April 8 – 1 class attended
- Maple View Diner – April 8 – 1 class attended
- SUNY Oswego Planetarium – April 15 – 2 classes attended
- William J. Farley Community Park – April 15 – 1 class attended
- Wonderworks – April 22 – 1 class attended

Staff Development

- Beyond the Basics: Advanced Applications of TEACCH Principles and Practices – April 4 – 8 – 1 staff attended
- Center for Autism and related Disabilities – 10th Annual Statewide Autism Conference – April 15 – 1 staff attended
- DASA – Dignity for All Students Act: Required Training for Certification/Licensure – April 21 – 1 staff attended
- Literary Braille Transcribing On-Line Course – April 7 and 21 – 1 staff attended
- NYSSLHA Annual Conference – April 8-9 – 5 staff attended
- Science Teacher Network – April 19 – 2 staff attended
- Social Studies Standards & PBL – April 19 – 6 staff attended
- Transition in the IEP – April 11 or 13 – 5 staff attended

Other

- Classroom visitations – APW Elementary, Campus, and 4th Street
- Interviews – TA subs, TA/Interpreter
- Meetings – Community Services Board (monthly), CSE Advisory Council (monthly), Exceptional Education Administrative Team Meeting (bi-weekly), Integrated Sub-Committee Meeting (for CSB) – monthly, Leadership Meeting (monthly), Meeting with Roseann (bi-weekly), Stepping Stones Steering Committee (quarterly), and Superintendent's Sub-Committee Meeting (monthly)
- Miscellaneous meetings – American Red Cross – Learn To Swim meeting, CSE meeting – Cato-Meridian and PHO, Exceptional Education Department Tech Purchase meeting, PBL Leadership meeting, SIRS Data meeting, Tompkins County Health Department (Audiology services) meeting
- Packing for move from CCC back to Campus
- Summer School – appointments, food service arrangements, interviews, planning, site determinations, etc.